## CASCADE RESTRICTIONS EXEMPTION PROGRAM (REP) COVID 19 VACCINATION DOCUMENTATION PRIVACY

## **PURPOSE**

With the introduction of the government's new REP program which the Cascade Swim Club and all its partner facilities are participating in we have been required to gather information on all our registered swimmers and their family members who may be accessing those same facilities.

## **APPLICATION**

This policy specifically applies to:

All age eligible swimmers participating in Cascade programs

All parents or caregivers who may be entering the facilities with their swimmer

## RESPONSIBILITIES, GUIDELINES, PROCEDURES

The Cascade Swim Club collects information on vaccination from members digitally in order to verify vaccination status so that swimmers, members and parent or caregiver participants (those entering the facility with their swimmer) are able to fastrack access to the building, locker rooms, pools and viewing areas (as currently allowed by each facility). In order to do this vaccination information is verified as valid by our COVID OFFICER. Once verification is complete all records sent to the club are deleted and no records are kept.

Only the CLUB MANAGER and the COVID OFFICER have access to vaccination documents. Only the COVID OFFICER will review and verify vaccination documentation. Once verified the COVID OFFICER will delete all digital vaccination documents.

September 2021