



ARKANSAS SWIMMING, INC.

AGE GROUP VICE-CHAIR

JOB DESCRIPTION

The Age Group Vice-chair is an elected officer of the Arkansas Swimming, Inc. (ARSI) Board of Directors. This position is voted on at the Fall ARSI House of Delegates meeting in even-numbered years. The term of office is two (2) years, and the same person may not serve more than two (2) consecutive terms (four (4) years) as the Age Group Vice-chair.

The Age Group Vice-chair is responsible for the development of a program for age group swimming in ARSI. The Age Group Vice-chair will work in conjunction with the ARSI Board of Directors and an appointed committee to accomplish this task.

Please refer to *USA Swimming Rules and Regulations, Part Six: Bylaws, Rules and Regulations for the Local Swimming Committees* Article 606.7.6 for the duties and powers of the Age Group Vice-chair and Article 607.1.3 for the Age Group Division Organization. Specific responsibilities of the Age Group Vice-chair which also may be specified elsewhere in USA Swimming Rules and Regulations, Part Six and the ARSI Handbook include, but are not limited to, the following:

To schedule and direct regular, open meetings of the Age Group Committee to discuss current issues related to age group swimming, develop and recommend policies, and establish new programs for age group swimming.

To publish and distribute minutes of the above meetings to the ARSI General Chair and ARSI Secretary within thirty (30) days of said meetings.



To attend and give reports at the Board of Directors and House of Delegates meetings on the status of current issues pertaining to age group swimming.

To edit, jointly with the Senior Vice-chair, the meet information for the ARSI Short Course and Long Course Age Group Championships and the ARSI Regional Championships, and to send the complete updated meet information to the host clubs within two (2) weeks after the ARSI House of Delegates meeting.

To attend USA Swimming Age Group Vice-chair workshops/seminars.

To attend the USA Swimming national convention each year and actively participate in the age group issues being presented.

To appoint and monitor a camps coordinator responsible for administering the USA Swimming camps program within ARSI.

To serve as a member of the Finance Committee, Executive Committee, and Zone Committee.

To work actively seek improvement and advancement of age group swimming within ARSI.

To direct the ARSI Zone program including the operation of the Zone Committee.