



P.O. Box 746396, Arvada, CO 80006

Board of Directors GENERAL MEETING MINUTES

8/24/2024 | 5:00 PM | Standley Lake Library

NOTE: THESE MINUTES HAVE NOT YET BEEN APPROVED.

- **General meeting called to order at 5:09 PM.** In attendance were: Kathy Hellard, Jennifer Wherry, Mike Countryman, Carmen Babcock, Lindsay King, Joanne Compton and Dan Sung.
- **Approval of July 18, 2024 meeting minutes.** Lindsay motioned to approve. Mike seconded. The motion passed.
- **Financial Report**
 - All travel trips are up-to-date and have been billed & paid by participants
 - 2024-25 registration went live on August 25 for returning members and Sept. 1 for new members
 - Currently sending out emails to the swimmers who suspended during the summer, providing the schedule for Myers until the new pool opens and updates to coaching staff. Requesting a verbal commitment to try to get a head count for September
 - Consolidating and updating budget items for tracking purposes – within one week of the August Board meeting I will send a final draft of the 2024-25 Budget for review before the September picnic.
 - Completed application to partner with Chance Sports for scholarships.
 - Changing coach policy to turn in expenses and mileage monthly rather than at end of season or at whim.
 - Action Items:
 - Researching scanning apps so that coaches and volunteers can scan and send copies of receipts as they make purchases via the team credit or debit cards.
 - Requested a final draft of the Coaches' salaries/hourly pay before September 1 to update their payroll for the next fiscal year.
- **Coach's Report**
 - Lost Christina as a coach due to schedule change so interviewing for a replacement.
 - Think WR will have a wait list, but not Meyers. 8 and under age group. We expect it will pick up after the new pool opens.
 - Swim-a-thon Funds: Looking at hosting a Team Night at Swim Labs with 20-minute lessons per swimmer. Need to crunch the numbers + community movie night at the nearby theater.
- **President's Report**

- **Review budget for final time.** The team will be over \$1M in revenue next year, assuming 325 swimmers. There were no changes. This final version will be presented to membership at the September 21 annual meeting.
- **Reimbursement for Meet Staffing:**
 - **Meet Operations Chair (Colleen):** Dan suggested a 50% discount per month per event worked or \$X per session.
 - **Officials and timing need to be considered.** Meet Ref from NJST should be paid. Give some thought and bring suggestions for payment to the next Board meeting.
 - **Timing Consul:** Up for discussion; timers no discount.
 - **Setup/Teardown:** 20% discount for Jeffco Swim Team; Non-Jeffco meet they get the money from the fee schedule.
 - **Meet Hospitality Chair:** Jen Stefanides (paid)
 - **Concessions Chair:** Jerry definitely paid . Either 50% discount or paycheck; working up the numbers.
 - **Non-Meet Committees:** Chairs get a discount; volunteers no discount.
 - Jay (Online Video Streaming) for \$750 and Meghan (Meet Director) for \$2000 (four meets). Kim motioned to approve. Mike seconded. The motion passed.
- **Annual meeting (September 21 at Allen House).** Dan's commentary will speak to the importance of engagement.
- **Committee Credit Requests.** None.
- **Proposed 2024-25 Committee Structure.** Broken down by Meet and Non-Meet Committees. Will potentially have more paid volunteer positions (senior meet officials - \$550/session; Junior meet officials - \$100/session) but the majority are not paid and will need to be filled. New Family Commitment Policy reflects the need for families to participate on a volunteer basis.
- **Update to new Family Commitment Policy.**
 - Not sure about putting a specific dollar amount. Need to see how the first meet goes and then decide how much of a fine to impose (\$50 - \$200). \$50 could be too little; we will send a notice.
 - Carmen motioned to approve. Mike seconded. The motion passed.
- **Adjournment.** Carmen motioned to adjourn. Lindsay seconded the motion. Meeting adjourned at 6:12 PM. Next meeting will be Sept 21 following the Team meeting.