

**Ref: Team Travel Instructions** 

- 1. Paseo Aquatics must notify the risk department at USA Swimming to gain the proper rider for the insurance.
- 2. Medical information about athletes and allergies must be collected in a binder and brought along on the travel.
- 3. All Permission forms must be completed and placed in team travel binder.
- 4. Must have all USA Non Member Athletes as Chaperones at a ratio of 1:10.
- 5. Coach can never be a Chaperone.
- 6. If traveling on a bus make sure there is first aid and other Life Saving kits.
- 7. Confirm all Code of Conduct have been signed.
- 8. Confirm all Medical Releases.
- 9. Upon return hand in the team travel binder to the organization for filing.