

# **Volunteer Job Sign Up Descriptions**

## **(home swim meets)**

### **Timer**

Location: On deck

Duties include Timing the swimmers. You will be paired up with a partner. One person will handle the clip board with the time sheets attached to it and the “pickle” while the other will work the stopwatch. The stopwatch is started when the race starts and will be stopped by the timer when the swimmer in the lane in which you are timing in touches the wall. At that same time the “pickle” person will also press the button on the pickle (when the swimmer in that lane touches the wall). The timer will then record the time on the sheet attached to the clip board of the stopwatch.

### **Backup Timer**

Location: On deck

Starts a watch for each heat and watches to see if any lane timer indicates that s/he missed the start.

### **Deck Host/Runners**

Serves food and drinks, gathers up timer sheets after each event and takes them to the score table.

### **Floater**

Any job that needs to be filled in.

### **Greeter**

Location: Hallway on first floor

Meet, greet, and direct swimmers, coaches, and parents to meet location around the pool

### **Lifeguard – sit in lifeguard chair**

## **Marshall/Security**

Location: on deck, bathrooms, and hallway;

Duties include Monitoring the pool area during warmups for safety, clearing lanes for sprint warmups and monitoring the bathrooms for improper conduct. You will basically “police” the pool deck (only allowing authorized personnel on the deck), the bathrooms and the hallway to ensure safety of the swimmers

## **Place Judges**

Location: On deck

Duties include Judging the order of swimmers finishing the races. You sit on deck near the start/ finish end of the pool and monitor and record the order the swimmer’s finish.

## **Refreshments**

Works in concession areas preparing, stocking, selling and serving drinks and food.

## **Ribbons**

Work at awards table.

Setting up the awards table with the ribbons, placing labels on the ribbons for each event, organizing the awards according to event numbers, and distributes to eligible swimmers.

## **Scoreboard/Timing System**

Location: On deck

Duties include Running the timing system. Volunteers must be trained on how to operate the timing system. If you would like to learn how to do this, please reach out.

## **SET UP/TEAR DOWN FOR MEET – Friday Night/Sunday Afternoon (Two Different Sessions)**

Location: upstairs and on deck;

Duties include Setting up/taking down seating around the pool, hanging signs, moving tables, setting up/taking down timing and computer systems, and anything else that will be needed in order to set up/tear down for the meet.