



P.O. Box 20553
Juneau, Alaska 99802
907-523-0840

E-mail: glacierswimclub@gci.net

Website: www.gsc-swim.org

Providing a sports program for the youth of Juneau for over 30 years

GLACIER SWIM CLUB
Board of Trustees (BOT) Minutes – 10-1-2008

BOARD MEMBERS: Mike Walsh, Mark Mickelson, Sally Hand, Susan Krogstad, and Valerie Mertz, Lloyd Anderson were present. Terry Gonwa-Ramonda and Eric Hodgson were excused.

COACH: Head Coach Scott Griffith (Present)

CBJ P&R REP: Sheila Fisher (present)

OTHERS PRESENT: Sandy O'Brien, Meet Director; and Bruce Brunette, Past President

Meeting called to order by President, Mike Walsh, at 5:45pm. Minutes from the September meeting were approved via email.

TREASURER'S REPORT: (Valerie)

- *Financials for 08/31/2008* – Profit Loss Report is about the same with some cleanup.
- Valerie checked on the AK USA Federal Credit Union CD's. They are earning 3.25 to 3.6 percent and are 1-year cds with staggered rollover dates. No action required at this time.
- The approval of the Annual Budget was prior to the dues increase. Therefore, the budget needs to be balanced accordingly. Valerie presented a report on FY09 Dues Budget Analysis. The report suggests revising the dues revenue to \$65,000 and allocation expense amount to reduce fundraising budget to YTD Actual (\$1,629) and increasing equipment to \$5,371. With the reorganizing of the Swim Shop Closet, we have spent at least \$1,000 and have no money left to by equipment. Val moved to and Scott second for approval of adjusting the budget as proposed. All in favor. Motion Approved.

CBJ REPORT: (Sheila Fisher)

- The money for the YAB Grant and the Contingency Fund is in the next check run, so GSC will get the reimbursement check in couple of weeks.
- Reminder of Pool Closure Nov 10 – 15. Scott has worked with Sheila to book the Mt. Jumbo Gym for dry land for pre-seniors and age group squads.
- The CBJ has started a committee between all the user groups of the Diamond Park area. They would like GSC to have a representative on this committee due to the new pool opening in 2010. The committee will start meeting in Jan and June to involve every user group and try to reduce the number of simultaneous events at Diamond Park.
- Bruce Brunette reported that about a week ago GSC was notified by CBJ that we would need to provide the sales tax office with our Business License number for Sales tax reporting.

Valerie is submitting the paperwork to the Sales Tax Office. To meet the reporting requirement, GSC will need to file an Annual Sales Tax report even though GSC is exempt from Sales Tax.

OLD BUSINESS:

- *Administrative Board Calendar* – Mike, president, would like to create an Administrative Calendar of board activities. Scott reported that he might have a draft document that was started a couple years ago. Mike and Scott will get together and look at the document. This item was tabled to the next meeting.
- *Diamond Pool Update* – Next meeting is set for Oct 9, 2008 at 4:30 pm at the downtown library (but they may not have a quorum). The bidding process is still on schedule and they are hoping to start construction in Apr or May of 2009.
- *Webpage host (Susan)* – Susan reported that she had met with Valerie and discussed her needs as the registrar. She has setup a meeting with Lori Norman, Travel Coordinator, and Claudette Kreuzenstein, Webmaster, for next week. She had a conversation with Sandy O'Brien, in which, she expressed her concern that a needs analysis is not necessary because our club needs are really no difference from other clubs. She also feels that everyone in the state is going with TeamUnify. Susan talked with TeamUnify and determined that Ketchikan, Sitka and Petersburg are on TeamUnify software. After some discussion, the board would like to schedule a webinar demo of TeamUnify on November 11th at the Elgee Rehfeld Mertz, LLC, conference room at 5:45pm. This would be the next board meeting and the web demonstration.
- *Pull-tab update* –Max Mertz had contact with the Alaska Red Dog Saloon, LLC and they are ready to work on setting up the pull-tab operation. A meeting is scheduled for Friday at 4 pm with Eric Foast. Gaming rule are very crucial. Deadline for new pull-tab registration is approaching; GSC needs to have two people to take the test for gaming. There is more work for the club as an operator. Pull-tabs will need to be taken to the location. Elgee Rehfeld Mertz is willing to do the paperwork filing at no charge. Mike Fox and Sean O'Brien have done the gaming for GSC in the past. The board needs to see if they will continue and take the test. Suggest was made that a board should be responsible making sure the pull-tab operation is being handled properly. A monthly report to the board is required. December letter for reapplying as a charity to received pull-tabs monies was sent to Mike Walsh. It was discussed that we could be an operator and apply to receive monies from other operators. For now, the board suggested that we focus on getting setup as the operator.
- *Volunteer List* – Sally report that we received 92 volunteer forms during registration. She has been contacting the prior Head Person to determine if they want to continue for the next year. She is still working on a Head Person for Concessions, Meet Support and Aqualaps. Several people volunteered for General Club Support and she will make the list available to all committee Head Persons.

This program is partially funded by the City and Borough of Juneau through sales tax revenues.

NEW BUSINESS:

- *Terry's resignation* – She turned in her resignation to Mike Walsh.
- *Board Member Replacement* – Dan Robinson was nominated to replace Terry Gonwa-Ramonda. Scott moved and Valerie seconded. All in favor. Motion Approved. Other possible names for next time are Phil and Susan Loseby and Robyn Ramos.

COACH'S REPORT: (Scott)

- Membership Report – Count of swimmers is 122 and Time Trial #1 had 97 swimmers with 90% best times.
- Pumpkin carving is Saturday, October 26, 2008 after practice.
- The beads were good motivation, swimmers wanted to check in and they seem to know their times.
- We still need to replace the cart and folders with something different. The Swim Shop closet changes seems to be going ok but there are still a couple of things.
- Scott still needs to purchase the video camera. He is still trying to decide on the best type of camera.
- The Kickoff Potluck had a good turn out. The only problem was with others outside of club who started eating GSC stuff. We ended up ordering pizza when it did not look like there was going to be enough main dishes. Then in the end, there was enough food. To avoid the scare of not having enough next year, everyone will bring a main dish and GSC will provide dessert.

NEXT BOARD MEETING: November 11th at 5:45 pm location Elgee Rehfeld Mertz, LLC, 9309 Glacier Highway Suite B-200

ADJOURNMENT at 7:20 pm

Respectfully Submitted,
Susan Krogstad, Secretary