



P.O. Box 746396, Arvada, CO 80006

Board of Directors GENERAL MEETING MINUTES

1/31/23 | 7:30 PM

NOTE: THESE MINUTES WERE APPROVED AT THE GENERAL MEETING ON APRIL 4, 2023 AT 7:30PM.

- **Meeting called to order at 7:33PM.** In attendance were: Jaime Claeys, Mike Countryman, Nate Rothman, Kathy Hellard, Kim Daly, Lindsay King, Joanne Compton, Carmen Babcock and Dan Sung.
- **Approval of January 31, 2023 meeting minutes.** Carmen motioned to approve the January meeting minutes. Lindsay second. The motion passed.
- **Head Coaches Report from Carmen**
 - Carmen will order NJST patches as discussed in the Dec. board meeting to help families rebrand Hurricanes gear.
 - Power hour is set for Friday, April 21 from 5-7PM. We will be fundraising for underwater video equipment and poles for lap counting.
 - Coach Mike is leaving April 1. Danielle is interested in the position.
 - Trying to add multisport programming for the summer and Tim who was interviewed for the senior group coach position may be a good fit to assist there and/or with coaching the red group.
 - Dan and Carmen reviewed and revised the current rental fee schedule and will continue to work towards treating team equipment as capital expenditure and taking into account replacement cost. Right now we are a little over break even, but going forward we could provide high-quality service with functioning equipment and pass along the cost with higher rental fees. They will continue to look at equipment that we can invest in to create better, more profitable rental opportunities while building a strong arsenal of equipment to support NJST-sponsored meets.
- **Search Committee Update.** The head coach position for the blue group was offered to Kyle Stefandes who accepted. He is in the process of completing the background check and all necessary certifications. Tentative start is March 18 but he could start sooner if he secures housing in Colorado before then.
- **Financial Update from Kathy.**
 - On track with budget for the time being.
 - Transfer to the new Quickbooks accounting system took some time but is now complete and saving the team approximately \$8K per year in fees.
 - The 9-month payment plan works for the team financially for those swimmers who register prior to Jan. After Jan, we will start charging them monthly through July so that the team will not lose money.
 - We will move the volunteer credit back to a free one-month discount rather than a free trimester.
 - Dan made a motion to update board policies per the above changes. Lindsay seconded. The motion passed.
 - Summer swim league insurance. Motion made to move to a new policy with West Point Insurance group. This provides better coverage than our standard US Swimming summer league insurance and eliminates the need for swimmers to sign up with USA Swimming. Kim seconded. The motion passed.
- **Old Business**

- 2022 Go Fund Me set up for Marshall Fire victims. Affected swimmers were provided with a swim bag containing essential gear. The board did not receive any funds.
- **New Business**
 - Dan has recommended upgrading to a Google business platform which is a cost effective approach to registering our domain name and securing vanity email addresses which will help the team to look more professional while providing ample storage
 - We need to look into a membership vote to adjust the number board members from eight to nine so that we have an odd number for voting purposes.
- **Upcoming Events**
 - February Finale (2/10-2/12/23)
 - Mile High Champs (March 10-12) (Co-hosted with MACS hosted at Meyers)
 - Power Hour (4/21)
- **Meeting adjourned at 8:40PM.** Next meeting is scheduled for Tuesday, Feb. 28, 2023 at 7:30PM.