



KACHEMAK SWIM CLUB

INDIVIDUAL SWIMMER TRAVEL

REIMBURSEMENT REQUEST FORM

THIS FORM MUST BE RECEIVED WITHIN 30 DAYS OF THE MEET ATTENDED

Swimmer's Name: _____

Parent's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ - _____ E-Mail: _____

Make Check Payable to: _____

Meet Name: _____

Location: _____ Date(s): _____

Signed: _____ Date: _____

Parent or Guardian

Print Name: _____

Parent or Guardian

Please Mail or Email Form and Receipts to:

Deanna Johnson

P.O. Box 578

Homer, AK. 99603

kachemakswimclub.treasurer@gmail.com

OFFICE USE ONLY

Funds Available: _____ Funds Used: _____ Funds Remaining: _____

KSC INDIVIDUAL SWIMMER TRAVEL FUND POLICY

Those seeking reimbursement from the KSC Individual Swimmer Travel Fund must participate in the Swim-a-Thon and be active with KSC and USA Swimming registered premium athlete members.

Requests for reimbursement must be submitted to the treasurer of KSC within 30 business days after the meet. *If the meet was before the Swim-a-Thon, submit your request and you will be reimbursed after the Swim-a-Thon.*

To submit a request for reimbursement, fill out the KSC Individual Swimmer Travel Fund Request form, including the signature of parent or guardian, and attach the appropriate receipts for the following expenses. (airfare, lodging, ground transportation, rental cars and fuel). Please send the completed form to the Treasurer of Kachemak Swim Club whose name and address can be found on the form.

***The amount of money available for reimbursement shall be determined by the amount raised during the Swim-a-Thon. Any funds not used for travel reimbursement during the current fiscal year will be forfeited and transferred to KSC's general fund account.*

If you have any questions, please email kachemakswimclub.treasurer@gmail.com.