



2023/24 VOLUNTEER INFORMATION

The Strathcona County Swim Club is a volunteer organization. All members of the Strathcona County Swim Club are required to earn volunteer points. The amount of the points is based on the level of training of your swimmer(s).

Performance	80
AgeGroup 1	70
AgeGroup 2 (Prov)	60
AgeGroup 2	50
SilverRay Step-Up	60
SilverRay 3	50
SilverRay 2	40
SilverRay 1	30
MiniRay	30

Volunteer opportunities throughout the swim season may include:

SRAYS Hosted Swim Meet Official

The Strathcona County Swim Club is a volunteer organization that will host the following five swim meets during the swim season:

Poppy Invitational	November 4-5, 2023	Kinsmen Sports Centre, Edmonton
Swim AB Winter Festival North	January 27-28, 2024	Millennium Place, Sherwood Park
SilverFest	January 27-28, 2024	Millennium Place, Sherwood Park
Neil Lepps	March 16-17, 2024	Millennium Place, Sherwood Park
SilverRays Invitational	June 1-2, 2024	Kinsmen Sports Centre, Edmonton

These swim meets provide an opportunity for your swimmer to achieve success in the pool, while providing operational revenue to our swim club. To guarantee that we maintain high quality swim meets for all swim clubs attending, we require a large number of volunteers. Each competitive member family must take responsibility to do their share in helping run successful swim meets.

The following is a sample of the positions and points to be earned for volunteering at a Hosted Swim Meet:

Swim Meet Pre-Meet Administrative – 5 points

Meet Manager	Entries Coordinator
Assistant Meet Manager	Officials Coordinator

Swim Meet Set-Up and Take Down Positions – e.g. 1 point per shift

Swim Meet Positions – e.g. 4 points per session

Meet Manager	Recorder/Scorer
Assistant Meet Manager	Clerk of Course
Officials Coordinator	Stroke and Turn Judge
Referee	Timer
Starter	Marshalling
Electronics	Hospitality

Points assigned to each Swim Meet volunteer position will be disclosed at the time of job sign-up.

Strathcona County Swim Club Board Member

The Strathcona County Swim Club is governed by a volunteer board of directors. Board meetings are held monthly with various administrative tasks required throughout the month dependant on the board position held.

The Board consist of the following positions:

President	Fundraising
Vice President	Equipment
Treasurer	Director-at-Large (Event Coordinator)
Secretary	Director-at-Large (Website Administrator)
Registrar	

Board members will receive 3 points per month for serving on the board.

Strathcona County Swim Club Administration Positions

Additional roles are required to assist with the administration of the swim club. These include:

Social Media Administrator – 2 points per month

This position is responsible for maintaining the club's on-line presence. This includes creating and posting content to inform, celebrate and advertise the SRAYS.

Audit Committee Member – 4 points

This position is responsible for conducting a review of the club's financial statements and records, as required annually under the Alberta Society's Act.

Travel Coordinator – 3 points per meet

This position is responsible for coordinating hotel and travel bookings for travel meets.

SRAYS Event Volunteer

To foster our swim team community, several team events will be held through-out the year. These may include a Swim Season Kick-off, Holiday Season Celebration and Year-End Wrap-Up. These events require helpers.

The following is a sample of the positions and points to be earned for volunteering at an event:

Event Set-Up/Clean-Up Positions – 1 point

Event Activity Leaders – 2 points

SRAYS Designated Travel Meet Chaperone

As an integral component of competitive swimming, Strathcona County Swim Club recognizes that travel may enhance the curriculum and training of swimmers. Team travel that does not include parent supervision must be supervised by chaperones.

The primary responsibility of the chaperone is to supervise and assist the swimmers and to assist coaches with organising the swimmers during travel, at the hotel and at the pool. While travelling, the chaperone is responsible for the swimmers whenever they are not on the pool deck, and providing appropriate snacks while at the pool and meals when they are at the hotel. The chaperone shall be available to assist the athletes and coaches at all times during the travel.

A chaperone will receive 5 points per day for serving as the designated travel meet chaperone.

EXAMPLES OF ANNUAL POINTS COMMITMENT:

Age Group 1 Parent Volunteer Commitment (70 points)

Officials Coordinator – Poppy Meet (Pre-Administration)	5 points
Officials Coordinator – Poppy Meet (3 sessions)	12 points
Officials Coordinator – AB Winter Festival/SilverFest (Pre-Administration)	5 points
Officials Coordinator – AB Winter Festival (2 sessions)	8 Points
Officials Coordinator – Silver Fest (2 sessions)	8 points
Officials Coordinator – Neil Lepps (Pre-Administration)	5 points
Officials Coordinator – Neil Lepps (3 sessions)	12 points
Officials Coordinator – SilverRays Invitational (Pre-Administration)	5 points
Officials Coordinator – SilverRays Invitational (3 sessions)	12 points
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	72 points

SilverRay 3 Parent Volunteer Commitment (50 points)

Board of Directors (Event Coordinator) – August 2023 to July 2024	36 points
Timer – Poppy Meet (2 sessions)	8 points
Stroke and Turn Judge – SilverRays Invitational (2 sessions)	8 points
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	52 points

MiniRay Parent Volunteer Commitment (30 points)

Timer – Poppy Meet (2 sessions)	8 points
Activity Leader - Holiday Season Celebration	2 points
Timer – SilverFest (2 sessions)	8 points
Timer – Neil Lepps (2 sessions)	8 points
Timer – SilverRays Invitational (1 session)	4 points
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	30 points

Policy Administration

The points system is in place to ensure that all SRAYS families share in the responsibility of ensuring that our club runs smoothly.

A record of your volunteer points will be maintained on the club website under “My Account / Invoices & Payment / Service Hours”.

Points assigned to each volunteer position will be disclosed at the time of job sign-up.

All volunteer points must be earned by July 15, 2024. Member accounts will be charged \$10 per outstanding point at the end of July 2024 (or upon withdrawal from the club).

For swimmers that withdraw from the club during the season, a minimum portion of the volunteer commitment must be earned/paid as follows:

Withdrawal date between:

October 1 – December 31	35%
January 1 – April 30	75%
After April 30	100%

Please note that every effort has been made by the Board to clearly outline volunteer requirements; however, the above is subject to change due to unforeseen circumstances. If this occurs, as much notice as possible will be provided to families.