

## EDHS Aquatics Board Meeting~ Minutes

Meeting Date: 4/26/18  
Meeting Time: 5:31pm  
Meeting Location: El Do PE Room  
Meeting Participants:

### Board:

- John Palmero, President
- Diana Pantoja, Boys VP
- Lisa Jackman, Girls VP
- Amy Alcazar, Secretary
- Participants:
  - Coach Swarm
  - Kristina Palmero
  - Heather Murphy
  - Jennifer Lamb
  - Ryan Gersbacher
  - Carleen Dickinson
  - Melissa Huy

### Treasurer's Preliminary Report

- Finances~ reviewed bank balance currently \$24,748.67  
Budget~ to be worked on in July following end of school year
- Check Ratifications~ \$404.61 to Diana Pantoja for reimbursement
- Pancake Breakfast~ \$11,000+ (still working on final numbers)
- Summer swim lessons decision numbers for board members~ Ryan provided final numbers and reported loss as well as we were not operating with insurance (liability or W/C) and we are still paying old penalties with IRS. Risk vs. reward too high and program was cancelled

### MISC~

- Ryan & Amy to meet w/ new CPA for tax filing after 5/7

### Coaches Report

- League Finals Needs for swim season 5/2-5/4
  - 3 day gate collection to be estimated at \$6500
    - Amy to collect each night and bring cash box back each day
    - Amy to get hand stamps for in/out
    - Amy to create tally sheets for tracking
  - Athletes to cover Weds/Thurs timing assignments
    - Coach already worked with each team to bring their own timers
    - Amy to add volunteers for one lane on Friday & Diana to oversee on day of
  - Kristina & John to handle snack shack
    - Extra water buckets needed for soda/water/gatorade

## **Operations / Fundraising**

### **New Booster Board Positions Voting 2018/19**

- Voted Heather Murphy for President
- Voted Jennifer Lamb for Secretary
- Voted Amy Alcazar for Treasurer
- Diana Pantoja confirmed stepping down after 2 years and we will still need VP Boys

### **Swim banquet needs**

- Melissa Huy to coordinate/run banquet
- Budget \$6k ~ will also collect money for additional guests outside 77 kids/ 5 coaches/ AD & Principal (84 total)
- Amy to set up sign ups online 5/7-5/18
- Coach Kevin leaving 5/14~ coach gift to be given prior
  - 4 coach gifts: Swarm, Courtney, Chris, Amanda

### **Bang Boards**

- Complete~ need to purchase pool noodles to keep them off the ground

### **Removal & Clean Up of iPower to URL Based subscription**

- John to move in June~ no longer need iPower for website as we have moved to Team Unify but need to host the url so we do not lose

### **Misc.~**

- Amy discussed Heather suggestion for laptop for board to pass on~ especially for QB version needed
  - John initiated motion for purchase \$2000/ Diana 2<sup>nd</sup> motion: for motion: all opposed: none