

Plan Towards Recognition - Safe Sport Club Recognition Program									
Measure	Points	Complete (Y/N/NA)	Coaches and Board Implemented Notes						
Assign a Safe Sport Club Coordinator - This person should become a USA Swimming member take a background check and complete Athlete Protection Training. • We strongly recommend your club Safe Sport Coordinator be somebody other than a coach or club owner or spouse of one of these. It is best served by someone from your team who has professional experience in the topic of Safe Sport like a law enforcement officer, social worker, or therapist. We understand not every team has this option though. It is important to note, people, especially kids, often feel more comfortable bringing concerns to the team if the person filling that role is not the coach or club owner or spouse of one of these.	5 Required	Y	Devin Erwin is the new Safe Sport Admin						
Board/Staff Membership - It is required that all adult employees and the board of directors of a club are non-athlete members of USA Swimming in good standing. Start checking to ensure that all staff are registered and up-to-date on their credentials.	2 Required	?							
Online Safe Sport Education for Parents - Begin communicating to parents about educational trainings. There are three ways in which parents can earn credit for education: 1. Through the online catalog, "Parents Guide to Misconduct in Sport". 2. By attending a group training or attending provided by the team, or 3. Attending a USA Swimming Zoom live training. More information can be found on the Training Opportunities Resource webpage. 10% of parents in your club is the minimum requirement. 10% = 1 point	1-5 Required		Starts on 9/18 - part of training for parents and we should include this info in the survey and tell parents to do this before submitting the survey?						
Online Safe Sport Education for Athletes - Begin communicating to parents and athletes about educational trainings for Youth and Kids. There are three ways in which parents can earn credit for education: 1. Through the online catalog "Safe Sport For Kids" (Ages 5-12), "Safe Sport for Youth Athletes" (Ages 12-17). 2. By attending a group training or attending provided by the team, or 3. Attending a USA Swimming Zoom live training. More information can be found on the Training Opportunities Resource webpage. 10% of athletes trained is the minimum. 10% = 1 point.	1-5 Required		Be sure to review with parents and add docs to website: 1. How to sign up as a parent for a non-athlete membership 2. How a parent creates a minor athlete account. Athletes need their own account to take training.						
Conduct Pre-Employment Screening - As a condition of membership, USA Swimming member clubs are required to conduct pre-employment screens on their new employees. Yes/No box.	2 Required		Do we do this? How long would it take for all the coaches to live the board this info?						
Review your Mission and Vision Statement - There should be emphasis on one of the following in the language: Safe and supportive environment or child protection. Where is this located on your club website?	1 Required	Y	Part of our mission and vision and Parent/Family Manual						
Review your Club Website - There should be a club page dedicated to Safe Sport. The link to the club Safe Sport page should be visible from the home page and accessible to anyone visiting your website (i.e. Someone should not need login information).	5 Required	Y	reviewed regularly and updated. There is a safe sport page here.						
Documents to have on the Club Safe Sport page: • Safe Sport Best Practice Guidelines & MAAPP Policy Diversity Equity & Inclusion Additional points - Add these links to the Safe Sport webpage • 5 Take Aways	2								
• Cultural Inclusion resource guide	2								
Minor Athlete Abuse Prevention Policy - USA Swimming requires member clubs implement the Minor Athlete Abuse Prevention Policy (MAAPP) effective as of September 1, 2021. USA Swimming member clubs and Local Swimming Committees (LSCs) are required to implement the Minor Athlete Abuse Prevention Policy in full.	2 Required								
• Add the MAAPP customized with your club's name to your Club's Safe Sport webpage	2 Required								
Review your Club Website - Reporting Information: Reporting information (Confirm the phone numbers listed on your page are correct) • To deal with a Safe Sport concern, contact USA Swimming at (719) 886-4575 <a href="https://www.usaswimming.org/athlete-sport/deal-with-a-safe-sport-concern">https://www.usaswimming.org/athlete-sport/deal-with-a-safe-sport-concern</a> • You may also want to include how to report anonymously. Text anonymous tips to 888-270-SWIM (7946) • Contact the U.S. Center for Safe Sport to make a report. Call 855-5LUS-SAFE (887-7233) or use the online reporting form at <a href="https://safesport1-sight.com/portal">https://safesport1-sight.com/portal</a> or find more information at <a href="http://www.uscenterforsafesport.org/">http://www.uscenterforsafesport.org/</a> • Safe Sport Club Coordinator name and contact information	2 Required								
Reference Checks - Find out how often your club completes reference checks when hiring coaches and/or other staff members?	1-2 Required								
Online Safe Sport Education for Parents - Check to see how many parents have completed Online training of the "Parents Guide to Misconduct in Sport" course. Minimum 10% of parents in your club must complete training. Run Report. Communicate with parents about upcoming zoom trainings. (See week 3 for link to instructions on second parent account)	Required								
Online Safe Sport Education for Athletes - Check to see how many athletes have completed "Safe Sport For Kids" (Ages 5-12), "Safe Sport for Youth Athletes" (Ages 12-17) online education. Run Report. Communicate with parents and athletes about upcoming zoom trainings. (See week 4 for link to instructions on how to create accounts for minors)	Required								
Action Plan to Address Bullying - Clubs are required to have an action plan to address bullying. An example action plan is available on the USA Swimming website. (If you choose to use the example you need to customize fully for your club, removing all model and sample language) Board/Staff Membership - Check your staff requirements report to see how many staff are registered and up-to-date on their credentials. Follow up with staff who are not in good standing.	2 Required								
Have Questions? Reach out to your LSC Safe Sport Chair	Required								
Photography Policy - A photography policy is another way to enhance the protection of athlete members. A photography policy could include no picture taking from behind the blocks and could require anyone taking pictures to do so from a certain blocked-off location of the pool deck. The policy must include how parents can opt in or out of having their child photographed at team functions, including swim meets. An example policy is available on the USA Swimming website. (If you choose to use the example policy, you must to customize fully for your club, removing all model and suggested language)	2								

