

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS OF  
NORTH JEFFCO SWIM TEAM**

**HELD:**

This regular meeting of the Board was held on Monday, July 16, 2007, at 7:00 p.m. at the Meyers pool. The agenda for this meeting is Attachment 1.

**ATTENDANCE:**

The directors in attendance were Carmen Babcock, Dawn Fredette, Jeff Geist, Ronnie May, Mitch Menezes, Cindy Pacheco, Bob Roybal and Brett Stoyell. Stephanie Urbanowicz was absent.

Also present was Evelyn Brown, team Business Manager.

**CALL TO ORDER:**

As a quorum was present, the meeting was called to order.

**APPROVAL OF MINUTES:**

The Board approved the minutes from the regular Board Meeting held on Monday, June 4, 2007.

**FINANCIALS**

The Board reviewed P&L statements for June 2007 and January through July 15, 2007 (and for the corresponding time periods during 2006). The Board reviewed Balance Sheets as of July 15, 2007 and as of July 15, 2006. The Board noted that rent for June was not included in the P&L statements. This amount is \$8,274.60. The comparison to previous time periods suggests a somewhat improved position in 2007 compared to the same time periods in 2006.

The Board questioned by we still maintain a bingo bank account with \$57. The historical recollection was that we were advised by previous board members to keep it open in the event NJST wants to do bingo again in the future. Evelyn stated that she files a form 990E with the IRS relating to the bingo account or tax

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ID. Further investigation is needed to determine whether this account needs to be kept open.

The Board discussed the Albrecht account. Rather than maintain this account with the small amount of money remaining in it, a suggestion was made to donate the funds to the Dan Lunger Fund, because a purpose of the fund is to support athletes in paying athletic fees. In addition, the Dan Lunger Fund has already made contributions to the team, so it is reasonable to expect that this will continue. A motion was made, seconded and unanimously carried to have the Albrecht account funds donated to the Dan Lunger Fund.

## **PRESIDENT'S REPORT**

1. Annual Picnic – The turnout was good and Dawn received positive feedback from member families.
2. Budget – the Finance Committee will develop a budget for discussion at the next Board meeting.

## **DIRECTOR ITEMS**

1. Treasurer's Report (Ronnie May). Ronnie's Board report is found at Attachment 2. She provided the final May Meet Report (the team made a little over \$8,000) and a preliminary June Meet Report (the team made about \$15,500). Ronnie also reported that she has done a draft of the revised Bylaws based on the meetings of the Bylaws Committee. The Bylaws Committee will review the modified document and provide feedback to Ronnie. Once Ronnie incorporates that feedback, she will distribute the revised Bylaws to the Board. Ronnie's report also briefly discusses the pending change to the team's tax year. Ronnie also reported that the Finance Committee determined to continue to manage the team's finances on a cash basis, based on recommendations of the CPA engaged by the team and other research.
2. Team Website Matters. Mitch reported that he registered the domain names for the team at godaddy.com: [www.northjeffcoswimteam.com](http://www.northjeffcoswimteam.com) and [www.northjeffcoswimteam.net](http://www.northjeffcoswimteam.net). In addition, he received an authorization code and other information from Stacie Staub which enabled him to transfer the [www.northjeffcoswimteam.org](http://www.northjeffcoswimteam.org) domain name to the team. Carmen has been working on using these domain names to direct internet users to the team website. The registrations are good for a year. The .com and .net names expire on July 10, 2008 and the .org name expires on October 10, 2008.

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3. NJP&R. Stephanie was absent from the meeting but did provide minutes from the June NJP&R meeting, Attachment 3. The good news is that NJP&R will not increase fees for 2008. This was supported by the BOD and staff as a thank you to all the user groups and citizens who supported the passing of the most recent mille levy increase and bond issue to provide funding for district operations and capital improvements.

4. Meet Director's Report (Cindy Pacheco). Cindy mentioned that the team should have received a check from Kevin, the diving coach, for use of the team's PA system. She mentioned that the Boulder Valley Summer Swim League will hold its league finals competition on Saturday, July 28, 2007, at the Meyers Pool. NJST normally rents the timing system and other equipment for the BVSSL to use, however, NJST has not been contacted yet. Cindy will let Nathan (Meyer's Pool) know that NJST is willing to permit the use of its timing system by BVSSL if it is interested. If so, Nathan will put BVSSL in contact with Ken Pacheco. Ken will develop a list of items so that they can be checked out to BVSSL before the meet and checked back in after the meet. Bob Roybal kindly volunteered to manage the check-in and check-out of team equipment. Thanks to Cindy, Ken and Bob for organizing this. The charge to BVSSL will be \$300.

5. Lane Management Update. All indications are that the efforts of Carmen and the other coaches in managing lane usage and the billing from NJP&R has provided a substantial financial benefit to the team in reducing expenses. Many thanks to the coaching staff for this important activity; it provides a continuing positive contribution to the team's financial health.

## **COACHES' REPORTS**

1. Carmen's Report. Carmen's report is Attachment 4. Carmen requested that the team pay for her hotel room in Farmington, NM, during the zone meet - \$48.60 per night. Carmen will be on deck working with the NJST swimmers during the zone meet. Upon a motion duly made, seconded and unanimously carried, the Board approved paying for the hotel.

2. Brett's Report. Brett reported on the Sectionals meet. Good swims by many of NJST swimmers.

## **OTHER BUSINESS**

The Board tabled discussion of the 2007/2008 budget/swim fees.

There was a brief discussion of the community clean-up the team was not able to participate in previously. NJST offered to NJP&R that we could set a date for

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an additional activity supported by the team. Suggestions: (i) work on the patio at the Meyers Pool and (ii) painting the lines on the deck at the Meyers Pool indicating where chairs are permitted during meets (this would much reduce the taping needed to set-up for meets).

Annual Meeting - Dawn will check with the Apex Center to see if the Annual meeting can be held there. She will target a Saturday in September near the end of the month. Cake and ice cream will be served.

Board Vacancies - The term of three Board members will expire in September – Dawn Fredette, Jeff Geist and Bob Roybal. Bob and Jeff indicated that they will not run for re-election. Dawn indicated she expects to run. That leaves two vacancies to be filled at the annual meeting.

### **Action Items Captured from these Minutes:**

1. **Donate the Albrecht Account funds to the Dan Lunger Fund. [Is this a task for Evelyn?]**
2. **The Bylaws Committee will review the modified Bylaws and provide feedback to Ronnie.**
3. **Cindy will let Nathan (Meyer's Pool) know that NJST is willing to permit the use of the team's timing system if BVSSL is interested. If so, Nathan will put BVSSL in contact with Ken Pacheco. Ken will develop a list of items so that they can be checked out to BVSSL before the meet and checked back in after the meet.**
4. **Bob Roybal will manage the check-in and check-out of team equipment for the BVSSL finals meet (set-up on Friday, 7/27; meet on Saturday 7/28).**
5. **Dawn to check with the Apex Center on whether NJST can hold its annual meeting there in September.**

### **ADJOURNMENT:**

There being no further business to come before the Board of Directors at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

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The foregoing minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the North Jeffco Swim Team.

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Secretary of the NJST Board

Attachments:

1. Meeting Agenda
2. Treasurer's Report
3. Report on NJP&R District Meeting
4. Coach Carmen Babcock's Report

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### **Attachment 1**

#### **AGENDA**

##### **NJST Board of Directors Monthly Meeting**

Date: Monday, July 16, 2007  
Time 7: 00 p.m.  
Location: Meyers Pool  
7900 Carr Drive  
Arvada, CO 80005

1. Call to Order
2. Approval of Minutes
3. Financials/Budget – Evelyn
  - a. Financial reports
  - b. Budget status
4. President's Report
  - a. Annual picnic recap
  - b. Albrecht account -> Dan Lunger fund
5. Director Reports
  - a. Ronnie: bylaws
  - b. Mitch/Carmen: website
  - c. Stephanie (absent): NJPR meeting (report sent out)
  - d. Bob
  - e. Jeff
  - f. Meet Director
6. Coaches Reports/Newsletter
  - a. Brett
  - b. Carmen (report sent out)
  - c. Ashley
  - d. Eric
  - e. Lane management update
7. Past/Ongoing Items:
  - a. NJP&R Community Cleanup Day – reschedule a day for NJST only
8. New Business
  - a. Annual meeting/Board openings (3)
  - b. Recruiting of officials
  - c. Future meet recommendations (table)
9. Other Business
10. Adjournment

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**Attachment 2  
Treasurer's Report**

**From:** Don May [mailto:drdjmay@comcast.net]

**Sent:** Sunday, July 15, 2007 8:57 PM

**To:** The Real Swim Shady; Stephanie & Mike Urbanowicz; Mary; KandC30@aol.com; Brett Stoyell; Mitch Menezes; Dawn J. Fredette; Dawn Fredette

**Cc:** jeaebrown@comcast.net

**Subject:** Report for Board Meeting

The following is my report for the July 16, 2007 Board meeting:

1. Attached is the final May Meet Report. The Team made a little over \$8,000 on the 2-day meet.
2. Attached is a preliminary June Meet Report. Assuming the pool rental and dumpster charges are similar to those for the May meet, the Team made about \$15,500 on the 3-day meet.
3. Bylaws Committee. A first draft of revised Bylaws is with the members of the Bylaws Committee for review and comment. The committee needs to set a date to meet and go over the draft so that I can make revisions and get a draft to the entire Board prior to next month's meeting.
4. Finance Committee.
  - The committee has picked a CPA to do the Team's tax returns. He and Evelyn have completed the Team's tax return for 2006. The Team's fiscal (and tax) year will change to Sept.-Aug. as of this year. The CPA will help Evelyn to do the Team's short year tax return (January-August 2007) and file the paperwork with the IRS to switch the fiscal year.
  - The CPA is going to work with Evelyn to help her set up the financial reporting categories in the new software so that they mesh with the categories that have to be reported on in our tax filings.
  - The Finance Committee has a meeting scheduled on Monday, July 23, to start working on next year's budget.

Ronnie

## NJST MAY LC MEET MAY 19-20, 2007

### INCOME

| <u>AREA</u>                        | <u>GROSS<br/>INCOME</u> | <u>INCOME</u>      |
|------------------------------------|-------------------------|--------------------|
| <u>Entries</u>                     |                         |                    |
| All teams entry fees               | \$11,011.50             |                    |
| \$2 surcharge (NJST – 62 swimmers) | <u>\$ 128.00</u>        |                    |
|                                    |                         | \$11,139.50        |
| <u>Programs</u>                    |                         |                    |
| All money deposited                | \$1,270.00              |                    |
| Minus starting bank                | <u>-\$ 300.00</u>       |                    |
|                                    |                         | \$ 970.00          |
| <u>Concessions</u>                 |                         |                    |
| All money deposited                | \$2,308.50              |                    |
| Minus starting bank                | <u>\$ 450.00</u>        |                    |
|                                    |                         | \$ 1,858.50        |
| <u>Other Income</u>                |                         |                    |
| MI Sports (10% of sales)           |                         | <u>\$ 377.50</u>   |
|                                    | <b>GROSS INCOME:</b>    | <b>\$14,345.50</b> |

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EXPENSES

| <u>PAID TO</u> | <u>FOR</u> | <u>AMOUNT</u> |
|----------------|------------|---------------|
|----------------|------------|---------------|

|            |           |            |
|------------|-----------|------------|
| <u>CSI</u> | surcharge | \$1,289.50 |
|------------|-----------|------------|

Programs

|              |               |           |
|--------------|---------------|-----------|
| Office Max X | meet programs | \$ 361.63 |
|--------------|---------------|-----------|

Awards

|                |        |           |
|----------------|--------|-----------|
| Hasty Awards X | awards | \$ 555.16 |
|----------------|--------|-----------|

Concessions

|                |                    |                  |            |
|----------------|--------------------|------------------|------------|
| Costco X       | food               | \$ 25.97         |            |
| Costco X       | food               | \$ 228.15        |            |
| Costco X       | food               | \$ 57.38         |            |
| King Soopers X | donuts             | \$ 10.38         |            |
| Sam's X        | food               | \$ 42.74         |            |
| Sam's X        | food               | \$ 913.86        |            |
| Santiago's X   | breakfast burritos | <u>\$ 341.25</u> |            |
|                |                    |                  | \$1,619.73 |

Hospitality

|                |                |                 |  |
|----------------|----------------|-----------------|--|
| City Pizza X   | pizza – Sunday | \$ 100.00       |  |
| Costco X       | food           | \$ 263.67       |  |
| King Soopers X | sub - Saturday | \$ 78.25        |  |
| King Soopers X | food           | \$ 8.30         |  |
| King Soopers X | food           | \$ 16.27        |  |
| King Soopers X | ice            | \$ 69.80        |  |
| Sam's Club X   | food           | \$ 67.75        |  |
| Sysco X        | food           | <u>\$ 50.49</u> |  |
|                |                | \$ 654.53       |  |

Subtract From Hospitality Expenses

|                              |  |                  |          |
|------------------------------|--|------------------|----------|
| Donated Goods                |  |                  |          |
| King Soopers                 |  | \$ 95.94         |          |
| Walgreens                    |  | \$ 28.76         |          |
| Donated KS Gift Certificates |  | \$ 25.00         |          |
| Donated Cash                 |  | <u>\$ 475.00</u> |          |
|                              |  | -\$ 624.70       |          |
|                              |  |                  | \$ 29.83 |

## DRAFT

### Facility

|          |             |                  |            |
|----------|-------------|------------------|------------|
| NJP&RD X | pool rental | \$1,680.00       |            |
| NJP&RD X | dumpster    | <u>\$ 165.00</u> |            |
|          |             |                  | \$1,845.00 |

### Misc.

|                |                         |                 |                  |
|----------------|-------------------------|-----------------|------------------|
| Costco X       | radios                  | \$ 159.98       |                  |
| Costco X       | duct tape               | \$ 12.99        |                  |
| King Soopers X | batteries               | \$ 26.14        |                  |
| Office Max X   | power strip             | \$ 9.99         |                  |
| Office Max X   | computer desk supplies  | \$ 5.50         |                  |
| Office Max X   | duct tape/register tape | \$ 29.67        |                  |
| Walgreen's X   | batteries               | <u>\$ 28.67</u> |                  |
|                |                         |                 | <u>\$ 272.94</u> |

**TOTAL EXPENSES: \$ 5,973.79**

**GROSS INCOME: \$14,345.50**

**TOTAL EXPENSES: -\$ 5,973.79**

**NET INCOME: \$ 8,371.71**

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**BREAK OUT**

|             |             |
|-------------|-------------|
| Concessions | \$ 1,858.50 |
|-------------|-------------|

|                           |                    |
|---------------------------|--------------------|
| Minus concession expenses | <u>-\$1,619.73</u> |
|---------------------------|--------------------|

|  |           |
|--|-----------|
|  | \$ 238.77 |
|--|-----------|

|                            |                  |
|----------------------------|------------------|
| Minus hospitality expenses | <u>-\$ 29.83</u> |
|----------------------------|------------------|

|  |           |
|--|-----------|
|  | \$ 208.94 |
|--|-----------|

|          |           |
|----------|-----------|
| Programs | \$ 970.00 |
|----------|-----------|

|                |                   |
|----------------|-------------------|
| Minus printing | <u>-\$ 361.63</u> |
|----------------|-------------------|

|  |           |
|--|-----------|
|  | \$ 608.37 |
|--|-----------|

|         |             |
|---------|-------------|
| Entries | \$11,139.50 |
|---------|-------------|

|                          |                     |
|--------------------------|---------------------|
| Minus all other expenses | <u>-\$ 3,962.60</u> |
|--------------------------|---------------------|

|  |             |
|--|-------------|
|  | \$ 7,176.90 |
|--|-------------|

|           |           |
|-----------|-----------|
| MI Sports | \$ 377.50 |
|-----------|-----------|

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|  |                    |
|--|--------------------|
|  | <b>\$ 8,371.71</b> |
|--|--------------------|

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**NJST JUNE LC MEET  
JUNE 8-10, 2007**INCOME

| <u>AREA</u>                        | <u>GROSS<br/>INCOME</u> | <u>INCOME</u>      |
|------------------------------------|-------------------------|--------------------|
| <u>Entries</u>                     |                         |                    |
| All teams entry fees               | \$17,934.50             |                    |
| \$2 surcharge (NJST – 78 swimmers) | <u>\$ 156.00</u>        |                    |
|                                    |                         | \$18,090.50        |
| <u>Programs</u>                    |                         |                    |
| All money deposited                | \$1,730.00              |                    |
| Minus starting bank                | <u>-\$ 300.00</u>       |                    |
|                                    |                         | \$ 1,430.00        |
| <u>Concessions</u>                 |                         |                    |
| All money deposited                | \$3,722.25              |                    |
| Minus starting bank                | <u>-\$ 450.00</u>       |                    |
|                                    |                         | \$ 3,272.25        |
| <u>Other Income</u>                |                         |                    |
| MI Sports (10% of sales)           |                         | <u>\$ 400.00</u>   |
|                                    | <b>GROSS INCOME:</b>    | <b>\$23,192.75</b> |

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EXPENSES

| <u>PAID TO</u> | <u>FOR</u> | <u>AMOUNT</u> |
|----------------|------------|---------------|
|----------------|------------|---------------|

|            |           |            |
|------------|-----------|------------|
| <u>CSI</u> | surcharge | \$2,103.50 |
|------------|-----------|------------|

Programs

|              |               |           |
|--------------|---------------|-----------|
| Office Max X | meet programs | \$ 531.44 |
|--------------|---------------|-----------|

Awards

|                       |  |           |
|-----------------------|--|-----------|
| Hasty Awards X awards |  | \$ 682.77 |
|-----------------------|--|-----------|

Concessions

|                |                  |            |
|----------------|------------------|------------|
| Costco X       | \$ 44.62         |            |
| Costco X       | \$ 353.55        |            |
| King Soopers X | \$ 82.94         |            |
| Sam's X        | \$ 40.32         |            |
| Sam's X        | \$ 39.50         |            |
| Sam's X        | \$ 72.35         |            |
| Sam's X        | \$ 268.91        |            |
| Santiago's X   | \$ 280.00        |            |
| Walmart X      | <u>\$ 128.97</u> |            |
|                |                  | \$1,311.16 |

Hospitality

|                |                  |  |
|----------------|------------------|--|
| Costco X       | \$ 74.34         |  |
| Costco X       | \$ 31.58         |  |
| Costco X       | \$ 19.98         |  |
| Costco X       | \$ 172.13        |  |
| King Soopers X | \$ 33.15         |  |
| King Soopers X | \$ 4.97          |  |
| King Soopers X | \$ 9.27          |  |
| King Soopers X | \$ 5.89          |  |
| McDonald's X   | \$ 6.48          |  |
| Safeway X      | \$ 23.02         |  |
| Sam's Club X   | \$ 21.38         |  |
| Sam's Club X   | \$ 12.64         |  |
| Sam's Club X   | \$ 174.42        |  |
| Sam's Club X   | \$ 115.89        |  |
| Santigo's X    | <u>\$ 105.00</u> |  |
|                | \$ 810.14        |  |

Subtract From Hospitality Expenses

|               |          |  |
|---------------|----------|--|
| Donated Goods |          |  |
| King Soopers  | \$ 23.35 |  |

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|                              |            |
|------------------------------|------------|
| Donated KS Gift Certificates | \$ 25.00   |
| Donated Cash                 | \$ 625.00  |
|                              | -\$ 673.35 |

\$ 136.79

Facility

|             |             |           |
|-------------|-------------|-----------|
| NJP&RD ____ | pool rental | [\$_____] |
| NJP7RD ____ | dumpster    | [\$_____] |

Misc.

|                |                        |                 |                  |
|----------------|------------------------|-----------------|------------------|
| Best Buy X     | printer cartridge      | \$ 87.99        |                  |
| Costco X       | paper/duct tape/labels | \$ 77.95        |                  |
| Office Depot X | printer cartridge      | <u>\$ 75.78</u> |                  |
|                |                        |                 | <u>\$ 241.72</u> |

**TOTAL EXPENSES:    [\$ 5,007.38]****GROSS INCOME:                    \$23,192.75****TOTAL EXPENSES:    -\$5,007.38****NET INCOME:            [\$18,185.37]**

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**BREAK OUT**

|                            |                      |
|----------------------------|----------------------|
| Concessions                | \$ 3,272.25          |
| Minus concession expenses  | <u>-\$1,311.16</u>   |
|                            | \$ 1,961.09          |
| Minus hospitality expenses | <u>-\$ 136.79</u>    |
|                            | \$ 1,824.30          |
| Programs                   | \$ 1,430.00          |
| Minus printing             | <u>-\$ 531.44</u>    |
|                            | \$ 898.56            |
| Entries                    | \$18,090.50          |
| Minus all other expenses   | <u>-\$3,027.99]</u>  |
|                            | [\$15,062.51]        |
| MI Sports                  | \$ 400.00            |
|                            | <hr/> <hr/>          |
|                            | <b>[\$18,185.37]</b> |

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**ATTACHMENT 3**

NJPR Board Report

June 21, 2007

Stephanie Urbanowicz

**Annual Finance Report** – Increase of \$600,000 primarily due to expense control.

**2008 Fees – NO FEE INCREASES FOR USERS IN 2008.** This was supported by staff and the BOD as a thank you to all the user groups and citizens who supported the passing of the most recent mill levy increase and bond issue to provide funding for district operations and capital improvements. NJPR retained the ability to change some program fees that might be dependent on costs related to contract providers, etc.

**District Name Change** – The Board agreed to proceed with name change of district to Apex Parks and Recreation District. This change has been contemplated for many years the purpose being to better differentiate the district from Jefferson County and to brand the district services to aid in future marketing and election efforts. As a note, Foothills Recreation District was formerly South Jeffco Parks & Recreation District prior to their renaming many years ago.

**Review of Garrison Street Proposal** – Proposal was presented to the Arvada City Manager and AURA who thought the concept was good but the fabric structures were too imposing with the planned placement on the site which would require them to be close to Garrison Street. Two options were discussed, one would move the fabric buildings containing the indoors fields to the Stenger Complex, leaving the rest of the planned development at Garrison. The other would be to develop the Garrison Street site in to a park with the future possibility of a small pool, and to move the entire planned amenities to Stenger. Either situation has an increased cost of the development of two sites instead of one. Moving any services to Stenger might hold the benefit of additional monetary support from AURA as Stenger is in the AURA district. The Board decided to pursue moving the fields to Stenger and will have the architects start to flesh out the 2 sites.

**Long Lake Ranch** – Arvada Soccer has been working on plans to develop 2 turf fields there. They are \$374,000 short but have signed a contract to proceed and were asking for funding from NJPR to help pay for the project. Arvada Soccer has several grants involved in there funding but 2 of the grants specify the complex be used for soccer only. The board was uncomfortable that they were asked to get involved at such a late date, especially given the fact that they will be required by their agreement to provide 80% of the maintenance and replacement costs. The Board tabled this issue until the true extent of the soccer only clauses could be determined. Is it soccer only or does soccer only have a priority? Lacrosse and flag football would be the other potential users.

**15 Year Master Plan** – District putting together more info and will then discuss with the City of Arvada. \* note – the current agreement with the city is set to expire in 2009

**Capital Improvement Fund** - was focused on several projects at Indian Tree gold Course and heat-

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patching of the 183 potholes in the Garrison Street Center parking lot.

**Meyers pool Garage Door Replacement** (non-agenda item) - Stephanie Urbanowicz discussed the contemplated repair of the garage doors with Mike Miles outside of the meeting. Stephanie conveyed to Mike that the NJST was not in favor of closing off the garage door space with glass block and that the team would like to remain in the loop as any plans for this replacement moves forward. Beth Graff is gathering information on options for replacing the doors. This information will be passed on to Mike Miles who stated that he would keep the team involved in the decision process.

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**ATTACHMENT 4****CARMEN'S JULY BOARD MEETING REPORT****Swimmer Numbers:**

| <i>Group</i>  | <i>Total # of Swimmers</i> | <i># of New Swimmers</i> | <i># of Lost Swimmers</i> | <i>Last Year's Total</i> |
|---------------|----------------------------|--------------------------|---------------------------|--------------------------|
| <i>Gold</i>   | 3                          |                          |                           | 5                        |
| <i>Black</i>  | 13                         | 1                        |                           | 6                        |
| <i>Silver</i> | 12                         |                          |                           | 13                       |
|               |                            |                          |                           |                          |
| <i>Yellow</i> | 5                          | 4                        |                           | 3                        |
| <i>Aqua</i>   | 7                          | 1                        |                           | 2                        |

**Time Standard Qualifiers:** Swimmers are noted according to their age at the time of the upcoming meet.

| <i>Meet / Time Standard</i> | <i>8&amp;UG (1)</i> | <i>8&amp;UB (2)</i> | <i>9/10G (1)</i> | <i>9/10B (1)</i> | <i>11/12G (2)</i> | <i>11/12 B (3)</i> | <i>13/14G (9)</i> | <i>13/14 B (8)</i> | <i>15+ G (3)</i> | <i>Total</i> |
|-----------------------------|---------------------|---------------------|------------------|------------------|-------------------|--------------------|-------------------|--------------------|------------------|--------------|
| <i>Silver State</i>         |                     | 2                   |                  | 1                |                   |                    | 5                 |                    |                  | 8            |
| <i>JO / State</i>           |                     |                     |                  |                  | 2                 | 3                  | 4                 | 6                  | 1                | 16           |
| <i>Zones</i>                |                     |                     | 1                |                  |                   | 1                  |                   | 2                  | 2                | 6            |
| <i>Sectionals</i>           |                     |                     |                  |                  |                   |                    |                   | 2                  | 2                | 4            |
| <i>NRT</i>                  |                     |                     | 1                |                  |                   |                    |                   |                    |                  | 1            |
| <i>State Records</i>        |                     |                     |                  |                  |                   |                    |                   |                    |                  |              |

**Swim Meet Performance:**

| <i>Date</i> | <i>Meet</i>    | <i># of Swimmers</i> | <i># of Swims</i> | <i>Best Times</i> | <i>% B.T.</i> |
|-------------|----------------|----------------------|-------------------|-------------------|---------------|
| 6/8-10      | NJ Summer Open | 20                   | 177               | 97                | 55%           |
| 6/22-24     | ACES LC Open   | 21                   | 140               | 74                | 53%           |

**Travel:**

1. Sectionals in Mount Hood, Oregon July 9-15
2. Long course state in Grand Junction. July 25-29

**Work Out Schedule Notes:**

1. While I am at sectionals Ashley and Eric will be covering my practices.
2. All age group practices except aqua, gold and yellow during state will be cancelled.
3. The only swimmers in the water after state will be those attending zones from the age group program.

**Notes:**

1. Put together a semi private lesson program geared towards summer club swimmers to be taught by Ashley and myself. This was something I discussed with a family who left for 5 Parks Summer Club and they contacted me about it. The flyer is attached and has been run by the lawyers.
2. Brett sent me information on a Junior Swim League to promote NJST and recruit. I have put together a flyer and plan for implementing. The lessons would be taught by our senior swimmers two nights a week. A senior has been given the task of filling the program. The program covers itself in cost for tee shirts, caps, lane use, coaching, registration, etc. The flyer is attached and has been run by the lawyers.
3. Eric got a job in Leadville and will be moving there after the summer season: In the fall Ashley will take over coaching the white group. I need to confirm with our coaching staff how we are covering the red group. I will let the board know how it works out when everything is done.
4. The following swimmers are attending zones from the age group program; Brennan Gedney, Michael Johnson, Matt Menezes and Haley Rowley. Ruthie Pappas is going to attend if she gets three zone cuts.

## NJST BOARD OF DIRECTORS

Meeting Minutes

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5. Attended a 5 Parks Summer Club meet on June 30 for NJST PR.
6. There will be a large number of lane reductions for the week of sectionals and with Zone 2.
7. Made changes to the website Ronnie found, if anyone else sees a mistake, let me know.

### New Business:

I would like the team to pay for my hotel room to attend the zone meet in Farmington, New Mexico. The room cost is \$48.60 per night for 4 nights, not including taxes.

### Monthly Goals: July Goals

|                                                                     |  |
|---------------------------------------------------------------------|--|
| Finish LC State tee shirts                                          |  |
| Assist seniors attending Juniors with their tee shirts              |  |
| Finish Sectional tee shirts                                         |  |
| Develop and publish fall practice times with input from all coaches |  |
| Notify swimmers and their parents of group changes for the fall     |  |
| Finish Junior Swim League program                                   |  |
| Put together state relays and send to parents                       |  |
| Emphasize technique and skills in practice                          |  |
| Watch all age group practices                                       |  |
| Update TM with new information and swimmers                         |  |
| Update website                                                      |  |

### Monthly Goals: June Goals

|                                             |  |
|---------------------------------------------|--|
| Emphasize technique and skills in practice  |  |
| Watch all age group practices               |  |
| Update TM with new information and swimmers |  |
| Update website                              |  |

### 2006 / 2007 Goals

|                                                                                      |  |
|--------------------------------------------------------------------------------------|--|
| More emphasis on kicking in practice.                                                |  |
| Team building including sportsmanship, leadership and practice environment.          |  |
| Perfect practices skill wise.                                                        |  |
| Maintain current swimmer database on Team Manager.                                   |  |
| Send registration to CSI electronically as new members join the team.                |  |
| Get entries to other teams in a timely manner without errors.                        |  |
| Attend NJST Board Meetings when not on a swim trip.                                  |  |
| Give copies of meet entries to each participating coach.                             |  |
| Maintain open lines of communication with swim parents.                              |  |
| Put out monthly team newsletter.                                                     |  |
| Keep Lori Brown current on group changes from gold, black and silver for email list. |  |
| Keep Evelyn informed of changes in groups for database.                              |  |