



ARKANSAS SWIMMING, INC.

SENIOR VICE-CHAIR

JOB DESCRIPTION

The Senior Vice-chair is an elected officer of the Arkansas Swimming, Inc. (ARSI) Board of Directors. This position is voted on at the Fall ARSI House of Delegates meeting in odd-numbered years. The term of office is two (2) years, and the same person may not serve more than two (2) consecutive terms (four (4) years) as the Senior Vice-chair.

The Senior Vice-chair is responsible for the development of the senior swimming program of ARSI. The Senior Vice-chair will work in conjunction with the ARSI Board of Directors to accomplish this task and with the Technical Planning Committee, which is responsible for long-range planning regarding the swimming programs conducted by ARSI.

Please refer to *USA Swimming Rules and Regulations, Part Six: Bylaws, Rules and Regulations for the Local Swimming Committees* Article 606.7.5 for the duties and powers of the Senior Vice-chair and Article 607.1.4 for the Senior Division Organization. Specific responsibilities of the Senior Vice-chair which also may be specified elsewhere in *USA Swimming Rules and Regulations, Part Six* and the ASI Handbook include, but are not limited to, the following:

1. To promote the senior swimming program in ARSI.
2. To serve as the award coordinator for the ARSI Hall of Fame Banquet and recognize graduating seniors at the Short Course Championship Meet.
3. To develop and recommend policies for senior swimming.
4. To serve as a liaison to the Athlete Representatives and the Athletes Committee, and to conduct the elections of Athlete Representatives. Refer to *USA Swimming Rules and Regulations*,



Part Six: Bylaws, Rules and Regulations for the Local Swimming Committees Article 604.1.3 for information pertaining to the eligibility requirements for the Athlete Representatives and for the election procedures.

5. To publish and distribute minutes of any meetings to the ARSI General Chair and ARSI Secretary within thirty (30) days of these meetings.
6. To attend and give reports at the Board of Directors and House of Delegates meetings on the status of current issues pertaining to senior swimming.
7. To edit, jointly with the Age Group Vice-chair, the meet information for the ARSI Short Course and Long Course Age Group Championships and the ARSI Regional Championships, and to send the complete updated meet information to the host clubs within two (2) weeks after the ARSI House of Delegates meeting.
8. To attend the USA Swimming national convention each year and actively participate in the senior swimming program issues being presented.
9. Serve as USA Swimming House of Delegate representing ARSI.
10. To attend workshops/seminars recommended by the ARSIHOD.
11. To serve as a member of the Finance Committee, Executive Committee, and Zone Committee.
12. To work actively and cooperatively with other ARSI committees to ensure the efficient running of ASI.
13. To actively seek improvement and advancement of senior swimming within ARSI.



14. To determine the ARSI All Star Team with the Age Group Vice-chair.