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Providing a sports program for the youth of Juneau for nearly 40 years

Board of Trustees (BOT) Minutes –6-11-13

BOARD MEMBERS: Vickie Williams, Steve Brockmann, Max Mertz, Sara Hagen, Leslie Scranton, Patty Ray, Sam Kito, Kenny Fox, Amy Davis.

COACH: Scott Griffith, present.

CBJ P&R REP: Kathie Millhorn

OTHERS PRESENT: Valerie Mertz

The meeting was called to order by Steve Brockman at 5:35 pm

Approval of Agenda: The agenda was amended to include: New Business: On deck bleachers for the High School regional meet in the fall.

Approval of Minutes: The minutes from May 13th were approved with minor edits.

Aqualaps wrap up: (Valerie Mertz) Val stated that as of Monday night, Aqualaps revenue was at \$84,116 dollars, with a goal of \$85,000. She expects us to make the goal of \$85,000 as there are a few more pledges to book. However, we were hoping for a much higher pledge level as we have more swimmers this year. The average pledge per swimmer this year was \$504 dollars, down from last year. The Aqualaps committee met to debrief and discuss strategies to increase fund raising for next year as we do not want to continue this downward trend. It is worth noting that last year our goal was \$83,000, yet we brought in \$89,000 in pledges. Val thinks that the coaches' challenge provided more incentive for the swimmers to pursue additional pledges last year. This year we did not have a coaches' incentive. It was generally agreed that we need to focus on additional strategies for next year. Those strategies include: a coaches' challenge and coach incentives so that the coaches are more involved with tracking and encouraging fund raising efforts for their swim groups. It was suggested that perhaps the coaches could ask their swimmers about Aqualaps weekly and maybe even hand out their prizes. Val thought that making Aqualaps a one day event again, when the kids all swim together would be beneficial, even though we would have to use both pools to accomplish that. In addition it was unanimously felt that bringing back the fun night with pizza for the Aqualaps kickoff would also provide the necessary springboard and focus for launching the Aqualaps fund raising. Another concern was the replacement of Monica Gross as the Aqualaps chair and Val asked that board members give careful thought to who might replace her.

C.B.J. REPORT: (Kathrin Millhorn)

- Augustus Brown has reopened after a weeklong closure that included extensive cleaning and maintenance projects.
- There is water in the hot tub at DPAC and everyone is hopeful that it will be fully functional soon.
- The fall 2013 schedule is still a work in progress, but should be finished soon.
- The FY 15/16 budget is already under consideration with more budget cuts expected next year.
- DPAC will begin reduced hours on Mondays on July 1st 2013. This reduction in hours is a result of the fact that the Assembly did not approve the mill rate increase. DPAC's Monday hours for the period of July 1-July 31st will be 6am to 11am. From August 5th

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forward, Monday hours will be 6am to 10:30am. Much discussion followed after this announcement by Kathrin who said that all complaints regarding the impacts to the GSC program should be directed to Kim Kiefer. Max said we need to decide how active we want to be as a board to stem the tide of reducing pool hours as a solution for budget short falls. Is locking the doors to a 24 million dollar facility a wise decision? We all agreed with Max that we need to let the Assembly know how concerned GSC is about the closure of this facility, as it sets a precedent that may be repeated in the future. Our contractual fee with CBJ for pool rental is \$39,000. We will not pay less because we are losing access to the pool for practice on Monday afternoons. Kathrin also let the board know that Parks and Recreation is proposing a 20% cut in the coaches grant for the next five years.

COACH'S REPORT: (Scott)

- Membership = 207 swimmers, 58 of which are Masters.
- GSC's two summer swim meets have low attendance, with four swimmers signed up to travel to the Midnight Suns meet in Fairbanks and six swimmers signed up to swim at the Montana meet.
- Friday team activities for the summer have had good turnout with various hikes scheduled and additional events forthcoming.
- Scott is working on staff evaluations.
- Both the fall and the winter coaching schedules are a work in progress and should be completed soon.
- Scott has been working on the pre-competitive group flyers, including session dates and sign up procedures.
- Scott discussed the survey and asked if we should conduct an additional survey this year. The board felt it would be pertinent to conduct another survey to see what concerns our members have. Scott also indicated he would like some feedback from parents on practice scheduling that he could address in the survey.

TREASURER'S REPORT: (Vickie)

- Financials still look good for this year with Vickie estimating a \$15,000 to \$20,000 surplus.
- Wave Eater lane lines have been ordered for \$10,500 which includes shipping.
- Travel budget: Vickie would like to change the way that we administer travel allocations so that it is more equitable. She provided examples of why this makes sense and will bring a detailed proposal to the next BOT meeting.
- We have \$1300 of extra travel monies this year and Vickie proposed that we apply the surplus money as a credit to the 27 swimmers that went to Age Group Champs in Kodiak. Leslie motioned that we divide the money evenly amongst the swimmers and apply the credit. The motion carried unanimously.

SCHOLARSHIP COMMITTEE REPORT: (Vickie)

- No changes or updates since last month.

UPDATES ON OLD BUSINESS:

- **CBJ Assembly action:** Vickie attended the CBJ Finance Committee, the members of which stated that the cuts to the proposed budget cuts would not impact kids. With the looming Monday DPAC pool closure, which begins on July 1st, the BOT members feel the impacts will be significant and amount to 10%-15% less practice time available throughout the year. Max proposed that GSC swimmers should write a letter to outline the impacts on GSC of a Monday closure at DPAC as well as the impacts to all kids in the community. He then recommended that they read it at the next Assembly meeting on June 24th at 7pm. Kenny Fox, the GSC student athlete on the board was called upon to help craft the letter and rally the swimmers.

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- **Board Oversight Duties: (Leslie)** Leslie identified the two areas of the Board of Trustees Oversight chart; registration/tryouts and the treasurers position that still need to be completed. She also stated the need to work with Robyn Ramos to streamline the travel oversight duties. Leslie agreed that she and Patti Ray, the webmaster, could begin working on linking the completed oversight positions on our website. It was also mentioned that the BOT positions and pictures on the web need to be updated to reflect the current board members.
- **Savannah Cayce Memorial:** The committee which consists of Steve, Vickie, Leslie and Kenny were not able to meet, but plan to do so before the next BOT meeting.
- **Service Hours appeals:** There have been three service hour appeals directed to the BOT. Steve, Max, Sam Amy and Val agreed to form an appeal committee and develop a semiformal appeals process. They hope to meet to develop this process in July. For the three appeals that were reviewed, according to Steve and Max, there was no compelling reason to make adjustments. Discussion followed as to what constituted a medical emergency.
- **Lane Lines:** Storage for the new lanes lines has yet to be determined. Kathrin had already left the meeting but she had stated earlier that she was working on identifying a space behind DPAC to store CBJ gear as well as the new lane lines.

NEW BUSINESS:

- **Lobby Supervision:** Discussion: This would be a volunteer position that would be tied in with the swim shop. Scott suggested that we add a position that monitors lobby behavior Monday through Friday from 2:30 to 4:30pm. We would need one position for each pool. This is due to the fact that the pool manager has had weekly complaints about swimmers behavior and two letters of complaint. Some parents are dropping their children off early and using the pool lobby as a daycare. Having a GSC volunteer, wearing a vest, would deter bad behavior. The lobby supervisors would be required to log bad behavior so that we have accountability if disciplinary action is necessary.
- **Team Unify lessons module for website:** Discussion: Scott explained that investing in the lessons module would be advantageous when the pre-competitive swimmers come on board in the fall. It will track registration and class designations and allow Scott to track individuals. It will create a satellite area on the website that keeps this group separate and removes them from event notifications and GSC emails. The disadvantage is that there is additional cost of \$300 to set it up and a \$100 a month additional charge. Val pointed out that some of this cost could be offset by adding a three dollar registration fee to help pay for it. The estimated cost would be approximately \$2000 annually. It was generally agreed that we should try the lesson module for a year, even though we did not identify this expense in next years budget. Max made a motion to purchase the Team Unify lesson module and add the additional three dollar registration fee. Patti seconded and the motion passed.
- **On deck staff shirts for High School meets:** Mike Fox had made a request for the BOT to consider the purchase of special shirts for the HS meets and Max stated that there are already people working on that.
- **On deck bleachers for the High School regional meet:** Max stated that we need additional bleachers for the regional meet to seat approximately 80 swimmers. The architectural firm of Jensen, Yorba and Lott has agreed to donate their time to design a 24' by 32' set of bleachers. The bleachers would be constructed from 4 x 12's and 2 x 12's and span the vortex area of the pool. The structure will be

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designed such that it may be disassembled and stored. Max hopes to get a local lumber company to donate the wood.

- **Last minute items:** Sara was asked to send a sympathy card from the board to the family of Terry Gonwa who passed away recently from breast cancer. Scott motioned to move the monthly BOT meetings to the second Wednesday of the month at 5:30 at DPAC, as the pool will now be closed on Mondays. Vickie seconded. The motion carried. July's BOT was cancelled, as many BOT members had travel plans.

ADJOURNMENT: The meeting was adjourned at 7:35pm.

Respectfully Submitted,

Sara Hagen
Secretary