



Referee On-Deck Training Sessions

TRAINEE NAME: _____ DATE: _____

MEET NAME: _____ # OF SESSIONS: _____

*(a minimum of four (4) sessions total over two (2) meets with two (2) Trainers)
Time trials and freestyle only sessions shall not count toward training session requirements.*

RUNS A SAFE, FAIR, AND FUN COMPETITION!

P = Proficient NW = Needs Work D = Not Observed/Discussed	SESSION NUMBER				
	1	2	3	4	5
SKILL OBSERVED					
BEFORE THE MEET					
Reviews the meet announcement for accuracy and completeness					
Selects and/or recruits officials to ensure that all key positions are filled					
Fills out Pay Summary and sends to Meet Director					
Reviews entries and timelines					
DURING THE MEET					
Inspects physical setup (lane lines, flags, starting blocks, etc.)					
Provides effective officials briefing (assignments/rotations/protocol)					
Reviews heat sheet prior to release to combine heats/events and understand timeline					
Uses proper whistle protocol (short/long/second long for backstroke)					
Turns heats over to the starter with outstretched arm					
Records the start time of each event					
Acknowledges, notes, and processes all DQ/NS/DFS expeditiously					
Knows USA Swimming rules and interpretations					
Verifies "possible false starts" with dual confirmation					
Addresses and/or resolves all issues that arise					
Understands timeline management and keeps the meet flowing					
Understands officiating athletes with disabilities					
Acts diplomatically, professionally, and respectfully with others					
AFTER THE MEET					
Ensures information is entered into OTS					
Completes official evaluations and emails to Officials Chair					

** Required*

Is trainee recommended to become a certified Referee? * ☐ Yes ☐ No

If no, what does the trainee need to work on going forward in their training?

TRAINER: _____ MEET REFEREE: _____

Trainer must be certified in the position for at least one (1) year.