



P.O. Box 746396, Arvada, CO 80006

Board of Directors GENERAL MEETING MINUTES

04/9/2025 | 5:30 PM | Arvada Aquatic Center

NOTE: THESE MINUTES HAVE NOT YET BEEN APPROVED.

- ★ **General meeting called to order at 5:35 PM.** In attendance were: Kim Daly, Kathy Hellard, Mike Countryman, Carmen Babcock, Lindsay King, Jennifer Wherry, Joanna Compton and Dan Sung.
- ★ **Approval of March 2025 meeting minutes.** Carmen motioned to approve. Lindsay seconded. The motion passed.
- ★ **Financial Report**
 - **Travel Meet billing.** Colorado Connections & SWAGR have been completed and were billed on April 1; Sectionals - still collecting receipts and distributing expenses – will be billed on May 1
 - Hosted Meets. Still waiting on 2 checks for the Mile High Championship meet; will divide profit with MAC and send a check.
 - 2023-24 Taxes have been completed and sent to Dan for signature
 - Wheat Ridge & Candelas Summer League registrations are up and running
 - Summer suspensions are being tracked on a spreadsheet shared with coaching staff .
 - **Concessions** – How should expenses for non-NJST swim meets be distributed as he restocks supplies? Dan answered that we should track and expense these to NJST and Jerry is tracking inventory.
Demand will likely increase as most high school teams do not want to host or staff concessions. There is increasing interest in having NJST help the high school teams host concessions at their meets. The team is currently receiving 75% of profits.

★ Coaches Report

■ Summer travel

- Sectionals Mt Hood, OR: July 17-20
- Florida Last Splash, July: 24-27
- Training camp at MESA in Grand Junction: June 16-19; Kyle, Carmen & Tim attending; cost will be similar to last year, approximately \$275-\$300

■ AAC Site

- Received, approved and paid February water bill as well as Mile High Champs water. Have not received March but we are supposed to pay in advance.
- Provided an April calendar; Arvada summer schedule has been approved

■ Westminster Swim & Fitness Site

- Have practices scheduled when we are out due to HS meets at AAC through May

■ Candelas

- Attended the HOA Meeting on March 18. The BOD approved the program with the same restrictions as last year. Currently staffing the program.
- Registration is open

■ Wheatridge Piranhas

- Spring clinics are set, Erin and Aiden will be coaching. Registration is ongoing.
- Summer club registration is open

■ Triathlon:

- Tim will run a similar program to last summer. Working on this alongside the summer practice schedule.

■ Administrative Notes

- Hiring HC and lesson lead and 1-2 lesson instructors for Candelas
- Summer meet schedule posted to the website.
- The summer practice schedule has some flex but is set; We will be practicing LC every morning again and have some outdoor time at Lake Arbor.
- Attended APEX BOD mtg on April 3. Gave public input, first time, about the team's successes and hurdles over the past year as well as praising Hillary, Kristi and Corbin for their help with pool time while between pools.
- Next APEX BOD meeting on April 17
- FST will be renting equipment for their LC meet April 25 & 26
- **Tripod Meetings.** Kyle, Tim and I meet monthly to build stronger cohesion between the two sites and talk about program needs and goals. Trying to keep up with travel, hosting meets, group graduations, summer practice schedule and summer meet schedule.

★ President's Report

■ Budget Update

- Currently \$50K short of revenue for the year. Revenue drops in June/July/August when we stop collecting dues. Meets are the only place we can balance.
We are adjusting the budget for the remainder of the fiscal year to make up for the smaller-than-anticipated number of host meets resulting from the delay of ACC.
- July Firecracker meet will now be bigger than originally planned; capitalizing on wide interest, we can easily double the size.

★ Events Report

■ Past

- **September 23** → Finished. Reports completed. Results submitted.
- **Oct 28 10&U** → Finished. Reports completed. Results submitted.
- **Nov Pineapple** → Finished. Reports completed. Results submitted.
- **Dec 16 SL Dist** → Finished. Reports completed. Results submitted.
- **Dec 17 10&U** → Finished. Reports completed. Results submitted.
- **Dec 17 Sr Sprint** → Finished. Reports completed. Results submitted.
- **Feb Meet** → Finished. Reports completed. Results submitted.
- **March MHC** → Kathy is working on the gross / net / team split

■ Upcoming

- **April 13 LC Tri** → (GTS & SSA), finishing up, Cheryl Hampton MR
- **May 16-18 KK Invite** → Meet information sent for sanctioning, Monica Ruhser MR
- **June 6-8 Solstice Invite** → Meet information is done, Maegan
- Our first team banquet had a waitlist for tickets. Approximately 260 people attended and seemed to enjoy the event. Looking for a larger venue for next year.
- Power Hour will help to bring in another Olympian keynote + a list of equipment. Our goal is \$20K.

★ NJST Committee Reports

- **Family Commitment Report.** One no-show from Silver State. Carmen moved to approve a \$50 fee and Lindsay seconded. The motion passed and the new template (approved last time) will be used here and going forward.
- **2024-25 Committee Structure, Credits & Payments.** After running additional numbers post-last board meeting and beginning to look at the 2025-26 budget, Dan determined we have additional money available to revisit the structure approved at the March meeting. The board considered that the number of meets run as two pools will likely increase; those will require more training and more resources, although, going forward, NJST will likely only host larger two-pool meets in partnership with another team or organization..
- **Looking at Option 2 in the board packet (~\$43K),** the board discussed again both the half payment rates (for Meet Director, Meet Referee, Head AO, Assistant AO, Timing Console and Video Streaming).
 - **AOs:** Dan made a motion to pay AOs \$250 to get certified or re-certified annually and pay all head AOs \$150 per session (versus \$100). The \$50 for Assistant AO remains. Kim seconded. The motion passed.
 - **Timing Console:** Jennifer proposed a maximum of two head timers (\$100/session) and one assistant timer (\$50/session) per meet. The committee chair will staff the console for each at their discretion based on meet size, as well as skills required and climate for training. Dan seconded. The motion passed.
- The board will continue this conversation at a special meeting. Yet to review and discuss are the positions currently approved for reimbursement based on a percentage of one swimmer fee. This includes: Officials, Concessions Chair, Timing Chair, Communications Chair, Ambassadors Chair, Equipment Chair, Meet Setup/Takedown and Board of Directors). Because of the intertwined nature and financial impact of these decisions, the decisions above may further change as the process evolves.

★ **Adjournment.** Jennifer motioned to adjourn; Carmen seconded the motion. The meeting adjourned at 7:20 pm. A special meeting is planned for Saturday, April 12 for the board to finish discussing volunteer payment structure .

★ Next meeting will be May 14, 2025 at 5:30PM at the Arvada Aquatic Center.