

Online Member Registration (OMR) Instructions

Scottsdale Aquatic Club

HOW TO RENEW A CURRENT USA SWIMMING MEMBER

Important Information:

- Families will need to create a new account with USA Swimming. Previous accounts are no longer valid or active.
- Swimmers will have a new USA Swimming Member ID as of September 1, 2022. This ID is a combination of letters and numbers randomly generated by USA Swimming and assigned to a swimmer. Don't try to understand it...just write it down somewhere 😊
- Non-athlete members of USA Swimming (coaches, officials, chaperones, board members, etc) will need to follow the same steps to register or renew their membership.
- Follow the steps below! There are other resources available through USA Swimming, etc but the information outlined here has been created to eliminate unnecessary steps in an already complicated process for families.
- This will be easier in the future once families have an account and experience with the new platform. In the meantime, be patient and ask questions.
- If, and when, you get stuck on any page with a "Loading" message, please log out and log back into your account using your new account log in information.

SAC specific link for OMR: <https://omr.usaswimming.org/omr/welcome/D9433EE1FAFA4E>

- Bookmark this page! You will need to go back to the OMR homepage at various points.
- All of your swimmer's information will be available through their account moving forward.

Step 1: Create a Parent Account

1. Go to the [SAC specific link](#) (same as above) and select "Log In"
2. Select "Create A Login" (Previous account log in and passwords are no longer active).

USA SWIMMING

EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP Login

ABILITY TO REMOVE ITEMS FROM SHOPPING CART

LOGIN

Please login with your username and password.

Username:

Username is required

Password:

Password is required

LOGIN

FORGOT PASSWORD

CREATE A LOGIN

Need help? Refer to the following resources:

If you are a parent about to register your child, please create your account first - ARTICLE

3. Enter email address, username, and password for the account and select "Save". Email address should be an email used by the account holder (parent) on a regular basis.
4. You will receive a verification email with a code. The email will come from "PingOne" and should come directly to your inbox.
5. Enter that code on the next page. This is a one-time code.
6. The final step will be to finalize your login account. You will be asked "Have you ever had a USA Swimming Membership?" -- **Select "NO" even if you are a current non-athlete member (official, coach, chaperone, board member, etc).**
 - a. There will be an option to renew your membership and connect it to your account by following the same steps as the athlete registration outlined below.
 - b. Selecting "NO" will eliminate the step of asking for your new membership ID. The online process of requesting new IDs has not been working effectively.
7. Enter the required information and "Submit". You will be directed to your account Dashboard.
8. Go back to the [SAC specific link](#) to registration or renew your swimmers.
 - a. Do NOT try to add your swimmer to the account through your Dashboard.

Step 2: Renew A Current USA Swimming Member

- * This includes all current swimmers as well as officials, chaperones, coaches, & board members
- ** If your swimmer is transferring from another AZ Swimming club, please complete the online transfer through the [AZSI Transfer Portal](#), before renewing your swimmer for the 2022-23 season
- *** If your swimmer is transferring from an out of state club, please complete the "Welcome to Arizona" form available on the [SAC Policy and Forms page](#) on the website.

1. When you return to the OMR/SAC homepage after creating an account,

The screenshot shows the USA Swimming Online Member Registration page. At the top, there is a navigation bar with the USA Swimming logo on the left and links for "EVENTS & TICKETS", "FIND A SWIM TEAM & LESSONS", "SWIM SHOP", "Welcome Courtney", and "Logout". Below the navigation bar, there is a dark blue header with the text "Members Education Club Competition Reporting". The main content area has the title "USA Swimming Online Member Registration" and a "Welcome" message. Below the welcome message, it says "Click 'Continue' to register a new person or re-register an existing person with USA Swimming. This registration is associated as a member of the," followed by "LSC: Arizona Swimming (AZ)" and "Club: Scottsdale Aquatic Club (SAC)". A note below that says "If this is not the registration option that you intended, please get the correct link from your coach before starting your registration." At the bottom of the main content area, there is a red button labeled "CONTINUE". The footer of the page features the USA Swimming logo.

2. Select "Continue", then "This membership is for someone other than the log-in user".

USA SWIMMING

EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP

Members Education Club Cor

USA Swimming Online Member Registration

Who is the membership for?

The membership is for myself, Courtney Werner

The membership is for someone other than the logged-in user

Has this person ever had a USA Swimming Membership? ✓ ✕

USA SWIMMING

FOLLOW

3. Then select "YES" when asked "Has this person ever had a USA Swimming Membership?"
4. Click on the photo that says "Renew Member"

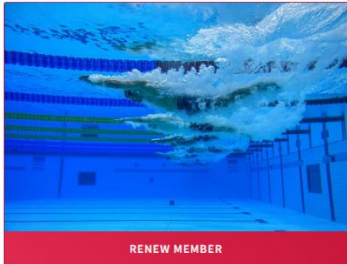
USA Swimming Online Member Registration

Who is the membership for?

The membership is for myself, Courtney Werner

The membership is for someone other than the logged-in user

Has this person ever had a USA Swimming Membership? ✓ Yes No



5. Fill in your swimmer's first name, last name, and birthday to find their existing membership.

Members Education Club Competition

Existing Member Search

[← Back to Registration Entry](#)

To search for a person who is an existing member of USA swimming, enter the member's first name, last name, and birth date. If you are unable to locate the member, click 'Back to Registration Entry' and choose the 'Create New Membership' option for the registrant.

Legal First Name*

Legal Last Name*

Birth Date*

6. After finding your swimmer's existing account, complete the registration process by entering and verifying the required information for your athlete.

Select "Premium" for membership type.

The final step will be the payment of \$80. Your swimmer will show on the "My Family" portion of your Dashboard.

Members Education Club Competition

USA Swimming Online Member Registration

Registration For:

- * **About Member**
- × Member Contact
(complete other steps first)
- × Membership
(complete other steps first)
- × Ethnicity
(complete other steps first)
- × Gender
(complete other steps first)
- × Member Summary
(complete other steps first)

About Member

Legal First Name*

Legal Last Name* Suffix

Legal Middle Name*

Birth Date*
Month Day Year

Member does not have a Middle Name

Member is a US Citizen?*
 Yes No

Preferred Name