

MSST BOARD MEETING MINUTES

March 18, 2025



Members present: Jaunelle Celaire (President), Astrid Erdman (Treasurer), Ann McGraw (Secretary), Patrick Burda (Head Coach), Caleb Conley (Board Member at Large), Rebecca Burnham (Board Member at Large), Sarah Sullivan (Board Member at Large), Bambi Nelson (Board Member at Large), Megan Moore (Board Member at Large)

- i. Call to order at 6:15 pm
- ii. Roll call to establish quorum
- iii. Reading/approval of minutes – to be emailed out to board members for approval.
- iv. Treasurer Report –
 - a. Bank signers need to be updated – two prior board members removed and adding Sarah Sullivan & Ann McGraw. Current signers include Jaunelle Celaire, Astrid Erdman, Erin Otness & Jennifer Lent
 - b. Ann will process the upcoming State of Alaska Biannual Report, change Registered agent to Ann McGraw, signed by Jaunelle Celaire, and Change of Officials.
- v. Coach's Report –
 - a. Lower-level groups are pretty full, and we have a few new team recruits joining. It is almost time to move swimmers up again.
 - b. Alyssa & Abigail have been out with their new babies, other coaches have been able to come in and temporarily cover. Patrick will help Jaunelle send out a brief "meet the coaches."
 - c. In September Patrick plans to attend continuing education in Reno.
- vi. Fundraising Committee
 - a. Bambi has brought on some great new sponsors.
 - b. "Fill the Calendar" Fundraiser is going well and still in progress. Some deposits will be made separately when a swimmer has completed their calendar.
 - c. "Cards for a Cause" Fundraiser - May 2025 – Jaunelle is working on organizing this
 - d. <https://www.thecleccaramelcornco.com/fundraising> - Jaunelle is working on this
- vii. **Old Business**
 - a. Handbook Committee – Rebecca & Caleb have been reviewing what was sent out. Jaunelle is going to create a fresh document for us to build from. [Handbook](#)
 - b. Board Administrative Positions - incentive and compensation - Bylaws – Bylaws do not need to be updated for approval, the language is already contained in a paragraph referencing a 2/3 board approval for incentives, etc. The bylaws do need to be published on the website and sent out as an updated/amended copy, not remaining proposed. Bylaws were updated and approved in a prior vote.
 - i. [MSST Proposed Bylaw amendments 2024](#)
- viii. **New Business**
 - a. Davis Road Clean Up - Saturday, May 10, 2025 – Caleb will get us registered. We need to borrow the totes of supplies (bags, safety vests, gloves, etc) from Tim Bristor. [Davis Road Cleanup](#)
- ix. **Upcoming Meets/Events:**
 - a. 3/20/25 - Southwest Age Group Regionals – Patrick is traveling with a couple swimmers.
 - b. 3/25/25 - ISCA International Senior Cup
 - c. 4/4/25 - 4/6/2025 - Northern Area Championships – MSST is responsible for Sunday, but only two lanes(?). We will help set up on Friday and tear down on Sunday. UAF is in charge of concessions.
- x. **Next Board Meeting** - April 15, 2025 - 6:15-7:30PM – Ann will not be able to attend, someone else will do the notes/minutes.
 - a. Board has agreed to continue meetings during the summer so we can review items like our Mission Statement, Vision Statement, Bylaws, Budget, etc. to finalize before fall & new season.
- xi. **Meeting Adjourned** 7:08pm

Vision - Excellence in character and athletic performance.

Mission - Midnight Sun Swim Team's mission is to promote good sporting conduct, self-discipline and self-confidence while improving swimming ability for all members.