

# **Midnight Sun Swim Team**

## **SWIM MEET VOLUNTEER JOB DESCRIPTIONS**

The success of the Midnight Sun Swim Team (MSST) relies on parent participation. Unlike other youth sports, where generally a handful of people can run the team, a swim program simply cannot be run without help and participation from team parents. **MSST has a mandatory participation policy of 15 service points per year per family.**

Volunteer jobs are assigned a point value dependent upon the intricacy of the job. All families are responsible for monitoring their earned service points. Accounts deficient in service points will be charged \$50 per point at the end of the fiscal year (September 30 ). This list explains the duties of the swim meet volunteer jobs.

\*Some swim meet jobs are ON DECK (on the deck of the pool) jobs. These jobs include awards, clerk of course, computer operators, officials, timers, meet manager, and photographer. Street shoes are not permitted on deck. Remember to bring a pair of water-proof or water-resistant shoes to wear on deck.

### Awards

Organizes award ribbons during meets. Ensure correct swimmer receives the correct award.

### Clerk of Course

Stages swimmers for events.

### Computer Operators (Hytek and Colorado)

Sets up, takes down and operates the computer-based timing devices during the meet. Requires prior training.

### Computer Trainee (Hytek and Colorado)

### Concession Items

Donate items for the concession stand as requested by the Concessions Manager.

### Concession Stand Shifts

Works swim meet concession stand during chosen shift.

### Deck Break Down

Readies the pool for normal use after a swim meet.

### Deck Expeditor

Keeps order on deck and serves as a runner for all positions on deck. Duties as requested.

### Deck Set Up

Readies the pool for swim meets according to official guidelines.

### Head Timer

Manages lane timers and relief timers.

### Hospitality Items

Donate items for the hospitality table as requested by the Hospitality Manager.

### Hospitality Manager

Manages the hospitality table menu items and hospitality room during swim meets. This table provides food and drink for coaches and on-deck volunteers ONLY.

### Lane Timers and Relief Timers

Timers act as a back-up to the electronic system using a stop watch and pencil and paper recording. Timers also ensure the correct swimmers are in the correct lane. Two timers per lane. Twelve timers are needed for every meet. Relief timers relieve lane timers for breaks.

### Officials

Officials enforce the rules of the meet. These positions require training and testing. We absolutely cannot run a meet without officials!

### Safety Monitor

Function as a gate keeper by only allowing deck volunteers, officials, and coaches to enter and exit pool deck via safety gate.

### Scoreboard Operator

Runs the digital scoreboard. Requires training.

### Shopper

Shops for concession stand items as directed by the Concessions Manager.