



**Ketchikan Killer Whales Swim Club
Board of Directors Meeting Minutes
September 9, 2025, 6:00pm**

Directors, Head Coach, & Advisor – Attendance					
Y/N	Name	Role	Y/N	Name	Role
Y	Bergan Wieler	President	Y	Tiffany Cook	Meet Director
Y	Alan McElroy	Vice President	Y	Petrina Calvin	Ways & Means
Y	Laura Kinunen	Secretary	Y	Crystal Greenwell	Membership
Y	Angela Putrino	Treasurer	Y	Stuart Whyte	Safe Sport
Y	David Smithers	Head Coach	Y	Eryn Brooks	Rec Advisor
Guests					

1. **Call to Order - 6:03 pm**
2. **Approval of September 2025 Agenda & July 2025 Minutes**
 - a. Approval of Agenda
 - a. Changes: n/a
 - b. Motion by: Laura
 - c. Second: Angela
 - d. Pass/Fail: pass
 - b. Approval of Minutes
 - a. Changes: n/a
 - b. Motion by: Angela
 - c. Second: Alan
 - d. Pass/Fail: yes
3. **Executive Session**
 - TBD
4. **Public Comments:**
 - Positive feedback from Cody Miller Camp attendees, people loved Devin's reel on Facebook.
5. **Reports of Officers:**
 - a. President – Bergan Wieler
 - Coach David needs a contract
 - b. Vice President – Alan McElroy

- n/a
- c. Secretary – Laura Kinunen
 - n/a
- d. Treasurer – Angela Putrino
 - Cody Miller Camp cost was 100% covered by camp fees and Petrina's unmatched fundraising efforts.
 - The financial report shows loss but is not accurate as membership fees for 25-26 were not included in the August summary.
 - Angela to be First Bank account signer when other signers sign for her
 - Working with Jay Johnson to settle a 2023 tax return KKW that wasn't filed in June 2023. Forms 990, 941 were brought to the table. KKW owes \$3500+ for the late return, which could have been missed due to the year end change.
- e. Meet Director – Tiffany Cook
 - 2025-26 Schedule is set after a few revisions: Sitka Oct 10-12/KTN Intrasquad meet Oct 25, dates swapped.
 - Time Trials: 3 lanes to accommodate for fewer officials
 - Leah Klinger wants to officiate- Tiffany will contact her/get certs up to date
 - Gaming Permit WF Maddens- call for more BOD take the open book test for gaming.
- f. Ways & Means – Petrina Calvin
 - Sponsorships up to \$9500
 - Ketchikan Wellness Coalition/Fil-AM Fest October: Fundraising opportunity and possible volunteer hours for members. First bank match for fundraising. More info coming.
 - Team gear is at pacific printing, cap order soon (looking into more affordable shipping options)
 - Team photos- waiting to hear from photographer for date
- g. Membership – Crystal Greenwell
 - 44 active swimmers
 - 10 new members: 5 pink, 3 keta, 2 sockeye
 - September tryout 9/22 6:15pm
 - FB post to declare commitments for 9/13 TT, meet director will send email
- h. Safe Sport Coordinator – Stuart Whyte
 - Parent meeting: code of conduct forms printed
 - Parents/swimmers complete USA Swimming online safesport- email link
- h. Rec Center Aquatic Supervisor – Eryn Brooks
 - Updated pool lanes for practices
 - Imputed invoices summer brochure
 - David's coaching certification updates
 - Request from BOD President for blocks to be cleaned up, water bottle filling station
- i. Head Coach – David Smithers
 - Parent meeting Thursday 9/11: Coach go over swimmer experience, expectations, goals, groupings, President introduces board discuss need for officials, Ways&Means explain fundraising and volunteer hours, Meet Director explain the meets, schedule, need for volunteers.
 - Coach will be out of town 10/3-14: Brian and Gary on deck
 - Cody Miller: successful camp, he's hoping to be back 2026
 - Huge thanks to Angela and Petrina for all the work to get camp set up
 - Coaching staff: possible Mark Olsen, Jen Kloxin

6. **Reports of Committees**

7. **Standard Order of Business**

- Unfinished Business
 - i. Club Record Board Status - David
 - Status: David connect w/Nissa for records/excel sheet
 - Board is paid for, needs current/new records
- New Business
 - i. Set BOD meeting as recurring every 2nd Tue
 - i. Motion: Tiffany
 - ii. Second: Angela
 - iii. Unanimous consent: Pass
 - ii. Expired credentials- 4 officials need updated trainings: Coach Hagan coach training updates, Max Mercer APT, Erin Riddle APT, Devin Greenwell concussion.
 - iii. Parent Meeting - discussed under Coach 5.i
 - iv. Region V HS Meet: 10/31, Meet Director in contact with KHS AD
 - i. Possible earlier start time Friday 10/31 to accommodate for Halloween celebrations and to have as many volunteers as possible on deck.
 - v. Revised Season Schedule: Discussed under Meet Director 5.e

8. **Next Meeting**

- Time & Date: Tuesday, October 14, 6:00 pm
- Location: Rec Art Room

9. **Adjournment** 7:15 pm

- Motion: Tiffany
- Second: Stuart
- Pass/Fail: Pass