



President Position Description

Overview

The President of the Red Deer Marlins chairs the RDMSC Board of Directors and is responsible for providing stewardship to all areas of the clubs operations and programs. The President also serves as a key link between the RDMSC and other relevant provincial and national swim associations and clubs.

Responsibilities

- Preside over meetings of the RDMSC Board of Directors, RDMSC Executive meetings, general RDMSC meetings and the Annual General Meeting.
- Work with the Secretary to set meeting agendas and priorities
- Serve as one of the RDMSC signing officers and work with Treasurer and Club bookkeeper to develop and track annual operating budgets and expenditures
- Represent RDMSC on the ASSA Board of Directors and the Region D Representatives committee including attending meetings or appointing a designate
- Work with Registrar and Coach Committee to develop registration and programming objectives and to support the recruitment and hiring of coaches
- Work with Vice president and Coach Committee to develop schedule of pool time request to be provided to the City
- Serve as official spokesperson for RDMSC or appointing a designate
- Provide support and guidance to members of the Board of Directors and RDMSC committees to ensure appropriate coordination
- Support Vice President in matters related to RDMSC member complaints, disputes, appeals and matters of discipline as described in RDMSC By Laws and Parent and Swimmer codes of conduct.
- Work with the Executive to manage scholarship or other financial-based requests from RDMSC members
- Apply for community grants

Term: 2 years