

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
NORTH JEFFCO SWIM TEAM**

HELD:

A regular meeting of the North Jeffco Swim Team Board of Directors was held on Tuesday, December 13, 2012 at 7:00 p.m. at Meyers Pool (copy of Agenda is attached).

ATTENDANCE:

In attendance were Carmen Babcock, Lori Brown, Linda Addison, Misty Crump, Erin Collins, Ronnie May, Ann Scherrer, Sharon Soans, Jean Tesone, Ann Metzger-Seymour, Cindy Pacheco and Brett Stoyell.

CALL TO ORDER:

As a quorum of directors was present, the meeting was called to order at 7:06pm.

APPROVAL OF MINUTES:

The Board unanimously approved the minutes from its previous regular meeting.

FINANCIALS/BUDGET – Lori Brown:

The Board reviewed the following team financial statements: Financial statements consisting of (a) Profit & Loss February 2012; (b) Profit & Loss September-February 2012; (c) Financial Overview (copies of all are attached). An email reminder will go out to those who are approaching 30 days and then late fees will be implemented. After review and discussion, all financial statements were accepted as presented. There are 123 families and 154 swimmers with the team. The Wallace family is asking for \$15.00 late fee to be waived; Lori to get board more information on this. Team t-shirt profit and expense was discussed. Lori would like to start up a new parent packet, she will make flier for review. Linda and Lori will be points of contact. All coaches will have copies but mainly for Nick's group.

PRESIDENT'S REPORT – Ann Scherrer:

See new business.

DIRECTORS' REPORTS:

Director– Sharon Soans: Taking over team bulletin board and will post upcoming fundraiser information as well.

No other Director reports.

COACHES' REPORTS:

Brett Stoyell: See attached report from Brett for his complete report.

Carmen Babcock: See attached report from Carmen for her complete report.

PAST/ONGOING BUSINESS:

Big team fundraiser is still on the table. Brett & Carmen are meeting with Tim Tesone tomorrow to finalize project; looking at April 22nd or May 5th for dates. Cost for Hytec 4.0 is about \$800.00 and we need Myers to be a wi-fi spot. Still hopes to have for future depending on monies allowed in budget.

NEW BUSINESS:

Motion made to spend \$280.00 to update team computer for meets. Last meet was with new hospitality volunteers. Everyone was happy and it seems to be working great! Seniors to work concessions in the future for meets where we cannot sell. The board voted to approve the revised Home Meet Worker Policy.

NEXT MEETING:

The next regular Board meeting will be held Tuesday, April 10th, at 7:00 p.m. at Myers Pool.

ACTION ITEMS CAPTURED FROM THESE MINUTES:

1. *Anne to follow up on Westbrook pool for summer.*
2. *Ronnie to add photo disclaimer to team contract.*
3. *Lori to follow up on Quickbooks review.*

AJOURNMENT:

There being no further business to come before the Board at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

The forgoing Minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the North Jeffco Swim Team.

Misty Crump, Secretary

Attachments:

1. Agenda for NJST Board of Directors Monthly Meeting
2. Financial statements consisting of (a) Profit & Loss 9/11-2/12; (b) Profit & Loss Budget vs. Actual 9-11/2-12; (c) Balance Sheet as of 2/1/2012
3. Coaches' reports