



How to Join

You can join Vortex Swim Club any time of the year. We offer a risk-free trial of our team year-round.

We reserve the right to limit the size of our team and/or training groups to ensure quality instruction and lane space for each swimmer.

Swimmers need to be able to swim 50 yards freestyle with side breathing and 50 yards backstroke. If a swimmer is 13 or older, they must also have previous competitive swimming experience.

NEW SWIMMER CHECKLIST

Step 1: Complete the online registration process

All families MUST complete the on-line registration process. Fill out all fields and tabs in the account and swimmer information sections tabs and "electronically" sign all the Team Vortex Swim Club documents. All initial registration fees are paid by credit card (preferred) or check. Register your swimmer for the group 'New Swimmer Needing Placement'

The team uses email for billing and as the primary form of communication. Make sure the primary email address you enter is one that you check regularly.

YOU MUST CLICK SAVE CHANGES AT THE END AND CLICK PAY BY CHECK OR IT WILL NOT SAVE!

Step 2: You will receive an email from the team manager to schedule a placement swim

Our team manager and administrative coach receive nightly notification when registrations are completed. You will receive an email from the team manager to schedule a placement swim with one of our coaches.

At the placement swim coaches will evaluate each swimmer's proficiency in each stroke. The swimmer(s) will then be either placed in a group, if they meet the minimum requirements of the team and if there is space available in the appropriate group, or will be placed on a waitlist, if there is not a spot available.

New swimmer placements will be on September 6th, for those registering prior to the start of the season. We will do placement swims based on the order swimmers registered - First Registered, First Placed. You will receive an email regarding the time your placement swim is scheduled on the 6th by Friday September 2nd.

Swimmers registering after September 6th will receive an email from the team manager to schedule a placement swim on either a Tuesday evening (6:30 p.m.) or Saturday morning (10:00 a.m.) at Mulberry Pool.

Step 3: Account Log-In & Team Information

A user ID and password will be emailed so you can log into your account on the team website at www.teamvortex.org. Please contact president@teamvortex.org if you do not receive this information within one week. You can customize your password by clicking the "Password" at the top center of the home page next to the small padlock symbol.

Read the "2016-2017 Vortex Swim Club Handbook" available on-line and the group information sheets.

Step 4: FREE Trial Period

All new Age-Group swimmers receive a FREE two-week trial with the team. Free trials are based on the calendar week.

Swimmers may attend any scheduled practice for their assigned training group during their free trial period. Swimmers may not, at any time, attend a practice for a training group other than their assigned group.

Step 5: Joining the Team

At the end of the initial two-week trial period you will receive an email asking to confirm whether your swimmer will continue with the team.

If your swimmer continues with the team, your account will be billed for the prorated amount of monthly dues for your starting month, your \$100 annual administration fee (for first swimmer, \$25 for each additional swimmer), your \$150 service deposit (per family) and your \$68 USA Swimming Registration fee (per swimmer). Vortex bills monthly on the 1st of each month with dues being paid in advance (i.e. October 1st bill is for October dues). So, your first payment will include all the above, plus the first full month of dues.

Step 6: Setting up automatic payment for future payments

The team requires all families to **sign up for ACH automatic or credit card payment through our secure team website** for all future payments. Please make sure all numbers are correct and double check that routing and account numbers are in the correct places. Some credit unions do not allow ACH payment transactions. Please check with your financial institution.

There are no paper invoices. All billing is conducted through the primary account email.