### ATHLETE PROTECTION TRAINING FOR USA SWIMMING MEMBERS

# Requirement

- Annually
- Adult Athletes 18 and older
- All Non-Athlete Members Coach, Official, Administrator, Other

# **Course Progression**

- Athlete Protection Training: SafeSport Trained Core Course
- Refresher 1
- Refresher 2
- Refresher 3
- Do NOT take Safe Sport for Adult Athletes this does count as the requirement for those 18 and older

#### **Course Access**

- SWIMS User Login
- Education
- Course Catalog
- All Courses DO NOT select Safe Sport Courses as those are for the Safe Sport Recognition Program
- Select one of the courses listed above based on your course progression, the next in the series is the only one shown

### Recommendations

- Turn off all pop-up blockers (allow pop-ups in your browser)
- Use an updated version of Chrome or Firefox
- Complete everything on the screen including the ⋈ to close out the screen
- Take a screenshot of the full screen which includes date and time
- Those with a cognitive disability can request a <u>waiver</u>

### **Troubleshooting**

- If you do not see one of the courses listed above, submit a Help Desk Ticket
- If you have completed the course but it has not updated to your member record

- o Select Help in the blue bar at the top right of your SWIMS User Dashboard
- Click on Submit a Help Ticket and complete the form with as much detail as possible including your Name and Member ID and any screenshots

## **Download or Print a Certificate**

- Go to safesporttrained.org
- Click on Login then forgot password
- Enter the email address used to take the training
- Click on the link in the email received from US Center for Safe Sport
- Enter a password
- Go to Login and enter username (included in the email) and your password
- Select the Menu icon at the top right in the blue bar
- Select Transcript
- Select the Download button for the course certificate you want to download.
- Click the Download icon on the top right to save a copy to your computer