

DRAFT

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF NORTH JEFFCO SWIM TEAM

HELD:

This regular meeting of the Board was held on Tuesday, April 10, 2007, at 7:30 p.m. at the Meyers pool. The agenda for this meeting is Attachment 1.

ATTENDANCE:

The directors in attendance were Carmen Babcock, Dawn Fredette, Jeff Geist, Ronnie May, Cindy Pacheco, Bob Roybal, Brett Stoyell and Stephanie Urbanowicz. Mitch Menezes was absent.

Also present was Evelyn Brown, team Business Manager.

CALL TO ORDER:

As a quorum was present, the meeting was called to order.

APPROVAL OF MINUTES:

The Board approved the minutes from the regular Board Meeting held on Tuesday, March 13, 2007.

FINANCIALS

The Board reviewed P&L statements (i) for January through April 10, 2007, and (ii) for January through April 10, 2006 (for the purpose of comparison). The Board reviewed Balance Sheets (i) for January through April 10, 2007, and (ii) for January through April 10, 2006 (for the purpose of comparison).

Discussed the fact that NJST has not yet received about \$15,000 of income from the State Short Course meet (because CSI has to remit that to NJST). If that amount is added to the statements, and we adjust various categories (membership income, payroll expense, water expense) to reflect the fact that Golden was part of NJST in 2006 but is not this year, the numbers are very close this year to what they were last year. The Board also discussed that the majority of the expenses and income from the

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 2 of 17

Sectionals meet are not reflected in the financials reviewed by the Board.

The Board asked Evelyn to prepare only the following for future meetings:

- P&L for Jan. 1 through end of month prior to the meeting date for current year and one for same time span for last year
- P&L for the month prior to the meeting date and one for same month from last year
- Balance sheet as of end of month prior to meeting date and one for same date as of last year

The Board discussed the fact that it would like to do away with "miscellaneous" categories on financial reports, and list expenses/income in named categories instead, at least by the time NJST switches to the new software system (Hi-Tek Business Manager) as of Sept. 1st.

PRESIDENT'S REPORT

No new matters to report.

DIRECTOR ITEMS

1. Treasurer's Report (Ronnie May). The Treasurer's report is Attachment 2 to these minutes.
2. Website and Sponsorship. Mitch was absent and did not provide a report. The Board discussed the fact that the trial Team website that Stacie Staub started has not yet been taken down and the domain name has not been assigned to NJST. The Board will ask Mitch to follow up with Stacie.
3. Mike Urbanowicz's Letter to the Board (Attachment 3). The Board discussed Mike's letter received today. Bob expressed concern that the issues raised in Mike's letter be addressed soon and not allowed, via the passage of time, to become of less importance. He asked that Mike's letter be entered into the official minutes of the meeting. Specifically, Bob asked what the Board intends to do about the concerns raised in the letter. Dawn said she had spoken to both Mike and Brett and had decided not to put the issue on the agenda because she felt it was premature (since the letter only came out on the day of this Board meeting). The Board then spent about 20 minutes discussing how to proceed. In the end, it was decided that Mike and Brett would meet, together with a representative (or two) from the Board, in the near future to address Mike's specific concerns about Brett and Olivia. A meeting was set for the following Tuesday (April 17) at 8:00 pm for the entire Board

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 3 of 17

to meet again, with Mike, to hear what Mike's concerns are that affect the entire team (as opposed to issues specific to his swimmer) and then decide how to proceed.

4. Fundraising Report (Jeff Geist and Stephanie Urbanowicz). Jeff summarized their report that was sent out via email (Attachment 4). The only items discussed that aren't in the written report are:

- Under Elitch Spring Spin - where it says "Board said group reps could not be used to sell tickets." Dawn did not remember that being decided at the last Board meeting and she thinks what was stated was that the reps probably would not want to sell tickets. Turns out, it's too late now because the tickets have to be sold by some day this week, so it doesn't matter. Fact that we might be able to use reps to sell tickets next year was noted and will be considered next year.
- Under Donated Meals for State - Dawn is going to get a NJST thank-you letter to City Pizza. Carmen is going to get a team t-shirt, signed by as many swimmers as possible, to give to City Pizza to hang on their wall.
- Donated Meals for Pentathlon – written report is incorrect. Team will serve lunch but not dinner.

5. Meet Director's Report (Cindy Pacheco): Almost all the spots are filled for meet workers for the Pentathlon Meet on April 15, 2007. Short discussion of other matters (anticipated timeline, number of swimmers, looks to be fairly small meet).

The Board accepted each of the reports described above.

COACHES' REPORTS

1. Brett – summarized the report he sent via email (Attachment 5). Trip to Nationals was a good experience. Additional item – because Andre Blythe has an Olympic trial cut time, NJST will receive a free USA Swimming 4-5 day clinic. Brett is trying to schedule it for Sept. or October. It will be for all swimmers on the team, with parts of the clinic for parents too. Discussed using this as a marketing tool to try to recruit new swimmers during the fall. Board agreed that would be a good idea.

2. Carmen's report is Attachment 6.

3. Eric – No questions or discussions on Eric's written report (Attachment 7). Brief discussion about the fact that Eric has given notice that he may be leaving the Team in the Fall and we need to start thinking about replacing him.

4. Ashley – provided no report.

The Board accepted these report.

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 4 of 17

PAST/ONGOING ITEMS

1. April/May and June meets. NJST now has a Meet Committee, which Stephanie chairs. It met with regard to the Pentathlon. Seems to be working well. The Board discussed who will organize workers for May and June meet. Cindy said that Bridgette said she would do the May meet but she does not want to be the permanent "meet worker organizer." Dawn is going to confirm with Bridgette that she'll do May. Cindy said she'll do June if no one else will. The Board decided it would like to end up with a group of 4-5 individuals who know how to organize the meet workers so they can rotate from meet to meet and no individual is expected to handle the entire job for the whole year.
2. Lane management. Brett and Carmen decided on what lanes will be needed for the summer and turned in a request to Meyers in the last week. They have not heard back yet. Usage should be about 20% less than last summer as a result of implementation of lane management policies.
3. NJP&R Community Cleanup Day, March 31. The team did not participate, because so many were out of town (Spring break, Far Westerns, Nationals). Will schedule some similar activity for just NJST to participate in sometime in the future.
4. Swim Safe Swim Fun Fair, April 28th. TJ and two NJST parents will be present at the fair to talk about NJST and try to recruit new swimmers.

OTHER BUSINESS

Stephanie's report from the last NJP&RD meeting (Attachment 8). Nothing discussed beyond what's written in the report.

ADJOURNMENT:

There being no further business to come before the Board of Directors at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

The foregoing minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the North Jeffco Swim Team.

Secretary of the NJST Board

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 5 of 17

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. Mike Urbanowicz's Letter to the Board
4. Fundraising Report
5. Coach Brett Stoyell's Report
6. Coach Carmen Babcock's Report
7. Coach Eric Godsman's Report
8. Notes – NJP&R District Meeting

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 6 of 17

Attachment 1

AGENDA

Monthly Meeting of the North Jeffco Swim Team

Date: Tuesday, April 10, 2007

Time 7: 30 p.m.

Location: Meyers Pool
7900 Carr Drive
Arvada, CO 80005

1. Call to Order
2. Approval of Minutes
3. Financials/Budget – Evelyn
4. President's Report
5. Director Items/Reports
 - a. Ronnie
 - b. Mitch (absent)
 - c. Bob
 - d. Jeff and Stephanie
 - e. Meet Director
6. Coaches Reports and Newsletter
 - a. Brett
 - b. Carmen
 - c. Ashley
 - d. Eric
7. Past/Ongoing Items:
 - a. April, May and June meets
 - b. Lane management
 - c. NJP&R Community Cleanup Day, March 31
 - d. Swim Safe Swim Fun Fair, April 28
8. New Business
9. Other Business
10. Adjournment

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 7 of 17

**Attachment 2
Treasurer's Report**

From: Don May [mailto:drdjmay@comcast.net]

Sent: Sunday, April 08, 2007 9:26 PM

To: The Real Swim Shady; Stephanie & Mike Urbanowicz; Mary; KandC30@aol.com; Brett Stoyell; Mitch Menezes; Dawn J. Fredette; Bob R.; Dawn J. Fredette

Cc: jeaebrown@comcast.net

Subject: Report for Board meeting

Here is my report for the upcoming Board meeting.

Finance Review Committee

- The committee is recommending to the Board that the fiscal year of the Team be changed from Jan-Dec to Sept-Aug. Since the Team's budget is put together each summer looking forward at the next swim year (Sept.-Aug.), this change will enable the team to run the budget and the Team's financial statements on the same timeline, which should make the budgeting process a little simpler and a better predictive tool for each upcoming year. The change is fairly simple to make. We will need to file a form with the IRS notifying them that we are changing the Team's fiscal year and we will need to revise the provision in the Bylaws that specifies the fiscal year.
- The committee recommended to the President that the Team purchase, and start using as of Sept. 1, 2007, Hi-Tek Business Manager software to run the Team's financial records system.
- The committee recommended to the President that the Team engage a tax accountant to assist Evelyn with preparation of the Team's annual tax returns.

Bylaws Committee The committee has completed its review of the current Bylaws and is putting together a revised (redlined) version of the Bylaws for Board review at an upcoming meeting.

Thanks,

Ronnie

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 8 of 17

Attachment 3 Mike Urbanowicz Letter to the Board

April 10, 2007

NJST Board,

Indifference; the lack of interest, care or concern.

I want to begin with what I feel is indifference on the part of coaches towards the most important aspect of the NJST, its swimmers. For years while on the Board I fielded comments from parents concerning how their swimmers were treated by NJST coaches. And for year's I deflected this criticism away from the coaches under the guise that our goal was to produce top level athletes. I was mistaken. Our goal is to produce good citizens while also producing top athletes. We must always remind ourselves that all of our families are team members whether or not they have National qualification times or can barely make it across the pool. In exchange for a parent's fee money, volunteer time and donations they expect their child to be treated fairly by the staff.

When parents called me expressing concerns that favoritism was being shown I deflected it. I even argued against the accusations with the statement that the coaches are professionals and they coach our children in a fair and equitable manner and they are producing winners. While we struggled to maintain younger swimmers (the future of our team) I dismissed it that we were on the right path. Not until this March when we had a swimmer notify their coach that they had a Sectional time their coach was unaware of did I truly understand the level of indifference being shown. To me this is the ultimate indication that a coach was not coaching or caring for ALL their swimmers. To dismiss this as "I missed it" is inexcusable. If this attitude permeates all of our coaches I wouldn't blame any parent for moving to another team. A coach's job is to know everything about their athletes' performances.

The coaches frequently say please contact them if you have concerns. First off, the parent or swimmer must have reasonable expectations that the coach will return the call. I can relate to a personal experience involving our daughter Olivia's need to discuss taking a break with her coaches. She left a message with Ashley the morning of Saturday April 9th for Brett to contact her. No return telephone call or email. While speaking with Brett the same afternoon on a meet question I also brought up the need for Brett and Olivia to speak. Brett informed me that he was going to be at Shawn Smith's house and then was headed for some recreation time and would need to get to it on Monday. Again, no return contact. If you had a long term employee at your office saying that they needed a break isn't it incumbent on management to inquiry as to why? For the NJST our coaches are the managers of our athletes while in the water and at meets. Maybe this is why when people talk about the NJST they always cite the number of great older swimmers. They never talk about how great the "team" is. Could this be why we struggle to recruit and keep young swimmers? As a comparison The Rocky Mountain Thunder team in Wheat Ridge has grown from zero to nearly 90 swimmers in five years. No, they do not produce Sectional swimmers but they recruit from the same general area as the NJST and are on a growth curve.

Think about companies that treat their employees (swimmers) poorly. They suffer from poor morale, absenteeism and high turnover rates. They also struggle to recruit new employees. They expend most of their energy attracting enough bodies to make the firm operate at a minimal level. They never are able to truly excel at the companies mission. The companies that treat their employees well have prospective employees trying to join the firm. These employees will give 110%. These companies are also able to devote their energy to moving forward instead of just maintaining the status quo. By taking an interest in all employees the entire organization is able to move forward.

I didn't write this letter to make accusations. I wrote this letter as a long term, committed parent whose bond of trust with staff has been broken. I wrote this letter as an official who has seen that it is possible for club teams to cheer for their fellow teammates. I wrote this after speaking with parents from other teams about how their coaches interact with swimmers and parents. All of my conversations have lead to a common theme. The coaches set the tone for the team experience. If the coach expects volunteerism then the parents respond. If the coaches do not practice

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 9 of 17

favoritism then the swimmers and parents do not perceive it. If the coaches expect team members to support fellow team members then they will. If a coach doesn't make themselves available for dialogue caring families will move on to where their concerns are heard.

I want to thank you for spending the time to read this letter. I also want to encourage you to not sweep this aside as the musings of a disgruntled parent. I appreciate your commitment to the NJST and wrote this letter hoping that you will spend some time to reflect on why I sent this letter.

Sincerely,

Mike Urbanowicz

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 10 of 17

Attachment 4 Fundraising Report

Fundraising

Board Report April 10, 2007

Jeff Geist/Stephanie Urbanowicz

Fundraising Activities

- Met with Ruth Carter regarding Fundraising team to discuss in person the boards direction regarding committee operations. This was in follow to the ongoing email communication over the past several months. Monthly meetings set up with Ruth. Scheduled the 1st Thursday of the month.
- **Food Donations:** Noodles and Company will sponsor every meet. Panda Express will donate a whole meal for the June meet. Working with City Pizza for the May meet. Ruth and her team are also meeting with Whole Foods, Wild Oats, and Mr Goodsense, Starbucks, and Chipotles for future meets.
- **June meet Raffle**-Working on items left over from the Silent Auction, and meeting with Wal-Mart to see what they can donate.
- **Elitch Spring Spin**
 - o Event is April 22, 2007
 - o Ruth Carter has tickets.
 - o 50 Tickets sold as of last Tuesday
 - o Board said group reps could not be used to sell tickets
 - o Cash turned in for 30 tickets plus \$5.13 in donations totals \$676.81.
 - o Ruth expects many tickets to be bought at the last minute.
 - o Information is on the website and in the April newsletter
- **Script Program:** No new information at this time.
- **Donated Meals for State –**
 - o Awaiting final contributors list from Ruth
 - o Dawn to get letter to City Pizza on NJST Letterhead.
 - o City Pizza would also like to hang NJST t-shirt in their restaurant on 80th
- **Donated Meals for Pentathlon –** For this small Suburban League meet Noodles will be the only contributor. They are donating a basic Penne Rosa and salads for the afternoon session. A small continental breakfast will be served and lunch will be on their own since their will be several hours between sessions. Hospitality will have food available during the break but not a full lunch service.
- **Cash Donations for Pentathlon –** As per our last board meeting we are only soliciting cash donations for Concessions and Hospitality. To date we have received \$290 towards the meet.

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 11 of 17

ATTACHMENT 5 BRETT'S APRIL COACH'S BOARD MEETING REPORT

Nationals

Good experience for Katie and myself. I wish more of our athletes would have attended this meet. I video taped several of the finalists in the meet in order to have video comparisons of technique for our athletes (struggling to get underwater camera to work w/ vid camera-I may need Dig-Analog converter?) Have had several hrs of individual meetings since last Tues looking and comparing practice taping vs. National level athletes. Proved to be very useful.

Travel updates

#1 Waiting for receipt from La Quinta to finish final \$\$ report on Spring Sectionals

#2 hotel booked for Summer Sectionals, Summer Jr Nationals. Looking into Hotel for Nationals

#3 Initial group res. for flight to sectionals \$212 on Alaska air

#4 looking into rafting trip for team on Sunday, June 17th. No info yet.

Upcoming

#1 LC IMX Camp at Meyers this Friday and Saturday. 48 Seniors and 50+ Age group kids qualified from suburban league

#2 Lane Requests for summer (Meeting with Nathan C. on Monday 9th) We are looking to reduce lane usage from last summer. Senior practice lanes have been reduced due to the large # of boys swimming with their HS teams.

#3 Updating the Summer Zone 2 info and qual times. Meet to be hosted by Aces Swim Club at Lowry.

#4 Sanction for June meet into CSI waiting for return to send out.

#5 Starting individual goal meetings for summer. 4 goal meetings completed, 8 individual video sessions completed.

#6 Emailing out the CSI Travel reimbursements for Sectionals to be filled out by parents. I will be completing the Senior Circuit sect reimbursements, Sectional reimbursement for Nationals, and Suburban League Reimbursements for Sectionals and Nationals. Overall our seniors should receive around \$4,000+ in travel reimbursements.

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 12 of 17

**ATTACHMENT 6
CARMEN'S APRIL COACH'S BOARD MEETING REPORT****CARMEN'S APRIL BOARD MEETING REPORT****Swimmer Numbers:**

<i>Group</i>	<i>Total # of Swimmers</i>	<i># of New Swimmers</i>	<i># of Lost Swimmers</i>	<i>Last Year's Total</i>
<i>Gold</i>	10			15
<i>Black</i>	14			6
<i>Silver</i>	11			15
<i>Yellow</i>	9			8
<i>Aqua</i>	12	1 trying out		11

Time Standard Qualifiers: Swimmers are noted according to their age at the time of the upcoming meet.

<i>Meet / Time Standard</i>	<i>8&UG (4)</i>	<i>8&UB (3)</i>	<i>9/10G (4)</i>	<i>9/10B (1)</i>	<i>11/12G (2)</i>	<i>11/12 B (4)</i>	<i>13/14G (6)</i>	<i>13/14 B (5)</i>	<i>15+ G (1)</i>	<i>Total</i>
<i>Silver State</i>		1		1			3			5
<i>JO / State</i>					2	4	3	5	1	16
<i>Far Westerns</i>			1			4	1	4	1	11
<i>Zones</i>			1			1		2	1	5
<i>Sectionals</i>							1	2	1	4
<i>NRT</i>										
<i>State Records</i>										

Swim Meet Performance:

<i>Date</i>	<i>Meet</i>	<i># of Swimmers</i>	<i># of Swims</i>	<i>Best Times</i>	<i>% B.T.</i>
3/18	Evergreen SLQ	4	13	9	69%
3/29-4/1	Far Westerns	8	35	22	63%

Travel:

Long course state is in Grand Junction. Beth Johnson reserved a block of rooms and information will be sent to the team by email.

Work Out Schedule Notes:

1. Back to regular practice schedule following State and Far Westerns.
2. Summer schedule being pounded out.
3. This summer Eric will be combining his two groups and assisting with the gold group instead of hiring someone to help Becky on Tuesdays and Thursdays when I'm not on deck.
4. This summer the yellow, aqua and gold groups will be combined to swim the same hour Monday through Friday.
5. There will be a number of swimmers from the gold, aqua and yellow groups heading to summer club starting in May. Lanes will be reduced to compensate for the fewer numbers.

Notes:

1. Continuing work with Brett and Ashley on the age group level to the IMX Camp in April. 15 age group swimmers from NJST will be participating.
2. All dartswim items have been put together and the coaching staff is learning how to use the equipment. The Lungers have given the team a check and all the receipts have been provided to them.

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 13 of 17

3. Beth has not contacted me about a clean up day for NJST. I have to ask Nathan for any information.
4. TJ and 2 parents will be attending the Swim Fair to recruit swimmers while the team is at a meet.

New Business: None

Monthly Goals: March Goals

Emphasize technique and skills in practice	Yes
Watch all age group practices	Yes
Update TM with new information and swimmers	Yes
Update website	Yes
Get out goal sheets for Long Course	Yes

Monthly Goals: April Goals

Emphasize technique and skills in practice	
Watch all age group practices	
Update TM with new information and swimmers	
Update website	
Finalize and publish summer schedule	

2006 / 2007 Goals

More emphasis on kicking in practice.	
Team building including sportsmanship, leadership and practice environment.	
Perfect practices skill wise.	
Maintain current swimmer database on Team Manager.	
Send registration to CSI electronically as new members join the team.	
Get entries to other teams in a timely manner without errors.	
Attend NJST Board Meetings when not on a swim trip.	
Give copies of meet entries to each participating coach.	
Maintain open lines of communication with swim parents.	
Put out monthly team newsletter.	
Keep Lori Brown current on group changes from gold, black and silver for email list.	
Keep Evelyn informed of changes in groups for database.	

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 14 of 17

ATTACHMENT 7 ERIC'S APRIL COACH'S BOARD MEETING REPORT

BOARD REPORT FROM COACH ERIC GODSMAN

WHITE AND RED GROUPS

White group updates: since I have moved up a lot of swimmers from Red to White...here are my current rosters. Keep in mind that Michael N (red group) is no longer swimming with us, and his family told me that they are moving to Omaha, Nebraska. Also, swimmers names that have a * next to them are not swimming with us this summer. I asked my groups what their plan was this summer and some of them told me they are swimming summer club with five parks. Swimmers in **bold** will be turning 13 in the next few months...so, I am wanting to send them to the GREEN group with Ashley in the summer.

White Group:

Caylee Addison
Katie Russ
Maddie Myers
Addison Coen*
Noah Arcilise
Nikki May
Jakub Lewandowski*
Keegan Foulke
Sarah Jones*
Ryan Jones*
Rachel Rockenfeller
Mackenzie Atencio*
Trevor Sand
Tyler Sand
Weston Peterson
Evan Graser
Lexie Ainlay*

Red Group:

Becca Moyer
Katie Scherrer
Zarena Brown
Sophie Tanski
Nathan Rockenfeller
Brenden Sweetman*
Caroline Johnson

To the board,

04/09/2007

I just want to give a heads up to the board about my future with the North Jeffco Swim Team. I am currently finishing up my student teaching and have been inquiring about jobs in the Denver area. I have also been

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 15 of 17

looking in California, Alaska, New Mexico and Arizona.

I have not made any decisions yet, but just want the board to know that I am about 99.9% sure that I will be quitting coaching for a few years if I land a teaching job for the Fall 2007 school year.

I thought long and hard about both teaching and coaching together, and I really do not want to burn out of one or the other. So, in order to maintain my sanity, I am going to have to go with the job that pays me above the poverty line. And, that job will most likely be teaching!!

Anyhow, I just wanted the board to know that I may not be there to coach in the Fall of 2007. So, if you all want to begin searching for a replacement, that is okay with me. I just want to be open about this important decision and allow the board to find someone that can possibly replace me.

However, I am not relying on landing a teaching job, so I will keep Carmen, Brett and Ashley informed on a week-to-week basis about my job prospects. But, do not hesitate to begin a search for a possible replacement for me, because if I land a job I have decided that it would be best to focus on teaching only for a few years before I decide whether or not I can do both teaching and coaching.

Sincerely,

Coach Eric Godsmann

**ATTACHMENT 8
MINUTES FROM NJP&R DISTRICT MEETING**

NORTH JEFFCO PARK AND RECREATION DISTRICT

MEETING NOTES

APRIL 5, 2007

**Consideration of Resolution NJR2007-07 Authorizing Establishment of
Investment Policy – Gary Higbee**

NJPR has not had an investment policy to date. Most all financial documents ask for a copy of the districts policy. Staff finally had the opportunity to address this as this is the first time in several years that they have not had to devote most of their time to election issues. The policy formalized their current practice and is more conservative than allowed by state statutes and was approved by the board.

Review of Project List – Mike Miles

Final prioritization of list handed out last board meeting of long term projects broken out into 4 year increments. 2008-2012 will focus on Lutz, Stenger, Tennis Center and the Garrison site. **2013-2017** will focus on Apex and ***Meiers Pool replacement***. (Director McKibbin was key in promoting this project up from tier 3.) And finally 2018-2022 will be the O’Kane site development. It was unclear to the writer of these minutes what the time frame was for the Eckhardt Center development was in this plan. This list may not be inclusive and other projects may part of a more comprehensive list.

APEX Roof Update – Mike Miles

Work in underway to repair on going issues on the Apex Center roof that appears to be a design/construction issue. If repairs fail a new roof will be eminent in 5-6 yrs at a projected cost of >\$500,000

APEX Trademark Issue Report – Mike Miles

Issues arising from a trademark search related to a proposed renaming of the district are the same as those that were addressed when the Apex Center opened. Businesses, a clothing company and a fitness center share the name and had given written consent for use by the district to name the current rec. center as long as that was the only use of the name and clothing bearing the name were only for the staff. The board directed the executive director o approach the 2 business in writing once again for permission to pursue a renaming of the district.

**Eckhardt Center Lease Agreement – Mike Miles Lease extended without
changes for 2 years**

EXECUTIVE DIRECTOR REPORT

- a. New spinning class to start by the end of May – class size limited to 14 at this time.
- b. Target Corp. employees new health plan will allow them to be a part of an Apex fitness program. Staff will be pursuing the development of this.

NJST BOARD OF DIRECTORS

Meeting Minutes

April 10, 2007

Page 17 of 17

- c. Community Day at Secrest and Meyer pool was a great success. Meyers had 35 participants primarily from the user groups who painted, fixed and cleaned various areas of the facility. District felt this was a great success. NJST representative noted that the team was in conversation with the district representatives about an additional day as many of the team members, staff and families were unavailable to participate as the clean up occurred on spring break and many were at out of town competitions.*
- d. Rachel, the assistant director for the district has resigned. They are seeking a replacement.*

Personal notes to NJST rep. from the executive director - Meyer's Pool HVAC control contract was signed this week and the entry project is in the design phase. Mike wants NJST Board to make sure that it's members are updated on these projects and that the district is committed to maintaining and updating the Meyer's pool facility.