

**North Jeffco Swim Team**

P.O. Box 746396  
Arvada, CO 80006

**AGENDA**

November 1, 2017

Time: 7:00 pm

Location:

Meyers Pool

Arvada, CO 80005

- I. Call to Order
  - a. In Attendance: Brett, Brian, Marie, Kim, Carmen, Thomas, Christopher, Lana
  - b. A quorum of directors was present, the meeting was called to order at 7:03pm
- II. Approval of the Agenda
- III. Approval of the Minutes - Annual meeting minutes approved.
- IV. Reports
  - A. President (Brian)
    - a. Meyers Pool update - Great meeting with USA Swimming @ Build a Pool program. For attending we will receive a complimentary prospectus for the new pool.
      - i. Next steps - Myrtha pools will review and provide their feedback.
    - b. Dine back - worked well ~\$1,100
    - c. Prizes for power hour - Looking for donated prizes. Local vendors work well.
    - d. Discussion about team communications - Looking for more formalized information getting out to the team. Brian & Lana will work on updating the Master Calendar with important information so that we can send out monthly emails with important updates.
  - B. Strategic planning meeting
    - a. Select a date and time - Additional board meeting to go over long term plan for the club - Friday January 5th or 26th at 6ish.
  - C. Finance (Lana)
    - a. Retirement Plan Update - 403(b) - 5% of monthly pre-tax salary to account (not matching). Coaches then have the ability to set the parameters for investment (team does not view). Plan to be completed by January. Will backfill the funds to September of 2017 since the plan was not set-up until January. Vesting immediately.
    - b. Financial Updates - Nothing of Concern
  - D. Head Coaches
    - a. Brett - All updates in his previously provided report
    - b. Carmen - Need more officials, but other training positions seem to be filling well. Carmen requested that someone take over the volunteer communication & tracking. Marie took on the Volunteer Coordinator/Tracking position.
  - E. Meets Committee
  - F. Events Committee -
    - a. December Holiday Party for December 15th with donations hopefully going to Arvada's new Cold Weather centers. Krista is going to try and figure out what

- the Cold Weather Centers may need.
    - b. Power Hour - When should we kick it off? end of January?
- V. Old Business
  - A. Corporate sponsorship
    - a. partnership with Steuben's - Looking at another date that coincides with something happening in Olde Town.
    - b. Start working on larger items for power hour
  - B. Team Growth
    - a. actively recruiting - Carmen is working with Blue Dolphin to create a partnership.
- VI. New Business
  - A. Fundraising -
    - a. Krystal Stone will spearhead this project. Will look to launch another fundraiser after the close of the Power Hour.
    - b. Provide Script card to king soopers with annual registration?
    - c. Vending machine with caps, goggles, and other swim items?
  - B. Coach annual reviews
    - a. Complete by end of month - Thomas & Chris (along with Brian) will complete the review.
  - C. Risk insurance - Brian working on finding someone more competitive, and that will cover the team to drive 15 passenger vans.
  - D. Team parent survey (what do you do?) - Going to send out a survey to see what the parents professions are. Optional for them to answer. Lana is going to put it into the registration form starting in January.
  - E. Biannual team survey - Last one went well with almost 100% response.
- VII. Comments and Announcements
  - a. Thank you to those who contributed to Andrew and his family.
- VIII. Adjournment
  - a. There being no further business to come before the Board at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The foregoing Minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved.

Next meeting date January, 2017.