



EIN: 920097771

coachjosh@aksst.com

DATE REQUESTED

Coaches may request time-off for personal or team related reasons so long as their workouts are covered in advance by an available substitute coach. Workout cancelations must be approved by the Head Coach. Coach payroll hours should not overlap substitute coach payroll hours unless time-off is for team related activities, which will be approved by the Head Coach. Coaches should supply substitute coaches with a workout plan or establish an alternative arrangement. All workouts and attendance should be logged in MainSet.

[illegible]

Return Completed Form to:
Josh Gregory | coachjosh@aksst.com