



P.O. Box 746396, Arvada, CO 80006

Board of Directors GENERAL MEETING MINUTES

11/14/2024 | 6:00 PM | Arvada Aquatic Center

NOTE: THESE MINUTES HAVE NOT YET BEEN APPROVED.

- **General meeting called to order at 6:03 PM.** In attendance were: Kim Daly, Kathy Hellard, Jennifer Wherry, Mike Countryman, Carmen Babcock, Lindsay King and Dan Sung.
- **Approval of September 2024 meeting minutes.** Mike motioned to approve. Carmen seconded. The motion passed.
- **Financial Report**
 - Coaching Reimbursement for October was great! It enabled us to see exactly the profit/loss for local meets and will make it much easier to project our year end finances.
 - The delay getting into the new pool and the payroll increases have been depleting the finances.
 - Need direction on retroactive and future volunteer credits. Volunteer Credits so far:
 - Sept-Nov Credit issued to Board of Directors
 - Nov Credit issued to Officials
 - After conferring with the accountant– any credit per month over 20% of dues will have tax consequences for the recipient. 1099's will need to be mailed or electronically sent to individuals. I will need their social security #'s or tax ID#'s to process 1099's. I will need Board approval to double and triple up credits and what limits are to be imposed. I know that it will be a limited number of people, but there should be a cap on how much can be credited.
 - The prior season will need to be reviewed to see who will need a 1099 for 2024.
 - Need a comprehensive list of who should be receiving a credit for December and retroactive credits for September through November. People have been missed.
- **Coach's Report**
 - AAC practice lanes have been received. Ongoing talks with APEX P&R regarding opening and preferred status
 - NJST didn't get enough lanes to put all groups in the water at AAC; 1 group Monday-Friday are scheduled for Westy
 - Per lane hour at \$13.50 "discounted" from public rate.

- Jennifer Wherry and I attended the CTS training session on timing equipment and video board.
- **Grand opening tentatively set for November 23.** Working on a coaches relay to race relays to include 8&U, 9/10, 11/12, 13/14, 15+ or 15/16 & 17+. Speedo has donated 350 kickboards to hand out to anyone who comes and outfitted the coaches with jackets so we look sharp at the grand opening. The jackets are getting embroidered. Swimlabs will have a table with giveaways.
- **Wheat Ridge Site:**
 - Per lane hour is \$18.00.
 - Plan to add practices at WR has been put on hold due to higher lane hour fee
 - Site is getting interest from fall sport swimmers. They are full though and pushing to Arvada until there is an opening.
- **Candelas:**
 - Meeting with Desirae in the new year to review the upcoming summer. She had no issues to share in the email.
- **Wheat Ridge Piranhas:**
 - Meeting with Jennifer Long to get team equipment back and discuss the positives and negatives of the summer.
 - I got feedback from Maddie, head coach, on her thoughts for the season and what can be done to improve.
- **HR**
 - Hired an additional assistant coach, Shelly Patton. She swam at local teams before swimming in college and doing some coaching in Nebraska. She has moved to the area and is looking to see if coaching is the route she wants to go for her future.
- **Admin**
 - Calls and emails to join the team are still coming and those swimmers are being evaluated and placed in groups. Recently, the interest in the High Performance group has increased. Kyle has swimmers to evaluate.
 - Attended Apex board meeting October 3, next is scheduled for November 7
 - Attended timing system training with Jennifer Wherry
 - Set up innersquad meets with Marissa for the Stars and Gold groups. Great opportunity to set up and practice with the new system as well as get parents into volunteering.
 - Coaches are gearing up to do goal meetings with the kids, to start shortly after parent meetings.
 - Power Hour Items, over \$21,000 earned. Looking to spend up to \$12000 on team stuff. I think with the following we are around \$11k.
 - Team Night at Swimlabs ~\$6000
 - Double Power Tower - Kyle has purchased this and will be in his garage until AAC is open. \$2400
 - Swim Bridges have been received - kickout sticks stored on lane line, ordered 30 \$2000
 - 25 Brick Weighted Kick Board \$950

➤ **President's Report**

- **NJST/APEX MOU.** Working with Apex was challenging did not provide the outcomes we expected. The team will begin looking into additional ideas for practice locations so that we aren't so dependent on Apex for practice times.

- **Non-Compliance Report and Proposed Fee Schedule.** The new no-show policy has been well-received by families. We had five families in Oct. to whom we will assess fees. The proposed procedure and fee schedule is as follows: Each month, the board will review policy violations and affected families will be notified via email of their assessed fee and options (if applicable).

Carmen motioned to approve. Dan seconded. The motion passed.

- Non-compliance w/ at least 48 hours of notice
 - 1st violation: \$25 OR take a double shift at the next meet
 - 2nd violation: \$50
 - 3rd violation: \$100
- Non-compliance w/ no notice (no-show):
 - 1st violation: \$50 R take a double shift at the next meet
 - 2nd violation: \$100
 - 3rd violation: \$200

➤ **Events Report**

- Past
 - MACS Invite
 - Back to Swim Parent Night
 - SLQ
 - NJST Swimlab Clinic
- Upcoming
 - TOPS Invite (formerly NJST Invite: 11/15 - 11/17)
 - Gold Star Inner Squad (11/22/24)
 - HRA SLQ (11/24/24)
 - CSI Prelim Final (12/6 - 12/8)
 - Gold Star Inner Squad (12/7/24)

- **Adjournment.** Kim motioned to adjourn. Jennifer seconded the motion. The meeting adjourned at 7:07 pm. Next meeting will be December 12, 2024 at 6pm at the Arvada Aquatic Center.