Swim Meet Sign-Up INTRO GROUPS ONLY

<u>Home Meet</u> - swim meet at our Home Pool (Georgetown Indoor Pool)

Away Meets - swim meet NOT at our Home Pool

Please see step by step instructions for signing your swimmer up for Swim Meets.

SWIM MEETS

- Go to the swim meet event from the homepage of HHBF website under Events.
- Select the swim meet you are confirming attendance for.

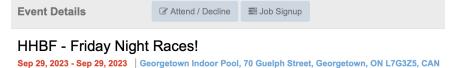


HHBF - Friday Night Races! 29 September 2023

 Ensure your swimmers group is attending the selected swim meet. This is noted in the swim meet event.

WHO: Intro White, Intro Blue and Intro Gold

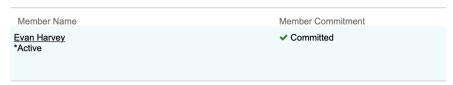
• If your swimmers group is attending the meet Select the "Attend/Decline" blue button at top of box.



• Log into your SportsEngine account



- Your swimmer will automatically be "Committed" (entered) into the swim meet with
 events pre selected by their Coach. Once swim meet entries have been completed by
 Coaching Staff an email will be sent with further details.
- To view your swimmers entries click on your swimmer's name.



 Here you will see the events your swimmer is signed up for. Review the events with your swimmer and if any issues or changes are needing to be made please contact your swimmers Coach.



- If your swimmer will be attending the meet, leave the declaration as entered by the Head Coach.
- If your swimmer will NOT be attending the swim meet, please email the Head Coach to change your swimmer declaration to NO.
 - Coach Shannon (Development Intro)
- Change your swimmers declaration to "No, thanks, [swimmer name] will NOT attend this event".
- Save Changes, bottom right corner
- Please log back in to confirm your swimmer notes "Declined"

*Declaration

No, thanks, [Evan] will NOT attend this event 📀

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• If **NOT** attending the swim meet please make sure your swimmers declaration shows "Declined"

Click on Member Name to declare for this Event:	
Member Name	Member Commitment
Evan Harvey *Active	⊘ Declined

Where Meet Fees are involved if you do NOT email your coach to decline the meet you will be charged the entry fee even if you choose not to attend.

If a swimmer does NOT have their declaration changed to "NO" then that swimmer and that parent are responsible to pay for any meet entry fees that may be associated with the meet.