

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
NORTH JEFFCO SWIM TEAM**

HELD:

A regular meeting of the North Jeffco Swim Team Board of Directors was held on Tuesday, December 13, 2011 at 7:00 p.m. at Meyers Pool (copy of Agenda is attached).

ATTENDANCE:

In attendance were Carmen Babcock, Lori Brown, Linda Addison, Misty Crump, Erin Collins, Ronnie May, Ann Scherrer, Sharon Soans, Jean Tesone, Ann Metzger-Seymour and Brett Stoyell.

CALL TO ORDER:

As a quorum of directors was present, the meeting was called to order at 7:09pm.

APPROVAL OF MINUTES:

The Board unanimously approved the minutes from its previous regular meeting.

FINANCIALS/BUDGET – Lori Brown:

The Board reviewed the following team financial statements: Financial statements consisting of (a) Profit & Loss November 2011; (b) Profit & Loss September-November 2011; (c) Financial Overview (copies of all are attached). An email reminder will go out to those who are approaching 30 days and then late fees will be implemented. After review and discussion, all financial statements were accepted as presented. There are 123 families and 154 swimmers with the team. I did not note the update on the number of swimmers registered in the prep class.

PRESIDENT'S REPORT – Carmen Babcock:

Carmen shared Cindy's report for the Distance meet. Ronnie stated she hasn't heard from Cindy for training. Carmen stated we need to locate \$13K for next year's budget and proposed a community service fundraiser using Tim Tesone again.

DIRECTORS' REPORTS:

Treasurer – Ann Scherrer: Ann doesn't feel like she can leave Lori quite yet to take on President duties. Proration policy was reviewed and a motion was made to change to weekly versus semi-monthly. A motion was made to change \$15.00 late fee from each line item to the email notice it is attached to effective January 1, 2012.

No other Director reports.

COACHES' REPORTS:

Brett Stoyell: See attached report from Brett for his complete report.

Carmen Babcock: See attached report from Carmen for her complete report.

PAST/ONGOING BUSINESS:

Erin completed cap list and only has one family to contact. Misty completed e-book sales and returned books. Will deliver check and pass out prizes. Misty has heard nothing back from BMW yet on application. The fundraising committee (Linda & Misty) presented the casino bus fundraiser. Linda will call for possible dates in April and confirm information. Cindy has a replacement printer for the meet so we do not need to purchase one. Hospitality update-Cara Anderson will continue to shop for all sessions. The coordinator for 12 & under sessions will be Veronika Austin and the coordinator for 13 & up will be Jean Tesone. Sharon said she is acclimating well to the Volunteer Coordinator position.

NEW BUSINESS:

Carmen brought a concern to the board regarding the current volunteer policy. As a result, the board voted to abolish the \$25.00 penalty fee upon families for not meeting their volunteer commitment effective January 1, 2012. Brett made a motion to keep the 4 session minimum and Ann S seconded the motion. Cara Anderson will try to solicit Chick-fil-A as a new hospitality sponsor. Ann Metzger-Seymour may have a new sponsor as well in the form of a donation. The board approved all proposed bonuses for coaches.

NEXT MEETING:

The next regular Board meeting will be held Tuesday, January 10th, at 7:00 p.m. at Myers Pool.

ACTION ITEMS CAPTURED FROM THESE MINUTES:

1. *Check Active forms: 18 & under, late fee policy and volunteer fee policy*
2. *Carmen to find out and share survey outcome/results.*
3. *All board members to have a community service idea to share for team fundraiser.*
4. *Brett to follow up on timing equipment status and repair.*

AJOURNMENT:

There being no further business to come before the Board at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 9:04pm.

The forgoing Minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the North Jeffco Swim Team.

Misty Crump, Secretary

Attachments:

1. Agenda for NJST Board of Directors Monthly Meeting
2. Financial statements consisting of (a) Profit & Loss 9/11-8/12; (b) Profit & Loss Budget vs. Actual 9-11/8-12; (c) Balance Sheet as of 11/8/2011
3. Coaches' reports