

Southwest Valley Family YMCA 2919 N. Litchfield Road Goodyear, AZ 85395

# SILVER FIN DIVE TEAM REGISTRATION PACKET

Welcome to YMCA Westside Silver Fins USA Diving Team. This New Diver Packet has been prepared by your coaches and the YMCA to help your family get off to a great start with the team.

By choosing YMCA Westside Silver Fins, you have joined a growing Westside based USA Dive team. The Silver Fins, as a YMCA team, is a non-profit organization offering competitive dive programs for the novice (FC) through national-caliber athlete (JO). This team is part of the YMCA Westside Silver Fins Swim Team that has demonstrated consistent success since its inception in local, regional, national, and international competitions.

Our vision statement is "Developing Champions in Life Through Excellence in Swimming and Diving". YMCA Westside Silver Fins subscribe to a philosophy of teaching and training that provides for maximum long-term performances for its divers both in and out of the pool. We are divided into two (2) key groups based on a variety of factors that include age, ability, maturity, performance, and attitude. These groups may be further divided based on number of participants. The center of our coaching philosophy resides with the building of a foundation of strong technique and a love for diving through a strong and rigorous physical conditioning and mental training base. Leadership and accountability are two essential "life skills" we strive to develop in our athletes. As divers progress through the programs, they will be given more responsibility for their diving program and performances. Divers learn self-discipline, time management, sportsmanship, and goal setting - important lessons that will help prepare them for life, as well as competitive sportsmanship. Additionally, we prepare college bound athletes to understand both academic and athletic demands required to navigate the acceptance process and successful college career.

# **REGISTRATION PROCESS**

# IT IS IMPORTANT THAT YOU READ THIS PACKET BEFORE SETTING UP AN ASSESSMENT. THERE ARE IMPORTANT FINANCIAL AND VOLUNTEER REQUIREMENTS THAT GO ALONG WITH TEAM MEMBERSHIP.

**Step One:** Set up a time to attend our group assessment and placement. These free diving assessments are by appointment only. Contact Head Coach Bill Hunter at nickh2@cox.net or 623-687-0719. At the assessment and placement, a coach will place your child into the appropriate practice group and answer any questions you might have about our overall program.

**Step Two:** Complete the YWSF Registration Packet that includes: YMCA Westside Silverfins Athlete Registration, Financial Agreement, Medical Release and YMCA Waiver. Also included is information on the Financial Commitment and Family Participation Program. After you have read through this information and completed these documents please bring all completed paperwork to the YMCA front desk. At the front desk, please sign up for a YMCA membership. Once you or your child is a YMCA member, a YWSF Swim Team employee will contact you about your Silverfins membership.

**Please keep pages 13-16 for your own records.** At the front desk you will hand in your completed Silver Fin paperwork and also sign up for one of the different YMCA memberships we offer. After that you will be added to the Silver Fin program and receive an email from our staff notifying you of your Silver Fin club status.

**Step Three:** After completion of your paperwork you will be entered into the YMCA Westside Silver Fins membership database. We ask that you add the YMCA Westside Silver Fins email address to your contact list. This will ensure important team emails are sent to your inbox and not sent to your spam mailbox. For any billing questions, contact <a href="mailto:Brendan Nguyen at Brendan Nguyen@vosymca.org">Brendan Nguyen at Brendan Nguyen@vosymca.org</a>

**Step Four:** Our main team communication is through our team website and emails. The website, **www.wsfins.com**, is updated regularly with general information such as schedule changes, meet information, and any other important information. The news section of our website allows you to read about YWSF swimmer accomplishments and more. You can also follow us through our social media platforms which can be found on our website.

Read through our "Parent Resources" section of the website. Here you will find many answers to commonly asked questions. Our Team website is a great resource for more information on practice group descriptions, practice times, meet schedules and other important information. It may be helpful to download and print some or all of these materials for your future reference. The website will also help you find time standards, team records, policies and many other useful items.

You will also be given a password to log into the website. This will allow you to update your membership information, sign up to volunteer at home hosted meets and much more directly from the website. A separate tab has been created for Silver Fins Diving.

# **Athlete Registration Information**

Group Placement _		Date		
ATHLETE'S NAME _				_
	Last	First	Middle	
Present Age:	Birthday:		Gender	
Father's Name:		DOB	:	
Mother's Name:		DOB:		-
Home Address:				_
	Street Address	City	State	Zip
Home Phone:	Mom Work:	Dad Work	:	
Mom Cell:	Network Provider:_			
Dad Cell:	Network Provider:			
E-Mail Address:				
*REQUIRED*				
How did you hear a	about YWSF			
T-Shirt Size (please	e circle): Youth: S M L Adult: S M L XL	-		
I personally, and o	n behalf of my minor child, agree that	any picture take	en of me or my minor ch	ild may be used for YMC
publicity purposes.				
Parent or Guardian Sign	ature		REOUIRED	)

**Financial Commitment** 

In order to be a member of the YMCA Westside Silver Fins Dive Team (YWSF) the individual must

be a YMCA member through one of the many offered memberships. Memberships must be paid

though a monthly bank draft, which is done by credit or debit card on the 9th of each month. The

monthly cost will vary according to the athlete's practice group. See below for the monthly pricing

of each practice group.

If an athlete joins the team prior to the 15th of the month, the family is responsible for paying the

total monthly dues. If an athlete joins the team after the 15th of the month, the family will be

responsible for half of the monthly payment.

Families are responsible for the entire month's dues regardless of practices that may have been

cancelled or missed. There is no price break for each additional family member who joins the team.

However, no family will be drafted more than \$299 per month, this is the family cap.

The YMCA does offer financial aid scholarships to those families seeking help paying for a YWSF

membership. To apply for a scholarship please see the YMCA front desk. Please note that financial

aid scholarships, if approved, will help pay YWSF monthly dues, however, they do not cover the

following fees: Dive Meets and the Family Participation Program (FPP).

There is also an annual fee that is paid to USA Diving. This fee is paid on-line at:

http://www.usadiving.org/join-usa-diving/athlete-membership/

The monthly pricing breakdown for the team is as follows:

□Dive Bronze: \$80

□ Dive Silver: \$95

□Dive Gold: \$115

Families are responsible for the entire month's dues regardless of practices that may have been

cancelled or missed

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### **MEMBERSHIP FINANCIAL COMMITMENT**

#### Do we need to be YMCA facility members?

Yes, as there are many benefits to becoming YMCA Facility members! Families or individuals joining YWSF receive a 100% discount on the YMCA joining fee. Joining the YMCA will allow your swimmer (if age qualified) and or family to use the YMCA facilities outside of YWSF practice times.

#### <u>Is there a cost for competing in Dive meets?</u>

Yes, there is. Each meet has its own charges, but in general, most meets have a fee per event anywhere form \$15—\$25. If you choose to go to a meet that involves travel, please remember to factor in transportation, food, and lodging. Most meets are optional, and attendance can be decided between the diver, coach, and parents.

# **FINANCIAL AGREEMENT**

Athlete Name:			
Payments due at the time of registration:			
First Month's Dues: (based on practice group) (prorated to 1/2 if joining after the 15th)	<b>\$</b>		
Total amount due at time of registration: Monthly Dues and Swim Meet Payments:	\$		
You will be drafted by the YMCA on the 9 <sup>th</sup> of each	h month for your athlete's monthly dues.		

This is an automatic draft and is required for team membership. The monthly draft will

begin the month following registration.

## FINANCIAL AGREEMENT

- 1. I understand that the Automatic Transfer System is a continuous monthly fee charged until membership is canceled.
- 2. I understand, should I choose to cancel or hold my YWSF membership I must complete the YWSF CANCEL/HOLD form with at least a thirty (30) day notice. This must go through Darian Townsend (YWSF head coach). The coaches are not responsible for this paper work. YWSF policy is, that if you do place your YWSF account on hold, the Silver Fins will automatically draft \$20 per month during that hold until your return. The maximum family hold can last NO longer than 3 months after which your regular monthly payments will resume.
- 3. I understand that it is my responsibility to check my bank statement monthly and to notify the YWSF immediately of any transfer errors. The YMCA will refund any transfers done in error for up to 3 months. This includes transfers after termination notice is given.
- 4. I understand that the YMCA may, upon thirty (30) days written notice, adjust membership rates, which would result in a change to my monthly transfer rate.
- 5. I understand that I am responsible for each month's payment in full regardless of athlete attendance.
- 6. I understand that if my payment is returned NSF for any reason, the item(s) will be re-presented electronically, and I understand I will be charged a processing fee. I am also responsible for all other recovery costs.
- 7. I understand that any transfer not honored by my bank, that is not settled before the next transfer date, will result in immediate termination of my membership and that I will have to contact a YWSF team administrator to re-register my child.
- 8. I understand it is my responsibility to notify the YWSF office if there is a change in YMCA membership, i.e. membership cancellation or becoming a new member.

Athlete Name:				
VISA	MasterCard	American Express	Discover	
Name on credi	t card:			
Card Number:			Exp. Date:	
3 digit code: _	<del></del>			
Authorized Bar	nk Account Signat	ure		



The [Valley of the Sun] YMCA ("YMCA") is a charitable, nonprofit entity that strives to support programs that build healthy spirit, mind and body for all. To continue to be able to offer our services to all who need them, regardless of ability to pay, all members and participants assume their own risk of injury while at the YMCA or participating in YMCA programs, and agree to sign the release and waiver of legal liability below. If you have any questions or concerns about this form, our policy, or any of the YMCA's programs or services, please contact 602-404-9622.

#### CONFIDENTIALITY, RELEASE, WAIVER, and INDEMNITY AGREEMENT

IN CONSIDERATION OF BEING PERMITTED TO ENTER THE YMCA FOR ANY PURPOSE, INCLUDING BUT NOT LIMITED TO OBSERVATION OR USE OF FACILITIES OR EQUIPMENT, OR PARTICIPATION IN ANY PROGRAM BY OR AFFILIATED WITH THE YMCA, AT ANY LOCATION, I PERSONALLY, AND ON BEHALF OF MY MINOR CHILD NAMED AS A PARTICIPANT BELOW. HEREBY AGREE TO THE FOLLOWING:

- 1) I agree that prior to participating, each participant will inspect the facilities and equipment to be used, and if I or the participant believes anything is unsafe, I will immediately advise YMCA staff of such condition(s) and refuse to participate.
- 2) I acknowledge and fully understand that each participant will be engaging in activities that involve risk of serious personal injury, including permanent disability and death and severe social and economic losses which may or may not result from the participant's own

actions, inactions, or negligence or from the participation in any of the YMCA's programs or use of any of the YMCA's facilities or equipment. Further, I understand that there may be other risks not known to the YMCA or not reasonably foreseeable.

I personally, and on behalf of my minor child, assume all the foregoing risks and accept personal responsibility for any and all

claims, demands, causes of actions, suits, losses, costs, damages or expenses (including reasonable attorney fees) following any such personal injury, disability, death, and social and economic loss, including for any pain and suffering, loss of wages, loss of consortium, or damage to person or property.

4) I personally, and on behalf of my minor child, RELEASE, WAIVE, FOREVER DISCHARGE AND COVENANT NOT TO SUE the YMCA,

their affiliates, assignees, directors, officers, employees, agents, representatives, volunteers and insurance carriers (hereinafter referred to as "releasees") from any and all claims, demands, causes of actions, suits, losses, costs, damages or expenses (including reasonable attorney fees) for any and all personal injuries, pain and suffering, loss of wages, loss of consortium, death or damage to person or property, RESULTING FROM PARTICIPATION IN THE YMCA'S PROGRAMS, INCLUDING BUT NOT LIMITED TO ANY PERSONAL TRAINING SESSION/ASSESSMENT BY FITNESS STAFF OF THE YMCA, USE OF THE YMCA'S FACILITIES OR EQUIPMENT, AT ANY LOCATION, AND THE USE OF ANY PERSONAL INFORMATION (DEFINED HEREIN) AS PROVIDED HEREIN.

I personally, and on behalf of my minor child, agree that if I or a participant has any concerns about a participant's health or ability to participate in the YMCA's programs or use of the YMCA's facilities or equipment, at any location, I will discuss my or the participant's concerns with the participant's physician before deciding or allowing a participant to participate in the YMCA's programs or use the YMCA's facilities or equipment and further agree to follow the participant's physician's recommendation regarding physical activity including

participation in the YMCA's programs or use of the YMCA's facilities or equipment at any location

	I acknowledge and agree that the YMCA and it to withdraw from its programs or use of the its fa o be in the best interests of the health, safety, and		n is determined by the YMCA or its
session/ass released or third partic results of so any other n training) fo RELEASE, W	I acknowledge that I have been informed that I the "Personal Information") obtained during the sessment by fitness staff of the YMCA will be treat revealed to any person outside the YMCA fitness ses for purposes of solicitation. I consent to the use uch research and statistical analysis does not identifion- Personal Information may be used by the YMCA or me or the participant and evaluating my or the participant and evaluating my or the participant and the second in thereof is held invalid, it is agreed that the bala	ed as private and confidential and, except as expretaff without my express written consent. Personal of Personal Information for research and statistic fy me or provide facts that could lead to my identifications staff in the course of establishing a progranticipant's progress in the program. I further express to be as broad and all inclusive as is permitted by the	or equipment, or personal training essly provided herein, will not be Information will not be shared with all purposes so long as the ultimate cation. The Personal Information and m of healthy living (including fitness sly agree that this CONFIDENTIALITY allow of the State of Arizona and that
8) ourposes.	I personally, and on behalf of my minor child, a	agree that any picture taken of me or my minor ch	ild may be used for YMCA publicity
	: Name B years old, parents or legal guardians must sign b	elow, individually and on behalf of the participant	
Participant	:/Parent Signature	Date	
Participant	:/Parent Signature	Date	

# **EMERGENCY/ MEDICAL RELEASE FORM**

Athlete name:	Date:
	Parental Consent:
	signed by a parent or legal guardian for each swimmer of the wimmer is 18 years or older, the swimmer must also sign this
	Medical Release
swimmer) is in good physical condiprogram. In case of injury, I hereby on my behalf in seeking medical treambulance care for my child in the to those administering medical treat by me that the expense of this servi	wledge and belief, (name of ion and has no condition, which would impair participation in this give the YMCA Westside Silver Fins and its staff permission to a atment from any licensed physician, hospital, or clinic, including event that such treatment is deemed necessary. I give permission ment to do so using methods deemed necessary. It is understood the will be accepted by me. I absolve the YMCA Westside Silver Finces staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting on my behalf its staff and volunteers from all liability while acting the properties of the properti
Parent/Guardian Signature (or parti	cipant if over 18) Date
If parents are not available, plea	se call the person designated below:
Name:	Phone number:
Relationship:	
	ve should be aware of and what precautions should be
Medication/Allergies:	
Doctor's Name:	Doctor's Phone:
Preferred Hospital:	Hospital Phone:
Parent/Guardian Insurance Info	rmation:
Company name	Policy number
Address	Telephone
Custody papers have been	provided and are on file at the facility: YES NO

## **FAMILY PARTICIPATION PROGRAM**

## **PLEASE READ**

The success of YMCA Westside Silver Fins is dependent on our families' involvement, which is managed through our Family Participation Program (FPP). Our team hosts several meets each year as well as social events. To ensure our events are successful, we have established the FPP allowing parents and family members to take an active role in the operation of our swim club.

The Parent Advisory Committee (PAC) sets a target number of FPP hours for each family based on meets and various events through the Short Course & Long Course Seasons, **regardless** of what swim or dive group your child is a part of.

Family Participation hours will be counted for **September 2023 to December 2023**As agreed upon and discussed by the Parent Advisory Committee (PAC) at their February & March 2023 meetings:

- ALL <u>Swim</u> families (*regardless of swim group*) will be required to complete **20 hours** of volunteering.
- ALL <u>Dive</u> families (*regardless of dive group*) will be required to complete **10 hours** of volunteering.

All families are <u>required</u> to complete service hours for both the Short Course & Long Course Seasons, regardless of participation in meets. Therefore, families may need to volunteer at home meets in which their child is not competing in order to fulfill their obligation. <u>Service hour requirements that are not fulfilled by August 31st will be charged at a rate of \$15/hour.</u> Amounts will be charged to the credit or debit card provided for monthly dues within 10 days following the last team event of the Long Course Season, which is usually in mid-August.

By setting a target number of service hours we are estimating the amount of help we need to run events. Please keep in mind that although this number is the target to hit in order to opt out of the payment for hours not fulfilled, we do have a number of families that far exceed these hours as they understand the need for help at all events and we want to recognize those folks that go above and beyond.

We hope that families will be motivated to be involved whenever we host events regardless of whether they have met their service hour requirement. We want to thank you for taking an active role in your athlete's participation with the YMCA Westside Silver Fins!

#### How Do I Sign Up to Help?

When opportunities become available for the YMCA Westside Silver Fins to host events, they are posted on that event's landing page on our website. You can find them by logging into your account, going to the homepage and finding the specific event under "Meets/Events". Jobs will be listed by clicking on "Job Signup".

You are required to sign-in at the Clerk of the Course during home meets. It is the responsibility of each family to complete this action. If you don't sign-in, you won't be awarded the respective FPP hours. Following the event, service hours will be recorded based on those sign-in sheets. There are also occasions where YMCA Westside Silver Fins are asked to provide timers at away meets, which will also apply to the service hour requirements. Please be sure and email: <a href="www.westsideSilverfinsFPP@gmail.com">westsideSilverfinsFPP@gmail.com</a> and <a href="mailto:Brendan.Nguyen@Vosymca.org">Brendan.Nguyen@Vosymca.org</a> when you volunteer at any of these away meets so that your service hours can be appropriately credited for this time.

Please note that it is **mandatory** for families with swimmer's competing in a home meet to work the meet—a minimum of 1 session per meet. If all jobs are filled then a donation to the snack bar/hospitality can be made.

You can find hours credited to your FPP hour requirement and jobs worked when you log in to the Team Website. Go to the "Parents Info" tab and then click on the "Family Participation Program" selection in the dropdown menu. This document will be updated as time allows. Please email WestsideSilverfinsFPP@gmail.com if you would like to know the status of your FPP points/hours.

#### **Meet Volunteer Positions**

Keep in mind that your athlete can volunteer at meets where they are not competing, pending age requirements for certain jobs.

- **Meet Director**: Responsibilities include, but are not limited to: procuring the awards; obtaining a sanction; preparing the facility; arranging for personnel, equipment (including appropriate timing equipment), and supplies necessary for meet operation; processing of entries; printing of programs; arranging for publicity and media coverage; preparing and distributing meet results and filing the LSC report. The Meet Director also oversees all activities and conduct pertaining to the meet such as hospitality, concessions, announcers, and any other vendors and activities related to the function for the meet (such as hotel blocks, parking, etc.).
- Officials: All officiating positions below require USA Swimming membership & training/certification through AZ Swimming.
- **Deck Referee:** Responsible for conducting the meet according to the rules of USA Swimming; organizes and oversees the deck officials.
- **Starter:** Answers to the meet referee. Responsible for control of the swimmers until a fair start is achieved.

- **Stroke & Turn Judge:** Answers to chief judges or meet referees. Jurisdiction over the swimmers immediately after the race has begun. May be chief judge, place judge, stroke judge, turn judge, and/or relay take off judge as determined by the Referee prior to the start of competition each session.
- Administrative Official: Answers to the meet referee. Supervises clerk, hy-tek, timing system, and any other admin. Responsible for accurate entries, scratches, seeding, and determination of official times and results as well as any other duties assigned by the referee.
- **Timing Equipment Operator**: Responsible for automatic or semi-automatic systems including electronic start and scoreboard. Advises the admin official or referee of any suspected problems with the timing. On the job training required and must be at least 18 years old.
- **Clerk of Course**: Responsible for providing programs and other meet information to coaches and officials; does deck registration of athletes; resolves entry and fee problems; monitors positive check-in sheets; organizes relays. On the job training required and must be at least 18 years old.
- **Meet Marshal**: Must be at least 18 years old. Meet Marshalls wear identifying attire and enforce warm up procedures and maintain order in the swimming venue. Marshal has full authority to warn or order to stop, and, with the referee's approval, remove or have removed anyone behaving in an unsafe manner, using profane language, or disrupting orderly conduct.

To become a Meet Marshal, you must take an online test and submit a photo to AZ swimming for identification, along with a \$15 fee. You will be credited one hour when you email confirmation to Coach Brendan at <a href="mailto:Brendan.Nguyen@vosymca">Brendan.Nguyen@vosymca</a> you have completed the online training and paid the fee. The online test can be found at <a href="http://www.azswimming.org/meet-marshals/">http://www.azswimming.org/meet-marshals/</a>.

- Announcer: Uses public address system to announce each event and heats of meet; makes required announcements during the meet including final results at some meets. No experience necessary, just need to be comfortable speaking into a microphone and be at least 18 years old.
- Timers: No experience necessary, must be 18 years old for head timer and 14 years old for lane timers.
- **Head Timer**: Responsible for ensuring there are the required number of timers on each lane; distributes and picks up watches and clipboards from each lane; starts two watches at the beginning of each heat as back-up to lane timers.
- Lane Timers: Responsible for timing swimmers in assigned lanes using stopwatch and/or button on timing system; record times on lane sheets as well as determining whether the relay or swimmer is present and in the correct lane, heat, and event.
- **Timesheet Runner**: Responsible for collecting timing sheets from the lane timers after the event and delivering them to the Administrative Official (referee). No experience required, must be at least 9 years old.
- **Hospitality/Concessions**: Works hospitality/concessions during the meet. No experience necessary, must be at least 16 years old. There is generally a need for snack bar runners at each meet, which are opportunities for younger athletes or siblings to volunteer.
- Snack Bar Runner: 10 years and older and no experience necessary.

- **Meet Set-Up**: Responsible for setting out tables, chairs, timing equipment, portable shade structures, etc. prior to beginning of meet.
- **Meet Take-down**: Responsible for taking down and putting away all equipment that was set-up and cleaned up at the end of the meet.

<u>PLEASE NOTE: Home meet fees are waived for that meet for any officials holding the following the title and who work at least two sessions of the particular meet:</u>

**Meet Director** 

Deck Referee, Starter, Stroke & Turn Judge, Meet Marshal & Administrative Official.

#### Other Ways to Earn Service Hours

Your time volunteering at a swim meet is far greater than donation requests, however, we are extending these opportunities to help you achieve your hours. There are a number of other ways you can help and receive credit toward your service hour requirement, including:

- Donating a gift card to either Fry's, Costco or Sam's Club, or local restaurants which are used to help offset the costs involved with the meets. Each \$20 gift card will be credited towards 1 service hour. Gift cards can be donated as per the donation Sign-Up Genius for swim meets. Gift card donations should be given to Coach Kevin Chester in a sealed envelope with your athlete's name, as well as the gift card activation receipt.
- Helping prepare meals for hospitality prior to and/or during meets. This involves working with one of our Parent Advisory Committee (PAC) Members prior to the meet to confirm what needs to be prepared, and when it needs to be delivered. Service hours will be given accordingly. This will be available under donation sign- ups as well.
- Obtaining a sponsor. There are opportunities for businesses to purchase a program ad, donate goods for hospitality, etc. If you know a company, restaurant or other organization that is interested in sponsorship, please email <a href="https://www.west.org/west.org/west.org/">WestsidesilverfinsFPP@gmail.com/ Brendan.Nguygen@VOSYMCA.org</a> Service hours will be given based on the value of the sponsorship.

### **TEAM APPAREL**

Our Silver Fins team suit, cap and any swim practice equipment can be purchased on our A3 Performance Team Website which can be found by going to our Team Website – www.wsfins.com and clicking the A3 Performance logo located on the left side of the home page.

Please note that swim cap orders are opened 3-4 times a year. An email will go out from the team notifying you when an order is open. Once you have ordered your caps, and the order closes, the caps will be produced and mailed to the team, after which they will distributed to the team folders for pick up on pool deck. We do keep a few extra team caps in the swim team office. Please contact us if you would like to purchase one.

