



P.O. Box 746396, Arvada, CO 80006

Board of Directors GENERAL MEETING MINUTES

1/11/24 | 6:00 PM | Meyers Pool

NOTE: THESE MINUTES HAVE NOT YET BEEN APPROVED.

- **Meeting called to order at 6:05PM.** In attendance were: Kathy Hellard, Jennifer Wherry, Mike Countryman, Carmen Babcock, Kim Daly, Joanne Compton, Lindsay Kin and Dan Sung.
- **Approval of December 14, 2023 meeting minutes.** Carmen motioned to approve. Jennifer seconded. The motion passed.
- **Financial Report**
 - **Taxes.** Initial tax returns are completed – waiting for the lead accountant to check over them and then they will be sent to us for signature.
 - **USA Swimming December Renewal:** All swimmers have renewed.
 - Registration has moved from a 9-month billing to an 11-month billing.
 - W2's will be sent out directly from QuickBooks this year.
 - Will start transitioning from First Bank to On Tap Credit Union this month. The process is expected to take a few months.
 - **Financials are very healthy.** Being more responsible about volunteer credit has saved the team over \$13K thus far this fiscal year. With this extra money, it was suggested that Committee Chairs can provide monetary gifts to people who step up and volunteer for critical roles where we are still lacking interest and motivation, including AOs and Officials.
- **President's Report**
 - **Meyer's Timing Equipment Loan.** Ready to close on the loan with On Tap Credit Union but will hold until we get closer to the pool being finished so we aren't paying for something we don't have yet. Got a discount on the term for being an NPO. Have flexibility to pay it off whenever we want.
 - **Moving of banking services.** On Tap Credit Union could also give us an additional discount on the loan rate if we move our banking there. Enhanced customer service is also a long-term benefit. Carmen made a motion to approve. Lindsay seconded. The motion passed.

- **Meyer's MOU.** Need to finalize a few minor things. Everything we need has been ordered and they had no issues with our requests. It will go to the attorney next.

- **Coaches Report**

- **Meyers.** APEX is moving to a new online billing system where we will be paying in advance and any credits will be moved to the following month's water bill. Kathy and I have gotten all of our questions answered. We are looking forward to using the new system.
- **New Meyers.** Purchase Order was submitted to Colorado Time Systems. Installation agreement is being completed for submission to Colorado Time Systems. Contact regarding additional starting blocks purchase to be made.
- **Wheatridge.** Hosting practice on Friday, January 19 and February 2 at WR when Meyers has HS meets.
- **Westminster Swim & Fit.** Will possibly re-open mid February. Will likely move something to Westy fall of 2024 to maintain a positive relationship, push out any teams looking to start up in our area and have as a backup for when the team is kicked out of Meyers for HS meets. This will likely be the Stars groups at least once a week and perhaps late start groups.
- **Candelas.** BOD is limiting the pool space for lessons and the swim team in 2024. Their second pool is undergoing major repairs and will not open. Trying to get clarification to plan accordingly.
- **Wheat Ridge Piranhas.** FSA League meeting on January 24 at 7pm. Working on letters or in person visits from swimmers to abolish May 15 rule Will bring up for discussion timing equipment rental with the equipment that will not be used at New Meyers. Meeting with Jennifer, WRP BOD President, about the program and how to improve, changes, etc.
- **HR.** No resumes for the open 8&U position at this time. Annie Dahlke will not be returning as HC for the WRP. Need to hire a Candelas summer club coach and possibly lesson instructors, but it depends on lane space specified by the Candelas manager and may have to cut one of these programs due to space.
- **PVSA Opportunities.** Coaches at both sites have set up 12&O Asst Coaches to work with the 10&U groups. Exploring options for 1-on-1 20-minute lessons with 12&O swimmers and a Carr Drive clean up for the entire team. Looking for ideas and inspiration on other ideas, especially for younger swimmers.
- **Administrative Items.**
 - The Rock Stars at Meyers and Wheat Ridge is running a wait list.
 - A summer practice plan has been built and the pool time APEX is made available at outdoor pools and Westminster Swim & Fit will be adequate to run the same number of practices. Need to inquire about LC time at VMAC.
 - Worked with Colorado Swimming to set up LC practices at Meyers for the Olympic year, March 2 10-12. These are open to all sectional qualifiers from Colorado. Water time will be paid for by CSI.
 - APEX BOD meetings on January 4 & 18. If I can get practice coverage, I will attend.
 - Finalizing competitive group progression and group prerequisites. I will be meeting with Mike, reviewing the 8&U groups and then revisiting with TIm before turning it over to the comms committee to put on the website.

- **Events Report**

- **Meets**
 - The combined sessions at Distance Meet was easier to organize administratively than separate sessions in the past. Future changes to session lineups will depend on the number of swimmers registered for that and other events.
 - Looking at moving volunteer sign-ups to OnDeck to make it easier for everyone.
 - Cuda: (1/12)
 - TOPS - 13+ Boys: (1/19)
 - February Finale (Meyers): 2/9-11

- Mile High Championship (Meyers): 3/8 -10. Co-hosting with MACS; Cheryl Hampton MR PF, Monica Ryan MR 10&U, Linda Seckinger AR.
 - May Meet. Tentative.
 - June Invite. No pool to host this in.
 - Zone 2 (6/28-30) at VMAC.
 - **Travel**
 - Sectionals March 14-17 in Federal Way, Washington, 13+
 - CoCo Invite, March 21-24, Wisconsin
 - SWAGR in California March 21-24. Single age Q times & finals, 11-14yos.
 - Summer travel Narwahl Invite, Mesa, AZ
 - Senior Championship Travel TBD
 - **Camps, Clinics & Presentations**
 - LC raining camp MESA in Grand Junction June 17-24
 - Future presentations: recovery to include rest for an athlete, the mental game, triathlon
 - Ivan Korolev is doing mental training 20-30 minute talks with the white, black, silver, HP, CP and National groups on Fridays for the next few months.
 - Longcourse practices set for February 17, 24; March 2.
- **New Business**
 - **Brad Stollz** volunteered to Chair the Meet Operations Committee.
 - **Timing Equipment Rental.** Rentals will ramp up next year with the new pool. We developed four market rate packages for teams to choose from. We would get the base fee; we are proposing that we pass the set up/break down fees on to Brad. He will care for the equipment and ensure it is properly set up/broken down, as well as oversee maintenance and repair.
 - **Club Credit Requests.** The board reviewed the recommended volunteer credits for Dec. Jennifer motioned to approve as is. Lindsay seconded. The motion passed.
 - **Committee Purchase Requests.** None.
 - **Team support for travel meets.**
 - **Apparel.** Carmen and Kyle drafted a spreadsheet for apparel for each meet, including projected number of swimmers and cost to the team. It's a clear structure that will both motivate and reward swimmers and also allow parents to purchase the merchandise. This is a work in progress; Carmen will continue to gather feedback from the coaches.
 - **Travel arrangements.** Carmen is currently making all travel arrangements. It was discussed that we might consider taking this off her plate and creating a travel coordinator volunteer position to book flights and hotel rooms, organize chaperones, etc.
 - **Discipline policy.** Needs an update. Currently focused heavily on travel meets and feels incomplete. Dan and Lindsay will revise and bring to the board for approval.
- **Adjournment.** Dan motioned to adjourn. Jennifer seconded the motion. Meeting adjourned at 7:12. Next meeting is scheduled for February 8, 2024 at 6PM.