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Providing a sports program for the youth of Juneau for nearly 40 years

**Glacier Swim Club (GSC) Board of Trustees (BOT)
Meeting Minutes
August 15, 2018**

OPENING

Corry called the meeting to order in a DPAC meeting room at 5:30pm on 8/15/18.

BOARD MEMBERS/OTHERS PRESENT

Corry Isabell (President), Rob MacDonald (Vice-President), Savona Kiessling (Secretary), Justin Kanouse (Board), Kate Peimann (Board), Sonia DelGado (Board), LoveAnn Truitt (Board), Jim Grammel (Board – Masters Rep), Amy Bowers (GSC Admin), & Scott Griffith (Coach).

BOARD MEMBERS/OTHER ABSENT

Mark Mesdag (Treasurer) and Mesa Moran (student rep).

APPROVAL OF AGENDA

Savona made a motion to approve the agenda and LoveAnne seconded the motion. The agenda was unanimously approved.

APPROVAL OF MINUTES

July Minutes: Scott approved the minutes and Jim seconded it, pending a few small corrections.

CITY & BOROUGH OF JUNEAU (CBJ) REPORT (FORWARDED BUT NOT PRESENTED)

Pool Schedules Make their Final fall change on August 20th.

- TMHS practice the same @ DPAC & JDHS practice remains the same @ AGB
- Dimond Park will go back to 1pm-3pm Closure on Mondays starting August 20th.
- GSC Practices goes back to after school practice August 22nd.
 - AGB GSC Practices: M/W/F 3pm-5pm (4 Lanes) shared with JDHS 4:30pm-5:00pm and M/W 6:30-8:00am (3 Lanes); Masters Practice goes back to AGB in the Mornings M/W/F 5:30am-6:30am
 - DPAC GSC practice: M/W/F 3:00pm-5:30pm, T/Th 3:30pm-6:30pm, and Masters T/Th 5:30pm-6:30pm

Augustus Brown Closed 7am-3pm August 22nd.

- Bleacher removal taking place in preparation for arrival of pool covers

This program is partially funded by the City and Borough of Juneau through sales tax revenues

GSC Membership Meeting Minutes 08/15/18 *continued*

Day of Play August 25th.

- AGB: 10:30am-12pm
- DPAC: 2p-5:30pm

Lifeguard Re-certification course scheduled Sept 15th & 16th @ Dimond park Aquatic Center

- Saturday, September 15th: 9am-3pm
- Sunday, September 16th: 9am-1pm

No Scheduled Certification courses in September

End of CBJ report.

COACH'S REPORT (PRESENTED BY COACH SCOTT)

- The November Rain meet in Petersburg is now back on and has been scheduled the week following State. GSC already scheduled another meet that weekend so we will not be attending.
- Robbie is scheduled to return Sept. 1st.
- YAB evaluation due Aug 30th.
- Swim shop is on-line and the on-site swim shop will only sell what is presently in inventory.

End of coach's report.

TREASURER'S REPORT (PRESENTED ON BEHALF OF MARK MESDAG)

- Mark will not be able to attend some of the meetings due to work conflicts.
- We may have some surplus dollars due to our beneficial rental agreement with the city, so there was discussion regarding how the money could be spent on something that would be beneficial to both GSC and the city, such as pool covers.
- All moneys have been transferred over to the new accounts at True North Credit Union, save for the CDs which will soon be transferred over as well.

End of Mark's report.

BOARD OVERSIGHTS REPORTS

- **Equipment** (Rob MacDonald)
 - Colorado system training is moving forward.
 - Rob presented an equipment wish list to the board.

Item	Primary Need		Secondary Need	
AGP Pool Touch Pad (60" x 22")	N = 1	\$975	---	---
AGP Castoring Wheels for Table/Box	N = 4	\$88	---	---
AGP Totes for CTS Gear	N = 2	\$60	---	---
DPAC Touch Pads (78" x 22")	N = 1	\$975	---	---
DPAC Deck Plate/Speaker Combo	N = 1	\$125	N = 1	\$125
DPAC Relay Judging Platforms	N = 1	\$150	N = 1	\$150
DPAC Relay Judging Platforms Cable Harnesses	N = 1	\$60	N = 1	\$40
DPAC Tote for CTS Gear	N = 1	\$30	---	---
Joint Pool Use - Timer Push Buttons	N = 4	\$240	---	---
Joint Pool Use - Timer Button Power Tester	---	---	N = 1	\$210
Joint Pool Use - Touchpad Vacuum Air Pump	N = 1	\$85	---	---
Joint Pool Use - Pool Grade Velcro (Touch Pads)	N = 5	\$90	---	---
Total		\$2,878		\$525

This program is partially funded by the City and Borough of Juneau through sales tax revenues.

- **DECISION MADE:** Scott made a motion to add \$3,500 to the budget (pulled from last year's unspent budget) to account for equipment needs. Justin seconded it and the board voted unanimously to approve the decision.
- **Gaming** (Justin Kanouse)
 - Justin reminded all board members to sign up for Fred Meyer's rewards (for GSC). The board discussed how we can encourage more members to sign up.
 - Both Scott and Justin have passed their gaming tests. The board discussed the next steps forward.
- **Master's** (Jim Grammel)
 - Carole Triem, one of our Master's swimmers, is running for an assembly position.

End of Oversight reports.

OLD BUSINESS –

- **Investments** - The recommendations made by the Investment Task Force were discussed and voted on by the board. The preferred recommendation was to split investment accounts into 3 CD's (since rates are not much better in 4 and 5-year CD's). This would leave 33% of investment account (\$60,000 versus \$36,000) available every year.
 - **DECISION MADE:** LoveAnn made the motion to accept the task force's recommendations and Jim seconded it. The board voted unanimously to move forward with the recommendations.
- **Operating Manual** – Since Savona has updated all the operating manual documents and converted them to Word (and performed some much-needed formatting), the board is ready to move forward with updating the document. The document has not been updated in some time.
 - **DECISION MADE & ACTION ITEM:** A task force was assembled to update the operating manual. The task force will include LoveAnn, Corry and Scott.
 - *NOTE: The task force will provide the board with the updated document once it has been updated for final approval and adoption.

End of Old Business.

NEW BUSINESS –

Open Houses:

- September 5th at Auke Bay Elementary School and September 12th at Glacier Valley, Harborview, and Gastineau Elementary Schools
 - **ACTION ITEM:** Savona has offered to work the Auke Bay event on behalf of GSC and other board members have agreed to attend these open houses as well on behalf of GSC.

Precomp Flier:

- Savona updated the flier for 2018 but there is a date that needs to be corrected before it can be published.
 - **ACTION ITEM:** Savona will make the needed correction and send Amy and Scott the updated flier.

GSC Membership Meeting Minutes 08/15/18 *continued*

General Membership Meeting:

- The general membership meeting is typically also a potluck. The group discussed the details as well as a good date and time. Sept 14th and 21st were discussed as good dates. It will likely be an ice cream social rather than a potluck.
 - **DECISION MADE:** The membership meeting/ice cream social is scheduled for September 14th, 2018.

*NOTE: Savona will not be available to take minutes.

HR Committee formation for Head Coach evaluation:

- Typically, the executive board performs the head coach's annual evaluation; however, Corry made the decision to open the task to anyone on the board.
 - **DECISION MADE:** HR committee will include Savona, Jim, Justin and Corry.
 - **ACTION ITEM:** Corry will suggest a date to the group in September.

ADJOURNMENT

The meeting was adjourned at 6:27 pm by Corry. The next BOD meeting will occur on Wednesday October 17th at DPAC.

Minutes submitted by: Savona Kiessling (Secretary)