

ARKANSAS SWIMMING, INC.

TECHNICAL PLANNING CHAIR

JOB DESCRIPTION

The Technical Planning Chair is an elected non-officer of the Arkansas Swimming, Inc. (ASI) Board of Directors (BOD). This position is voted on at the Fall ASI House of Delegates meeting in even-numbered years. The term of office is two (2) years, and the same person may not serve more than two (2) consecutive terms (four (4) years) as the Treasurer.

Please refer to *USA Swimming Rules and Regulations, Part Six: Bylaws, Rules and Regulations for the Local Swimming Committees* Article 607.2 for the Duties and Responsibilities of the Technical Planning Chair. Specific responsibilities of the Technical Planning Chair, which also may be specified elsewhere in *USA Swimming Rules and Regulations, Part Six* and the ASI Handbook include, but are not limited to, the following:

1. Responsible for long-range planning regarding the swimming programs conducted by ASI, the continuing review and development of the ASI philosophy.
2. Collecting meet request forms by March 1st of each year.
3. Submitting a proposed meet schedule to the BOD by April 1 of each year.
4. Evaluating meets to reflect the ASI mission and vision.