

April 28, 2012

To: Arkansas Swimming Inc.
House of Delegates

From: Anita Parisi
Secretary

Re: Arkansas Swimming, Inc.
House of Delegates Meeting
April 28, 2012 9:00 am
UALR Donaghey Center, Room D

I. Roll call –

Club Delegates:

Bryan Beatty – SPA
Ian Bullock – Fort Smith
Keith McAfee – Dolphins
Chris George – RAC/Aquahawgs
Shawn Klosterman - JCKW

Cory Coon-Cassily - HAK
Jon David Williford – Jonesboro
Onat Tungac - CASC
Steve Duwel – NWAA/Coaches Rep
Keith Caldwell – Monticello (not on Team List)

Not Represented: ATAC, UofA, Seals, SWMO

Athlete Reps:

Andi Burroughs – LRAD
Taylor Hunt – NWAA
Lane Bland – NWAA

Jocelyn Woo - HAK
Blake McCauley – Dolphin/Laser

Other Voting Delegates:

Shawn Drake – Chairman
MaryJo Heye – Administrative Vice Chair
Anita Parisi – Secretary/Treasurer
Ed Gbur – Sanctions
Herb Brill – NTV/Records
Matt Adams – Technical Planning

Patrick Bass – Age Group Chair
Scott Berry – Senior Chair
Terry Cohen – Safety
Jeff Bish – Officials
Evan Johnston – Registrations

NOTE: ALL ITEMS LISTED BELOW IN BOLD TYPE ARE CONSIDERED “ACTION ITEMS” AND WILL BE REVIEWED IN THE NEXT MEETING FOR COMPLETION.

II. Reading, correction, and adoption of minutes

- A. A motion was made and accepted to approve the minutes of the Fall meeting.
- B. A reminder was made to send out the prior meeting’s minutes in advance of the next meeting so that they may be reviewed more thoroughly.
- C. **Request that Herb Brill upload the minutes to the website.**

III. Reports of Officers

A. General Chairman – Shawn Drake

- 1) Shawn stated that the goal of her first meeting as General Chair is to get committees structured appropriately with accurate voting delegates, athlete representatives, etc. The HOD

unanimously approved a motion to have Shawn restructure the committees to comply with USA Swimming recommendations, as well as, take into consideration ASI's size, volunteer leadership, and geographically disbursed members.

- 2) One of the changes will be to dissolve "committees" since they are all supposed to have athlete representatives on them and this is not feasible. In replacement, many of the committee chairs will be repositioned as "coordinators" and still be a voting member of the HOD.
- 3) She also wants to improve communication with the Executive Committee and other HOD members in-between the semi-annual meetings.
- 4) She reported that LEAP was completed for USA Swimming. She thanked the members who participated in conference calls to accomplish this feat over the winter.
- 5) We are in good graces with USA Swimming
- 6) Bylaws and the Handbook have been updated and resent to the ASI HOD members. **Herb will put on the website.**
- 7) Attached to the email for these minutes is a listing of HOD Delegates. **Please review and provide information as needed.**
- 8) There was a reminder that in the Spring meeting, a 90% majority is needed to pass any legislation. At roll call there were 26 HOD voting delegates, thus requiring 23 positive votes to approve any motion.

B. Administrative Vice-chairman – MaryJo Heye No report

C. Senior Vice-chairman – Scott Berry

We had 11 athletes go to Jr. Nationals this spring. There were 2 from HAK, 3 from JCKW, and 6 from SPA. We paid out \$9200 in Travel Funds for these swimmers.

D. Age Group Vice-chairman – Patrick Bass

- 1) Proposals for modifications of the Long Course and Short Course Championships. Was moved for discussion under "Unfinished Old Business"
- 2) Swimmers of the Year modifications were proposed.
 - a. "14 & Unders can only be scored based on the events at State" was briefly discussed, but was never brought to a vote. Discussion waned due to the major point that the State Meet events are too limited and that swimmers should not be "punished" if their events are not part of the State Meet format.
 - b. "The 15-18 Age Group should be split apart". This proposal was actually voted on last year and should have already been implemented. **It will be implemented beginning this Long Course season. (i.e. 15-16 and 17-18 Swimmers of the Year)**
 - c. Appended to these minutes is the list of 2011-2012 Age Group/Senior Swimmers of the Year that are being presented tonight at the Banquet.

E. Secretary/Treasurer – Anita Parisi

- 1) See the documents sent with meeting agenda for information on the fiscal year ending 2011, as well as, current year-to-date budget standings and balance sheet.
- 2) Net worth has been reduced due to the new timing system purchased by ASI through the RAC/Aquahawks.
- 3) Athlete travel continues to outspend its budget. This will need to be addressed when approving the 2013 budget.
- 4) CDs are being moved, as they mature, to a safe, but more productive savings vehicle with Morgan Keegan.
- 5) Anita will attend a USA Swimming Treasurer's conference in June. A good opportunity to compare ASI's practices to other LSC financial management practices.

IV. Reports of Standing Committees and Subcommittees

- A. Adapted Swimming Committee – Tay Stratton No Report, no longer a committee
- B. ASI Handbook Committee – Ed Gbur
- 1) Ed and Shawn have been working on these and are close to finishing.
 - 2) Once they are done, **the Handbook will be uploaded to the website.**
 - 3) **A request was made to update the Handbook based on the minutes and put revision dates on the updates.**
- C. Athletes Committee – Blake McCauley
- 1) Shawn addressed the Athletes in attendance and stated their responsibilities to the HOD and to the swimmers that they represent. They NEED to solicit feedback from their constituency on running of meets, awards, etc. They also need to bring this feedback to the HOD.
 - 2) Blake McCauley was identified as the spokesperson for this meeting.
 - 3) Blake stated that the current issue of the swimmers' is the crowded pool deck at the Spring State meet.
 - 4) **A statement was made that emails need to be obtained for all athlete reps. Shawn? Or Blake? Or Anita?**
- D. Awards Committee – Keith McAfee No Report
- E. Budget Committee – Anita Parisi
- Need to have meeting with ?? Major items of discussion include:**
- 1) **registration/financials coordination,**
 - 2) **funding of athlete travel,**
 - 3) **reimbursement rates and/or meets to be reimbursed in regards to athlete travel,**
 - 4) **process of meet revenue allocation (such as administrative fees) and its impact on the budget and or newly requested budgeted items.**
 - 5) **Handbook revisions will ensue.**
- F. Bylaws/Legislation/Rules committee – Ed Gbur
- Refer to the documents sent with the agenda. These items were deferred to discussion in “Unfinished Old Business” and “New Business.”
- G. Club Development – Evan Johnston No Report
- H. Coaches Committee – Steve Duwel
- 1) A question was posed as to the best time for coaches to convene and discuss issues for the HOD so that condensed proposals/solutions can be presented at the HOD meeting. There was no resolution. **A solid date/event needs to be mandated for this.**
 - 2) Zone coaches were announced. Steve Duwel of NWAA, JonDavid Williford of JETS, Angie Kearbey of SPA, and MaryJo Heye of Dolphins. She is also the coordinator.
 - 3) Open Water is at the end of Zones this year.
- I. Communications Committee – No Report, will be dissolved
- J. Diversity Committee –
- 1) This will no longer be a “Committee”
 - 2) Shawn is proposing that Robert Jones be the coordinator of this “responsibility”

3) **Shawn wants more participation in the diversity camps.**

K. Equipment Committee – Keith McAfee No report

L. Finance Committee – ??

- 1) see Budget Committee report above,
- 2) **need Committee head or resolution of committee's standing in consideration of the Budget Committee and the Treasurer function**

M. Hall-of-Fame Committee – ???

- 1) **Need Committee Head identified.**
- 2) **Implement 15-16, 17-18 Swimmer of the Year awards starting with LC 2012**

N. Marketing Committee – ??? No Report
Need Committee Head identified.

O. Membership/Registration Committee – Evan Johnston

- 1) To-date, we have 1419 Athletes registered for 2012 compared to a total of 1586 for all of 2010 and 1490 for all of 2011. We are looking good to potentially pass the 2011 mark once we get all of the seasonal athletes this summer.
- 2) The 2011 forms on the website can be used for 2012.
- 3) Money must be sent with membership forms.
- 4) Entries cannot be accepted without a valid USA membership by all athletes including \$\$ received). i.e. the “pre-meet” reconciliation document must be “clean” and \$\$ verified.
- 5) **Evan is going to look at direct deposit thru TeamUnify to see if this can resolve the issue of memberships being requested without funds being sent.**
- 6) **For 2013, the budget committee needs to look at increasing the LSC portion of the membership fees if additional money is needed to support Athlete's travel.**
- 7) Clubs and Coaches must be registered for the following year by December 1.

P. Officials Committee – Jeff Bish

- 1) A report of current official demographics was distributed.
- 2) We are in good shape, but always needing apprentices as we lost 11 officials at end of 2011.
- 3) Biggest kudos was the great exposure that our LSC received by having 5 officials at Spring Sectionals. “Great Job!”, Officials!

Q. Publicity and Promotion Committee – Tasha Stratton No Report

R. Safety Committee – Terri Cohen

- 1) The USA Swimming Safety committee is working on a few items; including:
 - a) Synchronizing certifications to a 2-year basis.
 - b) Eliminating First Aid as a requirement
 - c) Revising Coach's Safety Training to address First Aid, Open Water, and concussions
 - d) Revise CPR to include AEDs and to test skills (as opposed to written test)
- 2) Online Reports of Occurrence – these need to be done!!!

S. Swim-a-thon – Ed Gbur No Report, committee will be dissolved

T. SWIMS Committee – Herb Brill

- 1) Now known as “NTV and Records”
- 2) This will no longer be a committee and Herb will now be a “coordinator”

U. Technical Planning Committee – Matt Adams

- 1) Matt distributed the proposed 2012-2013 meet schedule.
- 2) **Matt will get the revisions documented and sent to the HOD members, as well as, to Herb to put on the ASI website.**
- 3) Revisions included:
 - a) adding the October SPA meet,
 - b) possibly moving the date of the October HAK meet,
 - c) adding the JETS pentathlon – a non-sanctioned open water event in the am and a pool meet in the pm,
 - d) adding the JCKW meets in October and January,
 - e) and adding the JCKW LC meet at the end of June/first of July (new 50 meter pool in Joplin!!!!)
- 4) The biggest news is the addition of two new Short Course BC Championship meets. The meets will be in Fayetteville (hosted by RAC in 2013) and in Central Arkansas (hosted by CASC in 2013). These championships pave the way for making the Short Course State Championships a much-needed smaller meet as the qualifying times will be made faster (see New Business).

V. Others as designated by the General Chairman

None Indicated

V. Unfinished (Old) Business

A. Changes to the format of the Long Course Championships

- 1) 10 & unders:
 - a) 10 & Unders will swim in the morning sessions on Saturday and Sunday
 - b) Order of Events for the 10 & Unders will stay the same as 2011 Summer State
 - c) 10 & Unders can swim 4 events each day for a maximum of 8 events.
 - d) Awards will be at the end of the morning session for the 10 & unders
 - e) Relays will be at the end of the morning sessions for the 10& unders
- 2) Older swimmers:
 - a) Move the 400 free relays to the end of Sunday morning and the 200 medley relays to Saturday night at the end of finals.
 - b) Move the 800 freestyle prelim heats to Sunday morning AFTER the relays. Move the 800 freestyle final heats to the FIRST EVENT on Sunday evening
 - c) The motion for the 200 fly, 200 back, and 200 breast for the 11&12 year olds failed. It needed 23 of the 25 attendees to pass and only 21 voted for it. **There was discussion about voting on this again in the fall when we see how the timeline for the meet works with the 10&unders in the morning sessions.**

- B. A motion to include the previous year's state meet results into the qualifying period for the current year's state meet was passed. This was approved for Short Course also.

VI. New Business

A. Changes to the Short Course Championship meet.

Since the implementation of the Short Course BC Championship was approved in the Technical Planning section, the discussion of the specifics of a new/smaller SC State Championship included the following:

- 1) Desirable size of the meet. Proposals for 300-350.
- 2) Time Standards based on size, not necessarily recognized "standards".

- 3) Relay modifications as it relates to “number of non-qualified relays and/or swimmers on the relays”
- 4) Addition of more events (e.g. 200s for older swimmers and 100s for 10&U)
- 5) Having diving available in all competition lanes after the general warm-up period is over.

The decision was made not to vote on any of these suggestions, but to allow the **Age Group and Senior Chair, with input from the coaches, to present a proposal at the Fall HOD that includes considerations documented above.**

The new BC Championship formats will be presented at the Fall HOD. The HOD agreed that although the meet will be geared towards the BC swimmer, a requirement of no “NT” entries was made. There was also discussion of scoring the meet in alternative ways. All will be considered by the Age Group/Senior Chairs putting together the proposed event format.

- B. Award discussion on \$2.50 surcharge collected for State Championship awards that are no longer purchased by the host team, and yet, the surcharge is not forwarded to ASI.
 - 1) **A motion was made to eliminate the extra \$2.50 and increase the normal \$3 swimmer surcharge to \$5.**
 - 2) No discussion on changing the amount forwarded on to ASI. (The current amount is \$.30 from the swimmer surcharge).
- C. Reimbursement for athlete travel
 - 1) Reimbursements for travel surpassing the budgeted amount is an issue. This was moved to the Budget committee.
 - 2) Discussion on Handbook definition of Arkansas LSC residency requirements. **A motion was made to revise the wording of the Handbook to include the three current Missouri teams into the Athlete Travel eligibility definition.**
- D. Discussion on new budget items being supported by the “administrative” fees defined in the “Meet Fees” collected by ASI.
 - 1) This was moved to the Budget committee discussion on meet fees and the use of these fees to define the budget categories such as administration fees. (see Budget Committee report notes above)
 - 2) **The handbook needs to be revised once a decision on this issue is made. re: “Any items introduced at the ASI HOD that require an increase in budget will be directly added to the administrative fee based on the approximate cost of the additional budgeted items unless alternate funding has been secured and represented at the time of the request”**
- E. Discussion on swimmers’ ages as it relates to eligibility for awards and contradictory requirements in the ASI Handbook.
 - 1) **The Handbook needs to be revised to eliminate the statement of “Swimmer’s age group determined by their age as of January 1”**
 - 2) The statement of “If a swimmer wins two of the same group awards in one year, the lower age group award will go to the runner up in the younger bracket” will remain as valid.

- A. Short Course Age Group Swimmers of the Year.
See notes from Age Group Vice Chair report above.

VIII. Election of officers - No Spring elections

IX. Resolutions and Orders

- A. Time, Date and Location of Fall Meeting.

There is a proposal by the General Chair that the meeting be held in Jonesboro on September 22nd, 2012.

Meeting adjourned at 2:25.

See Appendix A below

Appendix A 2011-2012 Swimmers of the Year

Long Course 2011

10&Under Girls and Boys – Olivia Keith (LRAD)/ Andersen Mainord (HAK)
11 Year old Girls and Boys – Taylor Pike (HAWG) / Eric Nunn (SPA)
12 Year old Girls and Boys – Jordan Sweet (LRAD) / Thomas Heye (LRAD)
13 Year old Girls and Boys – Bailee Nunn (SPA) / Jared Crosby (HAWG)
14 Year old Girls and Boys – Eun Sol Chon (HAWG) / Blair Bish (LRAD)
15 & Over Girls and Boys – Jenny Holtzen (HAWG) / Gage Crosby (HAWG)

Short Course 2012

10&Under Girls and Boys – Brooke Smothers (CASC)/ Alex Crawford (SWMO)
11 Year old Girls and Boys – Olivia Keith (LRAD) / Jack Little (JETS)
12 Year old Girls and Boys – Taylor Pike (HAWG) / Hayden Harlow (NWAA)
13 Year old Girls and Boys – Bailee Nunn (SPA) / Thomas Heye (LRAD)
14 Year old Girls and Boys – Lindsey Butler (CASC) / Jared Crosby (HAWG)
15 & Over Girls and Boys – Jenny Holtzen (HAWG) / Dexter Thomas (HAWG)

ASI Female and Male Swimmers of the Year for 2011

Jenny Holtzen (HAWG) and Gage Crosby (HAWG)

Age Group and Senior Coaches of the Year for 2011

Tay Stratton (LRAD) and Scott Berry (HAWG)

Heil Mile Awards – Age Group and Senior

Jordan Sweet/Jared Crosby and Jenny Holtzen/Austin Hunt