Zone Diversity Select Camps: Site Selection

USA Swimming's Zone Diversity Select Camps are held every year. The Western and Central Zone Diversity Camps will be held in even years, and the Eastern and Southern Zone Diversity Camps will be held in odd years. LSCs bid for the opportunity to host the camp in each Zone.

Timeline for Bid Process and Site Selection

January 1st – to February 28th: Application opens (Zone and USA Swimming website) to submit bids for camp held the following year

March: Bids are reviewed by each Zone's Camp Committee. The Zone Camp Committee is comprised of the LSC D&I Chairs located in the Zone.

April 1st: Sites are selected and LSC is notified

April 15th: Deadline to accept as camp host

Application

Applications can be found on both the Zone's Website and at usaswimming.org/zonediversitycamp

Applications are to be submitted to the appropriate Zone Diversity Coordinator:

- Western Zone
- Southern Zone
- Eastern Zone
- Central Zone

Zone Diversity Select Camp: Criteria for Bid Submission Best Practices

Bids should include information that satisfies the criteria below and should be in sharable form (e.g. PowerPoint presentation, written correspondence, etc.). Pictures, name and location of site along with site confirmation, budget presentation, logistical information, etc., should be included.

Required items:

- o Completed application to host Zone Diversity Select Camp
- Accessible to major airport (within 30-minute drive)
- o Zone Diversity Select Camps held on different weekends
- o Name of designated Camp Lead is submitted with bid
- Secured facility confirmation

Preferred items

- Held on college campus
- Creation of camp committee to assist Camp Lead (3-4 individuals)
- LCM pool
- Use of entire pool

1 | Page 08.29.18

- Ability to hold camp/summit in June
- Host LSC has secured monetary support to host camp:
 - USA Swimming provides \$10-\$15K in financial support to be used towards any aspect of running the camp. Half (50%) of those funds may be requested up front once a budget and funds request form have been submitted together. The remaining funds will be disbursed upon completion of the camp/summit and all required receipts and final financial reports are submitted.
 - The cost per participant may vary based on what activities have been planned. Additional funding may need to be provided by the Zone and/or participant's LSC.
 - o All monies should be filtered through the host LSC or through the Zone to minimize liability.
 - Support can come in different forms: VIK, volunteers, transportation, etc.
 - It is recommended that the Zone provide financial support to be used towards running the camp, in addition to USA Swimming funds provided. Half (50%) of these funds may be requested up front once a budget and funds request form has been submitted. These funds may be utilized to help with costs that have not been covered by USA Swimming's portion of financial support to complete camp and summit preparations. The Zone Select Diversity Camp Lead will work directly with the Zone Director and Treasurer.

2 | Page 08.29.18