

NOTE: You should NOT be asked for a member ID. If you are asked for a member ID you are in the wrong place. Logoff of USA Swimming and follow the Chino Hills Aquatics Link.



Before you can register a swimmer you must have created an account with USA Swimming. This account is separate from the Chino Hills Aquatics account. To create an account with USA Swimming see the procedure 'CREATE A USA SWIMMING LOGIN'

Once you have created the USA Swimming Login, logoff. To register the swimmer you MUST follow the CHS link. You can find the link on the Chino Hills Aquatics web button 'Register for USA Swimming'.

If your swimmer has NEVER been registered with USA Swimming you will need to create and register a new membership. Follow the procedure to REGISTER A NEW MEMBER.

If you swimmer was registered and you need to renew the registration you should be able to locate your swimmer. Follow this procedure to RENEW EXISTING MEMBER.



If you login without going through the link you should be at your Dashboard. If you or any members connected to your account are eligible for one-button renewals, you will see a red "Renew Memberships" button at the bottom of the "My Family" section of your Member Dashboard. Click on Renew Memberships.

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If you don't see the red "Renew Memberships" when you logon, you need to go back to the web page and follow the link. When you follow the link you will be asked to login using your account user name and password.

Then you will be asked to verify that you are registering an Online Member for Chino Hills Aquatics. Scroll down to Renew Eligible Memberships.

You should get a list of the swimmer(s) registered on your account. If they are not listed, click on 'Register New Member'





Through either route you should get a list of the swimmer(s) registered on your account.

Select the swimmer and, if shown, pick appropriate options. Register swimmers as Premium Athlete.

Put the swimmer registration in the shopping cart. When all swimmers are 'registered' go to the shopping cart.





You are now ready to check out.

Clicking on Check Out will take you to the credit card payment screen.

Shopping Cart			
Transaction ID: 657 Date: 09/15/2022		Statu	s: NOT PA
ITEM	DESCRIPTION		AMOUN
Premium Athlete Registration	Peggy Skellington - Premium Athlete	Delete from Cart	\$136.00
Optional			
Donate to the USA Swimming Foundation () Help save lives and build champions			0.00
Cover the \$4.37 Credit Card Transaction Fee? You have the option to help USA Swimming cover the cost of your credit card tran are paying by e-check or debit card; only opt to cover the transaction fee if you ar Foundation, that transaction fee is included below.	saction fee. Note: USA Swimming cannot acc e paying by credit card. If you also elected to	ept transaction fee contributi donate to the USA Swimming	ions if you
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On the 'Check Out' page, you will be able to put in your credit card information and then click on the 'Process Payment' button to process your payment.

Your member is not registered until you get this screen





When you click the 'Return' button it will take you to your 'Member Dashboard'. Here you will be able to see your family member has been added to your 'My Family' section on your 'Member Dashboard'.

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