

<u>Set-Up Your Page and Solicit Donations Beginning on September 27, 2025</u>

- 1. Login into your SAC Swim Club account.
- 2. Select the Swim-A-Thon icon at the top of the page this will take you to your swimmer's page.
- 3. Watch the help video for a great tutorial, or if you are a "learn as you go" type, select the **SET-UP** button:
 - Set a personal dollar amount goal each swimmer is encouraged to raise at least \$125.
 - You do not need to add a lap goal as our swimmers will swim 200 laps or 2 hours whichever comes first (we encourage our younger swimmers to do what they can).
 - Select the message template provided, or personalize it.
 - Use the default picture, or you can upload a picture of your choice.
 - Click "SAVE" and you have completed your set-up!

4. Select the **PROMOTE** button:

- · Import your email addresses or add them manually.
- You have the option to upload this link to your Facebook page.
- Select the email template message provided, or personalize it.
- When setting up your email message you can use a template provided or write your own. I have found you must select a template and then you can change the template to meet your needs.