



P.O. Box 746396, Arvada, CO 80006

## Board of Directors GENERAL MEETING MINUTES

06/11/2025 | 5:30 PM | Arvada Aquatic Center

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**NOTE:** THESE MINUTES HAVE NOT YET BEEN APPROVED.

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- ★ **General meeting called to order at 5:35 PM.** In attendance were: Kim Daly, Kathy Hellard, Mike Countryman, Carmen Babcock, Lindsay King, Jennifer Wherry, Joanna Compton and Dan Sung.
- ★ **Approval of May 2025 meeting minutes.** Carmen motioned to approve. Lindsay seconded. The motion passed.
- ★ **Financial Report**
  - Kathy recommends we separate hospitality and concessions so we can keep a more accurate record of expenses vs income. If not, concessions/hospitality will always show a loss (see board packet)
    - Hospitality should be tracked as a hosted meet expense; concessions should be an income line separate from hosted meets to account for the High School concessions. The board agreed. From now on, we will be able to write the concession staff expenses directly from the concession account.
    - If we would like it to be even more accurate, we can either get a debit card linked to the General Account for Hospitality, add another Visa for those expenses, or she can transfer the total of the Hospitality Expense Report from the General Acct to the Concessions Acct at the end of each month.
  - November – April Volunteer Reimbursements have been paid with the exception of:
    - James Tracy – no response to multiple requests to fill in Google Sheet or send in W-9
    - Brad Barber – no response to multiple requests for W-9 (Joanne filled in Google Sheet)
    - Jessica Ganong – was receiving a 20% AO credit all year so I have moved her \$250 training/recert to May-July so she will receive it with her payout in July. I also have not received her W-9.
    - Others in paid positions have chosen not to accept payment as they prefer to remain a volunteer.
  - Coach Peter incorrectly filled out his direct deposit information, resulting in his paycheck going to the wrong bank and account number. QuickBooks is trying to retrieve the money (~\$238). Kathy would like permission to issue him a check for the amount, with the knowledge that NJST might never recover it. The board agreed.
  - **Balance Sheet/Income Statement:** The team turned a profit in May.

## ★ Coaches Report

- Attended APEX BOD meeting on May 8
- We have another Gold Star Innersquad this Friday. I invited GTS to join to create a little more competition.
- Fall Meeting and Balloon Fight is scheduled for September 20
- Working with Tim on a white group coach for the WR site. Hoping to post a job description in June, to fill the position September 1.
- **Olympic Clinic Saturday, November 8 at AAC** with Olympian Kieran Smith. No formal plan for this event... yet. It is all dependent on what we want to do. Will speak with coaches for input.
- Planning an in-water movie (Pirates of the Carribean) for Sept. 12
- **Triathlon:** Planning the triathlon racing schedule. Gaining traction with numbers; all team gear has been handed out or waiting for the athlete to attend practice to be handed out.
- **Open Water:** Practice is Tuesdays starting June 24 at the Chatfield Gravel Pond. Jon Abrami will be at most or all practices. NJST is hosting the OW State Champs, July 10th at Aurora Reservoir. There will be some volunteer help needed but not on the same scale as a hosted meet at AAC. Meet information is posted to CSI and our website. 15 swimmers already registered for Idaho.
- **Candelas:** Registration numbers are down so helped the seven kids who wanted a swim team to get on at Five Parks. There are two “swim team” members left and they are doing swim team prep lessons.

## ★ President's Report

- **Budget Update (2024-2025):** Running a -\$55K deficit year-to-date. Will decide in July if we need to cash in one of our \$50K CDs to balance out the year.
- **Draft Budget (2025-2026):** No changes from last month's draft; continuing to monitor before presenting at the annual meeting in September.
- **BOD Positions for 2025-2026:** Joanne's term is up in September so we will need to recruit at least one board member for a new term.

## ★ Events Report

- Past
  - Ken Kelley Invite (5/17)
  - College Signing Recognition (5/31)
  - Ice Cream Sunday Bike Ride (6/1)
  - Summer Solstice Invite (6/6)
- Upcoming
  - College Recruiting Webinar (6/11)
  - Gold Star Innersquad (6/13)
  - CSI Prelim Final (6/13 - 6/15)
  - NJST Swim Camp (6/16 - 6/19)
  - Zone 2 (6/27 - 6/29)
  - NJST Picnic (7/9)

## ★ NJST Committee Reports

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## ★ Old Business

- **APEX Sports Performance Program.** The new pilot program is finalized and kicking off in August, is a new benefit for team members offered at no additional charge. Initially, NJST is inviting our Senior groups, along with selected swimmers from our Black and Silver groups. It's a chance to boost performance, prevent injuries, and become a more well-rounded athlete. Initial schedule included in the board report.

★ **New Business**

- **College Recruiting MOU with SwimCasa (Danny Koenig).** Establishes a collaborative partnership wherein SwimCasa will provide college recruiting support services and resources to NJST athletes and their families. NJST will, in turn, promote SwimCasa's services to its members. Includes quarterly meetings to maintain coordination and strategic alignment. NJST families will be eligible for discounted pricing on SwimCasa's one-on-one consulting fees. There are no other direct financial obligations from NJST to SwimCasa, or from SwimCasa to NJST. Full MOU + monthly webinar topics included in the board report.

★ **Adjournment.** Kim motioned to adjourn; Jennifer seconded the motion. The meeting adjourned at 6:34 pm.

★ Next meeting will be July 9, 2025 at 4:00 PM at the Allen House Pavillion prior to the annual meeting.