



# Chino Hills Aquatics

## Create a USA Swimming Login

In order to register a swimmer with USA Swimming, the parent needs to first Create a Login.

Click on the RED button, “REGISTER FOR USA SWIMMING” and follow the link.

**NOTE:** You will receive a verification code at this email address. You need the verification code to continue.

### CREATE A LOGIN

Please enter your email address to continue.

Email Address:

CONTINUE

CANCEL

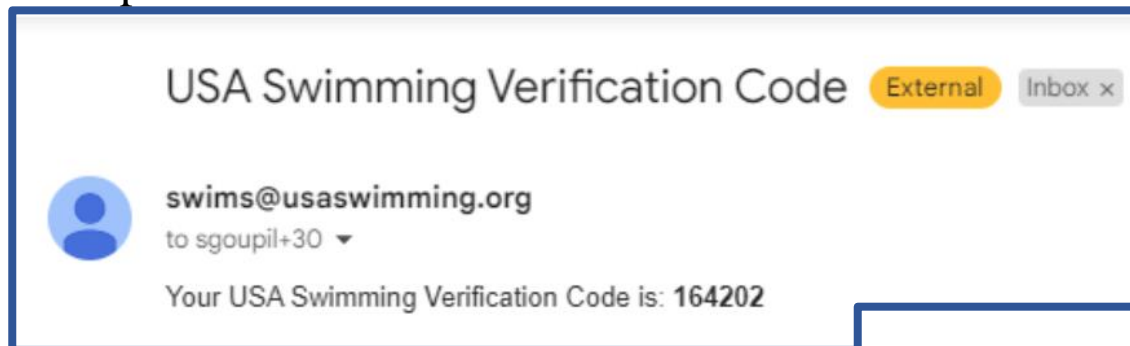
Here you will need to fill in your personal email address and click the 'Continue' button. Once you click the 'Continue' button, you will be sent a verification code via email. The email will look like the picture below. Please check your spam/junk folder if you do not see the email in your inbox.



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### Sample EMAIL



Once you enter the verification code  
CONTINUE will take you to set up a user  
name and a password.

**CREATE A LOGIN**

Please enter the verification code that was emailed to you.

Verification Code:

**CONTINUE**

CANCEL



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## Create a USA Swimming Login

Create a User Name and Password  
Press Save.

The screenshot shows the USA Swimming website's login creation page. At the top left is the USA Swimming logo, and to its right is the text 'USASwimming'. In the top right corner, there is a search bar with a magnifying glass icon and the text 'Search help articles'. Below the header, there are two green checkmarks indicating password requirements: '1 uppercase character' and 'Not equal to username'. The 'Password:' field is a light blue input box with a masked password of seven dots and a toggle icon on the right. Below it is the 'Confirm Password:' field, a white input box with a masked password of seven dots and a toggle icon on the right. At the bottom, there are two buttons: a red 'SAVE' button and a white 'CANCEL' button with a grey border.

Save will take you back to the Login screen where you will login using the User Name and Password you just created.



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Once you click on the 'Login' button, you will then be take to the 'Finalize Login' screen:

### Finalize Your Login Account

Please supply the following information to finish creating your login account. You will be redirected back to where you started when this is completed.

Have you ever had a USA Swimming Membership?

**No**

Legal First Name\*

Morticia

Preferred Name

Middle Name or Middle Initial

Legal Last Name\*

Addams

Email Address

sgoupil+27@catalyte.io

Birth Date\*

October  31  1965

SUBMIT

BACK

Here you will see the question 'Have you ever had a USA Swimming Membership?' This relates to the parent NOT the swimmer. **ANSWER NO.**

**Do NOT request your child's Member ID,** you are not creating an account for your swimmer here. You will then fill in the required information and click the 'Submit' button. Once you click the 'Submit' button, you will then be taken to the 'Legal Acknowledgements' screen:



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AFTER YOU AGREE TO THE LEGAL ACKNOWLEDGEMENTS you will be taken to the parent's dashboard.

### LOGOFF

If your swimmer has NEVER been registered with USA Swimming you will need to create and register a new membership. Follow the procedure to **REGISTER A NEW MEMBER.**

If your swimmer was registered and you need to renew the registration you should be able to locate your swimmer. Follow the procedure to **RENEW EXISTING MEMBER.**

To register a member you **MUST** follow the Online Member Registration link for CHS. The link is available on our web page RED button “REGISTER FOR USA SWIMMING”.