



**Policy Name:**            **Graduating Swimmer Scholarship Policy**  
**Policy Number:**       **NCSA-013-06.17.2020**  
**Policy Approver:**     **NCSA Board of Directors**  
**Approval Date:**       **06/17/2020**

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## **POLICY STATEMENT AND OBJECTIVES**

**Nose Creek Swim Association (“NCSA” or the “Club”) would like to acknowledge and reward full-time competitive swimmers with a scholarship for post-secondary education.**

### **1 SCHOLARSHIP AMOUNT**

Up to \$500.00 for each graduating swimmer, to a maximum award of \$2,000.00 combined for all graduating swimmers in any one given one year, subject to final approval by the Board.

### **2 SCHOLARSHIP ELIGIBILITY:**

Requirements of the scholarship will be based on the following:

- o registered as a full-time swimmer with NCSA during his/her graduating year,
- o Designated as an NCSA swimmer at swim meets,
- o Attending a full-time program at a post-secondary institution or registered with The Alberta Apprenticeship and Industry Training Board or any approved equivalent Canadian or U.S. Apprenticeship board, in the fall immediately following his/her graduation,
- o Proof of payment for the above program, and
- o Application form (example attached as Appendix A) is completed in full & submitted for consideration to the NCSA Board on or before the NCSA Board Meeting in October of the Swimmer Applicant’s graduating year.

### **3 SCHOLARSHIP AWARD**

All scholarships will be awarded at the discretion of the Executive Board and Head Coach.



## Appendix A – Scholarship Application

Nose Creek Swim Association (“NCSA”) Scholarship confirmation form:

**This form must be completed in full by the NCSA Head Coach or Team Manager and remitted to the NCSA Book keeper for payment.**

**Swimmer Name:**

- Registered as a full-time swimmer with NCSA during his/her graduating year
- Commitment to competitive swimming, regular attendance at practice and designation as an NCSA swimmer at swim meets
- Enrolled in a full-time program at a post-secondary institution or registered with the Alberta Apprenticeship and Industry Training Board or any approved equivalent Canadian or U.S. Apprenticeship board
- Proof of post-secondary registration at any post-secondary institution. A letter of acceptance will be considered acceptable proof (*attachment required*)
- A qualifying time (either "A" or "B")
- A letter of consideration from the swimmer must be submitted to the Head Coach, with an attached letter of acceptance from a post-secondary institute by October 1st of his/her graduating year (*attachment required*)

I, name of Head Coach or Team Manager, confirm that the above named swimmer meets the criteria as outlined in NCSA Policy 013-04102015, Graduating Swimmer Policy and is eligible for payment of the NCSA scholarship. Where applicable, supporting documentation has been attached.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**For use by NCSA Book keeper:**

Payment will be made directly to the eligible swimmer on the following conditions:

- This form has been completed in full and approved by the NCSA Head Coach or Team Manager
- Required supporting documentation has been received (proof of enrollment, a letter of consideration)
- A copy of the approved motion from the NCSA Board of Directors has been provided (obtain from NCSA Secretary)
- The family to whose child is receiving the NCSA scholarship is in good standing with NCSA at the time of issuing payment.

Date Payment processed: \_\_\_\_\_  
\$ \_\_\_\_\_

Amount of Payment:

Bookkeeper Signature: \_\_\_\_\_