Access the LMS - RETURNING OFFICIALS

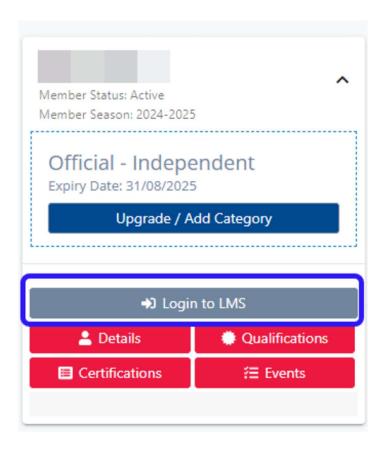
You can keep track of your training progress as an official, through the Learning Management System (LMS)

1. Sign into your REMS account by clicking on this link:

https://swimming.canada.sportsmanager.ie/sportlomo/users/login

2. Once you login to your REMS account click on the "Login to LMS" GREY button.





3. On the next screen, from the drop-down menu where it says, "Login As" select "Official" from the dropdown menu, then click the red "Login to LMS" bar.



4. From the LMS welcome page, select the tab/button called "Status."

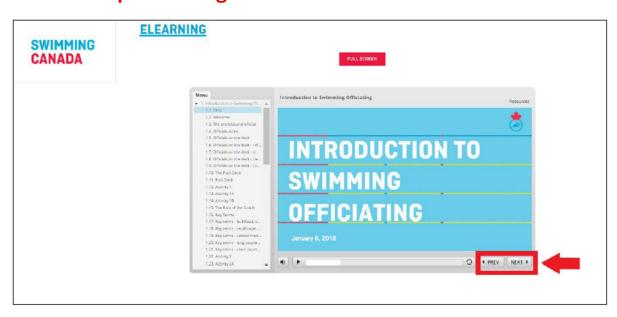


5. The next page displays all the eLearning modules that are available for officials. Official's can enroll in any eLearning modules by clicking the Enroll button beside the module they would like to take.



6. You can take an eLearning module anytime. After enrolling, the module will appear on your screen and will walk you through each slide. The eLearning modules are narrated and the instructions on how to complete the eLearning module is included in the introduction of each module. To move to the next or previous slide, you will use the arrows on the bottom right of the module.

Note: You cannot just skip to the end, you will have to watch each slide before proceeding to the next one.



Note: You can only resume a course on the same electronic device and in the selected language.

To resume a course, click the sessions button from the menu.

If you are using a tablet, you may be required to download an app to play the eModule.

During the modules, questions will test your knowledge of the content.

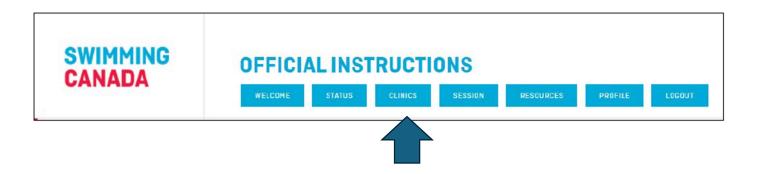
You will not be able to continue through the module without correctly completing the questions in the modules.

Once an eLearning module is complete, there will be a green check mark under the Completed column on the Status Page.

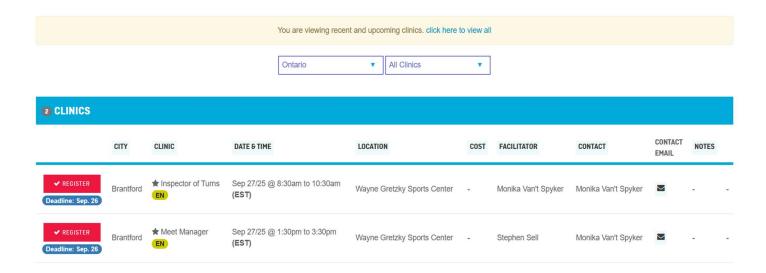
Clinics

Clinics that are not available by emodule are available as clinics. Clinics are hosted either by video call or in person.

7. To sign up for a clinic, you will need to select the clinics tab from the menu.



8. This page is where you can browse through the clinics that are available to you. You are able to narrow your search by using the different filter options.



9. You can enroll in a clinic by clicking the red Register button found beside the clinic of choice.

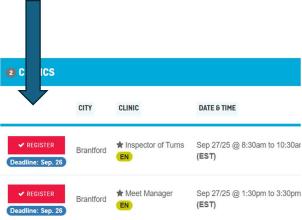
The registration deadline is included

below the register button for you to

clearly know the deadline.

Before registering for a clinic, it's recommended to review the details provided.

The date and time of the location will be provided. If the clinic is a virtual



video call, the location will say as such. If the clinic location is at a physical location, it will be an in-person clinic at that location (so don't inadvertently sign up for an in-person clinic if you don't intend to travel there).

- 10. Once you have clicked Register for the clinic you would like to take, you will be taken to the confirmation page. Follow the instructions on the confirmation page to complete your registration.
- 11. An automatic email from our system will be sent to the email address on file confirming your registration for the clinic.