

Camrose Swim Club Policies

Refund Policy

- Swim club registration fees will be refunded in the event that the Coaches have determined that a swimmer does not meet the swimming ability criteria of swimming 25 meters front crawl, unassisted. Should this occur, registration fees and fundraising obligations will be refunded minus a fee of \$75.
- Swim Club registration fees will be refunded less a fee of \$100 in the event that a swimmer withdraws from the club anytime following the start of season and prior to June 1
- If a swimmer chooses to discontinue their membership June 1 or after, registration and fundraising obligations will not be refunded.

Attendance at Swim Meets

- The Camrose Swim Club is a competitive swim club. In this spirit, swimmers will be expected to participate in the first or second swim meet of the season, the Camrose Swim Meet and Regionals.
- Since swimmers are expected to attend the first or second swim meet of the season, the Camrose Swim Meet and Regionals, the Camrose Swim Club will be responsible for the registration costs to attend these events.
- A fee will be charged to each swimmer entering additional meets.
The amount charged will be determined at the start of each swim season.
- If financial hardship prohibits a swimmer from attending a meet, the President or an executive member may request the entry fees be waived.
- Swimmers are expected to participate in the program in a competitive manner. If the swimmer's attendance at swim meets does not meet competitive standards, they may be denied entry to the program the following year.

Practice Schedule

- The schedule for swim practices will be determined at the start of each season by the board.
- Swimmers will be assigned to a swim group by the Coaches.
- If, due to extenuating circumstances, swimmers do not attend Regionals, they will not attend practice sessions the week prior to Regionals. Swimmers not attending Provincials will not attend practice sessions the week prior to Provincials.
- The morning practice is intended for those swimmers participating in the program in a competitive nature as assessed by the Coaches. Swimmers will be contacted regarding their eligibility to attend the morning practice. If the swimmer's training does not meet competitive standards, they may be denied participation in the morning practice.

- Swimmers are expected to participate in the program in a competitive training attitude. If the swimmer's training does not meet competitive standards, they may be denied entry to the program the following year.

Number of Swimmers

- The number of swim club members will be capped at 60 swimmers due to pool capacity.

Out of Town/Guest Swimmers

- Swimmers are encouraged to support their local/home club.
- Out of Town Swimmers are equally eligible to join the Camrose Swim Club.
- The Camrose Swim Club welcomes guest swimmers at our practices from other ASSA and Swim Alberta Registered Swim Clubs on a temporary basis.
- The Camrose Swim Club will grant guest swimmers from other ASSA and Swim Alberta Registered Clubs a total of 4 guest swims (1 swim = 1 practice time) providing they request guest access in writing to the club President, are in season, registered and covered by insurance as a result of that registration.
- These 4 swims will be at the discretion of the Head Coach and President and will be subject to the availability of pool space. It is suggested these swims take place at more quiet practices (i.e. May/June when there are two groups or at the morning practice July/August).
- No guest swims will be allowed in the weeks prior to regionals or provincials as that time will be solely for the preparation of Camrose Swim Club athletes.
- The Head Coach and President reserve the right to refuse guest swimmers.
- Guest swimmers not registered in a Swim Alberta or an ASSA club will not be permitted to swim due to lack of adequate insurance coverage.

Parents on Deck

- Due to insurance requirements, parents/guardians are not allowed on pool deck during swim practices without special permission approved by the Coaches or Executive.
- Due to insurance requirements, parents/guardians are not allowed on pool deck during swim meets other than in an Official capacity or as a club designated chaperone.
- Swimmers and parents/guardians who disregard this policy, may be denied entry to the program the following year.

Volunteer/Fundraising Expectations

- Fundraising is a necessary component of the Camrose Swim Club. Volunteering is highly encouraged and expected. All families are expected to participate in each Camrose Swim Club fundraising venture.
- One parent per family is expected to volunteer at the Camrose meet.

- Parents/guardians and swimmers who disregard this policy, may be denied entry to the program the following year.
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Harassment and Discipline:

- The Camrose Swim Club, as a member of the ASSA, will follow the ASSA Harassment and Discipline guideline in matters of discipline and harassment.
- All members, staff and clubs are responsible for supporting this policy and actively contributing to create a healthy swim community and awareness of harassment prevention and elimination.
- If you have any questions regarding the policy or procedures please contact your Club President. If necessary you may contact ASSA directly.

Code of Conduct:

- Upon acceptance to the Camrose Swim Club, all members will be expected to conduct themselves in accordance with the Camrose Swim Club Code of Conduct.
- Failure to meet Code of Conduct requirement may result in the following:
 1. Time Out – Swimmers will be asked by the Coach to sit on the deck edge. Parents will be contacted by the Coach to discuss the situation and the Club President will be notified.
 2. Dismissal from Practice or Meet – This will occur if a swimmer repeatedly violates the Code of Conduct or if any action is deemed by the Coach to warrant a more serious punishment. The length of a suspension will be determined by the Board.
 3. Expulsion from Swim Club – This is for any swimmer continually creating a disturbing environment by repeated violation of the aforementioned code. The decision to expel a swimmer from the Club will be made by the Board. In the event that a swimmer is expelled from the Club, no registration fees or fundraising obligations will be refunded.