

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
NORTH JEFFCO SWIM TEAM**

HELD:

A regular meeting of the North Jeffco Swim Team Board of Directors was held on Tuesday, November 8, 2011 at 7:00 p.m. at Meyers Pool (copy of Agenda is attached).

ATTENDANCE:

In attendance were Carmen Babcock, Lori Brown, Linda Addison, Misty Crump, Erin Collins, Ronnie May, Ann Scherrer, Sharon Soans and Brett Stoyell.

CALL TO ORDER:

As a quorum of directors was present, the meeting was called to order at 7:09pm.

APPROVAL OF MINUTES:

The Board unanimously approved the minutes from its previous regular meeting.

FINANCIALS/BUDGET – Lori Brown:

The Board reviewed the following team financial statements: Financial statements consisting of (a) Profit & Loss 9/11-8/12; (b) Profit & Loss Budget vs. Actual 9-11/8-12; (c) Balance Sheet as of 11/8/2011 (copies of all are attached). An email reminder will go out to those who are approaching 30 days and then late fees will be implemented. After review and discussion, all financial statements were accepted as presented. There are 115 families and 139 swimmers with the team. I did not note the update on the number of swimmers registered in the prep class.

PRESIDENT'S REPORT – Carmen Babcock in absence of Laura Lierz:

Carmen shared Cindy's report for the Pineapple. Brett & Carmen will seed the 8 & unders for the meet. Cindy has contacted incoming teams that they may need to provide timers for the morning sessions. Cindy is still working on the December Distance Meet. Texas Road House will be providing pulled pork sandwiches for concessions and hospitality. We will now be getting breakfast burritos from Jack & Grill for concessions and hospitality. Erin Collins and Sharon Soans will pick up burritos over the weekend.

DIRECTORS' REPORTS:

Treasurer – Ann Scherrer: 2 families in the water and not registered in Active. We need to change credit cards from Evelyn to Lori. Ann has the form to make change. Ann found out we can save monthly fees by changing account category rather than having to

change banks all together. The question of keeping the payroll account was proposed and board decided to keep it for now per Ronnie's suggestion.

COACHES' REPORTS:

Brett Stoyell: No report.

Carmen Babcock: See attached report from Carmen for her complete report.

PAST/ONGOING BUSINESS:

Misty submitted an application for monies to BMW; timeline was 6 weeks for notification. Here is the new tier team tree per se...Cindy will be submitting the Meet Director Communication form to the board prior to meets; Lee Lierz will be the contact responsible for coordinating officials; Laura Lierz will be the volunteer coordinator; Ann Scherrer will be the contact and coordinator for concessions; Jean Tesone will continue to track sponsorship levels; Cara Anderson is taking over hospitality but Ann questioned her overseeing all of it alone and suggested Veronika Austin to help. Carmen suggested a Fundraising Committee but be in place. Misty Crump and Linda Addison will be running that now and Linda started it off great by soliciting Texas Road House for donations and gift card sales. NJ will tentatively have a new fundraiser every 4-6 weeks. Ronnie May will be cross training with Cindy starting with the Pineapple meet.

NEW BUSINESS:

Bylaw proposal of changes was made. Board voted to pass proposed changes. The annual APEX dinner/banquet is December 6th. Linda Addison will represent NJ and our board for the evening. The board voted to recognize Jean Tesone for her commitment and volunteer service over the years.

NEXT MEETING:

The next regular Board meeting will be held Tuesday, December 13th, at 7:00 p.m. at Myers Pool.

ACTION ITEMS CAPTURED FROM THESE MINUTES:

1. Ann to bring form for Misty to sign so we can get Lori a team card.
2. Carmen to find out and share survey outcome/results.
3. Clarify hospitality coordinator.

AJOURNMENT:

There being no further business to come before the Board at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:07pm.

The forgoing Minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the North Jeffco Swim Team.

Misty Crump, Secretary

Attachments:

1. Agenda for NJST Board of Directors Monthly Meeting
2. Financial statements consisting of (a) Profit & Loss 9/11-8/12; (b) Profit & Loss Budget vs. Actual 9-11/8-12; (c) Balance Sheet as of 11/8/2011
3. Coaches' reports