

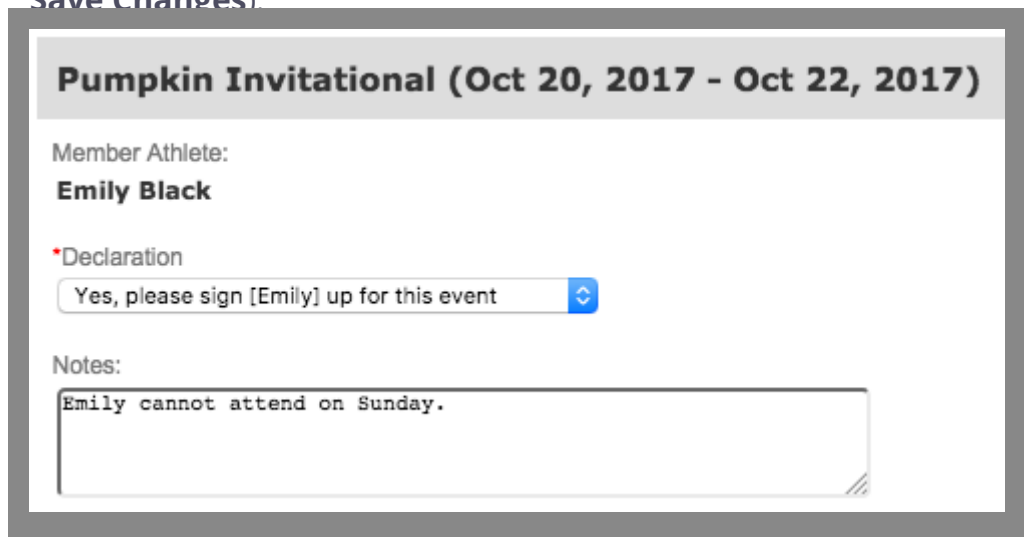
Parents: Sign up athlete for meet / Commit to events

Note: See below link if you are using OnDeck.

1. Sign in to your team's TeamUnify website.
2. Go to your Events page.
 - a. Chameleon users: Click your **Events** tab in the top menu, or **More...** on the home page Events section.
 - b. New CMS users: In the side menu click **Events & Competition > Team Events**.
3. Click your desired event's **Attend/Decline** (or **Edit Commitment**) button.
4. Click the name of your athlete whom you want to attend



5. Click the *Declaration* dropdown and click **Yes, please sign [Name] up for this event** (or **No, thanks, [Name] will NOT attend this event**, enter any *Notes*, and then click **Save Changes**)



Pumpkin Invitational (Oct 20, 2017 - Oct 22, 2017)

Member Athlete:
Emily Black

*Declaration
Yes, please sign [Emily] up for this event

Notes:
Emily cannot attend on Sunday.

6. Enter any *Notes* you want the coach to see.
7. If a team admin has allowed you to select events, check the boxes of the events you want your athlete to enter.

Day 1 Session 1					Max Entries this Session IE = 0 Rel = 0 Comb = 0				
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input type="checkbox"/>	NT	Not Qualified	<input type="checkbox"/>	<input type="checkbox"/>		1	G	Open 1000 Free	<=14:59.99Y <=12:59.99L
<input checked="" type="checkbox"/>	<u>22:12.42L</u>	22:12.42L	<input type="checkbox"/>	<input type="checkbox"/>		3	G	Open 1650 Free	<=25:59.99Y <=23:59.99L

Day 2 Session 3					Max Entries this Session IE = 5 Rel = 1 Comb = 6				
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input type="checkbox"/>	NT	Not Qualified	<input type="checkbox"/>	<input type="checkbox"/>		45	G	Open 400 Medley	<=6:27.99Y <=6:59.99L
<input type="checkbox"/>	NT	NT	<input type="checkbox"/>	<input type="checkbox"/>		47	G	Open 50 Free	
<input checked="" type="checkbox"/>	<u>1:19.89L</u>	1:19.89L	<input type="checkbox"/>	<input type="checkbox"/>		49	G	Open 100 Back	

a. Red times indicate your athlete is not qualified to enter those events.

b. Events you choose are subject to coach approval.

8. Otherwise select which days and sessions your athlete will attend and a coach will then pick which events your athlete will enter

Please select the Days/Sessions that this Athlete would like to attend below:

<input checked="" type="checkbox"/> Day 1/Session 1					
	Ev#	Best Time	Gen	Event	Qualifying Time
	1	NT	G	Open 1000 Free	<=14:59.99Y <=12:59.99L
	3	<u>22:12.42L</u>	G	Open 1650 Free	<=25:59.99Y <=23:59.99L
<input checked="" type="checkbox"/> Day 2/Session 3					
<input type="checkbox"/> Day 3/Session 5					

a. You may click a day/session button to see what events are scheduled.

9. When finished, click **Save Changes**.

10. Repeat for all other athletes you may have.

See Also

[Sign up for events in OnDeck](#)



Parents/Non-Admins

[Parents - How to See All Meets My Athlete Has Entered](#)

[Parents: How to Add and Verify Cell Number in OnDeck for SMS/Texting](#)

[Parents - How to See Jobs I Have Signed Up For](#)

[Parents: How to View My Current Invoices and Payments](#)

[Parents: Set up fundraising for your athlete](#)

[Parents: Strong Customer Authentication \[SCA\] Approval](#)

[Parents: Issues Logging In](#)

[Parents: View videos in SwimOffice](#)

[Parents: How to Make On-Demand Payments](#)

Parents: Sign up athlete for meet / Commit to events

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[Parents: Add and verify a cell number in SwimOffice for SMS/texting](#)

[New CMS: What each side menu item does](#)

[New CMS: Old menus vs new menus](#)

[Parents: How to Add a Credit Card or ACH to Account for Auto Pay](#)

Suggested articles

[OnDeck Coach University: Events & Meet Entries](#)

[OnDeck: Declare/commit/sign up for upcoming meets](#)

[OnDeck Parent University: Events & Meet Entries](#)

[Committing Athletes](#)

[Events: Load ev3 events file into meet](#)

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