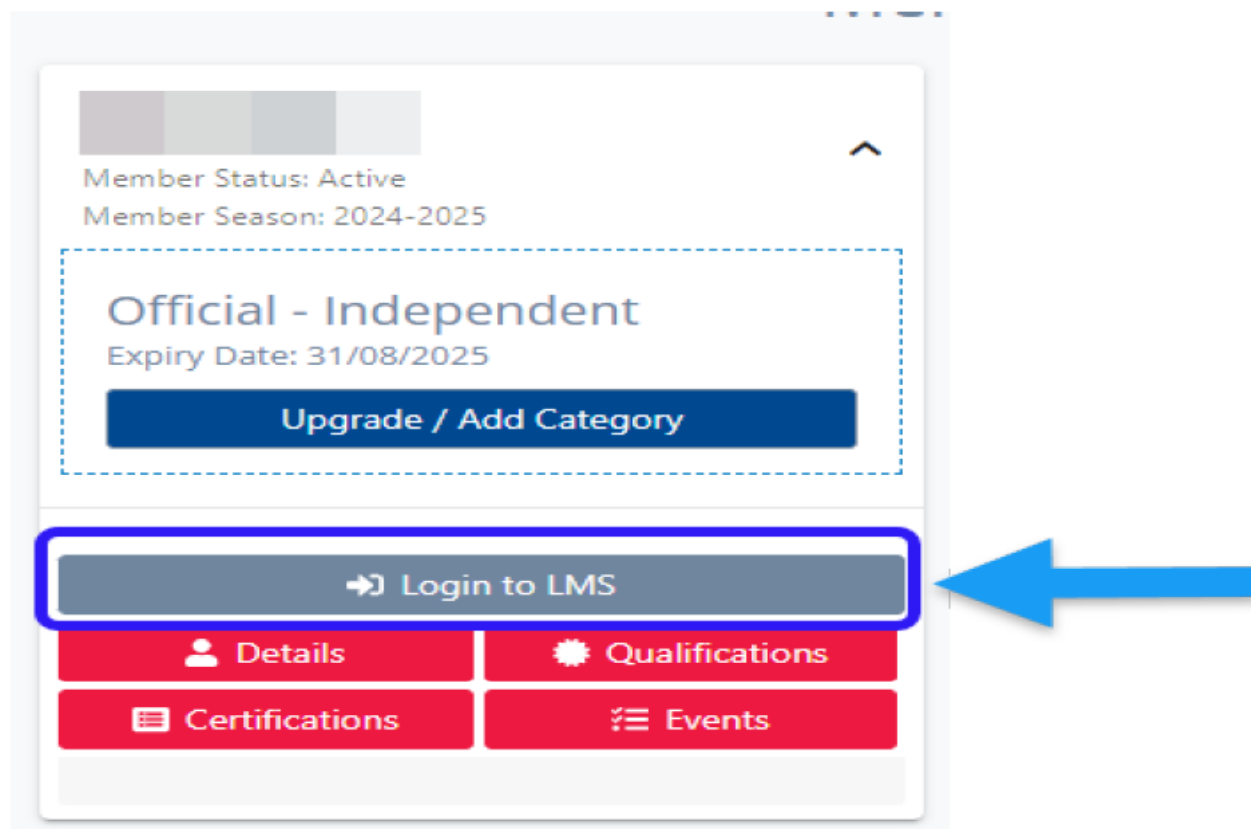


Official's User Guide

In order to gain access to the LMS, you must be a registered official in the Swimming Canada Registration and Events Management System (REMS) and be registered – Status Active.

Login to REMS: <https://swimming.canada.sportsmanager.ie/sportlomo/users/login>

Once you login to your REMS account click on the “Login to LMS” GREY button

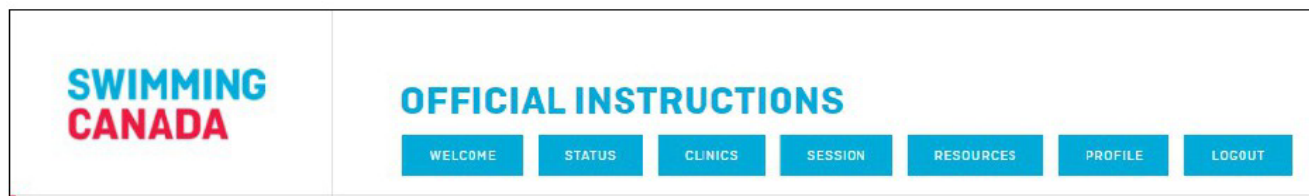


Select

1. which account to login as and
2. click “Login to LMS” RED Button



Once you have successfully logged into the LMS, a series of tabs will be presented. Each tab leads to a separate page that will be described in detail in the following sections.



Welcome

The **Welcome** page provides a brief description of each tab available across the top of the page.

Status

The **Status** page is where you can enroll in any eLearning modules available and see what official's courses you have completed.

The image below is an example of what the **Status** page looks like.

Please note that you can only resume a course on the same electronic device and in the selected language. If you are using a tablet, you may be required to download an app in order to play the e-module.

MODULE		ENROLLED	COMPLETED
1	Intro to Officiating (Timekeeper) eModule	START ELEARNING MODULE	-
	Intro to Officiating (Timekeeper)		
2	This is an instructor-led clinic. This is also available as an eLearning module.	REGISTER FOR INSTRUCTOR-LED CLINIC	-
3	Safety Marshal eModule	START ELEARNING MODULE	-
	Safety Marshal		
4	This is an instructor-led clinic. This is also available as an eLearning module.	REGISTER FOR INSTRUCTOR-LED CLINIC	-

In the LMS, the following eLearning modules are available to help with your certification.

- Intro to Officiating (Timekeeper)
- Intro to Officiating (Timekeeper) REFRESHER
- Safety Marshal eLearning module
- Chief Timekeeper eLearning module
- Clerk of Course eLearning module
- Canadian Para Swimming Online Deck Officials

Once you have enrolled in an eLearning module, the module will appear on your screen and will walk you through each slide. The eLearning module's are narrated and the instructions on how to complete the eLearning module is included in the introduction of each module. To move to the next or previous slide, you will use the arrows on the bottom right of the module.

Once an eLearning module is complete, there will be a green check mark under the **Completed** column. The information for the eLearning module will be sent to the RTR and will appear in the **Officiating Info** page.

In-Person Clinics

If you have completed any in-person officiating clinics, the information will also appear on this page.

Clinics

This page is where you can browse through the clinics that are available to you. You are able to narrow your search by using the different filter options.

Ontario ▼

All Clinics ▼

2021 ▼

You will be able to see the **Register** button as shown in the image below. The deadline shown under the **Register** button is the course registration deadline.

✓ REGISTER Deadline: Sep. 30	Gerogetown	★ Inspector of Turns EN	Oct 01/25 @ 7:00pm to 9:00pm (EST)	Alcott Hall, Mold Masters.SportsPlex	-	Michael Zuraw	Peter Tate	✉	-
✓ REGISTER Deadline: Sep. 29	TORONTO	★ Judge of Stroke EN	Oct 01/25 @ 7:00pm to 9:00pm (EST)	online	-	Christina Kalceovich Derek Olson	Olga Macel	✉	DETAILS
✓ REGISTER	Milton	★ Inspector of Turns EN	Oct 02/25 @ 7:00pm to 9:00pm (EST)	Milton Sports Centre - Optimist Room	-	Bernard Richard	Sandra Rousseau	✉	-
FULL	Markham	★ Referee EN	Oct 04/25 @ 8:20am to 12:00pm (EST)	Markham Pan AM Pool Multipurpose Room 1	-	Alan AJ Shumak	YY Wong	✉	DETAILS

If you have any problem with the login or registering fro the clinic please contact Olga at treasury@torontoswimclub.com