



Job Description - Lead Assistant / Assistant Piranhas Coach
03.17.24

The **Lead Assistant / Assistant Piranhas Coach** is responsible for the Mt Lebanon Aqua Club summer seasonal swim group for athletes aged 5-14, part of a league of local townships whose aim is to have a semi-competitive swim group offering that not only provides weekly competitions but fosters excellent foundational skills, positive environments, and sportsmanship. In this role, the **Lead Assistant / Assistant Piranhas Coach** has specified oversight of planning and execution of daily and seasonal plans for an assigned group and takes their general direction from the Lead Piranhas Coach under the general philosophy of MLAC.

Essential Job Duties and Responsibilities

- > Implement a training program that fulfills the MLAC Mission & Philosophy by focusing on excellent technical foundations, developmentally appropriate skills, mindsets, and training habits, and individual excellence, including the planning and executing of daily workouts
- > Establish and reinforce an environment that fosters fun, self-discipline, sportsmanship, responsibility, and respect
- > Attend staff meetings and maintain regular communication with other Piranhas Coaches as well as the Head Coach and Swimming Director
- > Communicate with parents and team members about schedules, events, and other important information, as directed by the Lead Summer Coach
- > Attendance at practices and meet, as mutually agreed upon with the Lead Summer Coach, Head Coach, and Swimming Director
- > Assist in the preparation of meet lineups

Essential Job Abilities and Skills

- > Possess a positive attitude, a growth mindset, superb organizational and time management skills, and can serve as a role model for all Piranhas team members (athletes, coaches, and families.)
- > Display and execute excellent oral and written communication skills, including timely replies to emails and questions
- > Ability to be flexible and plan around known and unknown impactful variables, such as weather, attendance, etc

Essential Job Time Requirements

- > For the 2024 season, the Piranhas season is scheduled as such:
 - Mornings, Monday through Thursday, 9.45-10.45AM
 - Evenings, Monday through Thursday, 6.15-7.15PM
 - Meets, typically every Wednesday evening during the season, as dictated by the scheduled
 - All coaches should be prepared on-deck 30 minutes ahead of the scheduled practice/report time and 30 minutes afterwards
- > There will be sporadic planning sessions and meetings, as well as the necessity to communicate / reply to questions and information queries, prior to the in-water start.



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Essential Job Qualifications

- > High school / College swimming experience and/or past coaching experience
 - *A combination of experience as an athlete and as a coach is preferred*
- > Reliable transportation
- > Passing of all pre-employment compliance checks
 - *USA Swimming Background Check*
 - *PA Child Abuse Clearance*
 - *PA Criminal Background Check*
 - *FBI Background Check*
 - *Professional References*
 - *MLAC Pre-Employment Drug Screening, done at time of offer of employment*
- > Possession (or the completion of within one week upon hire) of the following USA Swimming Non-Athlete Member requirements
 - *USA Swimming Coach registration*
 - *Concussion Protocol Training*
 - *Coaches' Advantage Tutorial*
 - *Red Cross Lifeguarding with CPR/AED/First Aid*
 - *Athlete Protection Training*
 - *Red Cross Safety Training for Swim Coaches*
- > Experience using email and office productivity applications (GSuite, MS Office)
 - *Additional experience with the TeamUnify platform is preferred*

Salary Range

- > \$13-\$17/hour commensurate with experience

This is a fixed-term position that will begin no earlier than late-April 2024 and end early-August 2024.

Candidates who are currently serving as an Assistant Piranhas Coach have the right of first refusal to continue in their roles during the summer 2024 season.

Anyone interested in this position should submit a resume and letter of interest via email to mlac-jobs@mlacswimming.com no later than April 20, 2024. Any questions regarding this position should be directed to Swimming Director Luke Modrak.