

ASI HOD Meeting Minutes

March 30th, 2019

Attendance: Shawn Drake, Shawn Klosterman, Adam Nelson, Carl Auel, Amy Moss, Jim Norman, John Moseley, Steve Frye, Barrett Trou, Evan Johnston, Daris Bright, Herb Brill, Alfredo Aleman, Brian Zinck, Brad Hagan, Thomas Bullock, John Pearce, Brian Hein, Ashley Ditta, Keith McAfee, Mark Gole, Thomas Bauman, Neil Harper, Nora Hein, Angel Ke

Not in Attendance: AJ Mainord, Austin Mondello, Tonya Vandermey, Anita Parisi, Rachelle Bloser, Ed Gbur, Sophia Lawrence, Reese Graham, Camryn Jenkins, Will Green, Ehtan Morotte, Brian Bowen

Time at beginning of meeting: 2:11 PM

Topic	Current Status	Follow Up Needed
Roll Call	See Above	
Reading, correction, and adoption of minutes of previous meeting	October 2018 Minutes Motion: Approve Minutes Vote: Minutes Approved	
Reports of Officers	General Chair <ul style="list-style-type: none">• Discussion of consent agenda items-see below Senior Chair <ul style="list-style-type: none">• No Report	
Reports of Committees and Coordinators	Safe Sport Coordinator <ul style="list-style-type: none">• No Report Technical Planning Committee <ul style="list-style-type: none">• See Proposals Sanctions <ul style="list-style-type: none">• No Report	
New Business	Consent Agenda <ol style="list-style-type: none">1. Updated job description for Registrar / Membership Coordinator approved by BOD2. Removed Zone Coordinator from Handbook. No longer using this position since not doing team travel. The Head Coach will assume the duties of Zone Coordinator and stipend increased to	f

\$700. The Head Coach will be selected by the BOD and the Head Coach will select the zone coaches and submit to the BOD for final approval. Also, removed the fourth coach from the handbook unless the Zone team has greater than 60 members. The \$500 originally budgeted will go toward team activities while at Zones.

Motion made to approve

Vote: Motion Approved

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1. Motion to increase stipend for Registrar / Membership Coordinator to \$7500 annually. To balance the budget, the individual splash fee will increase \$0.05 beginning in the LC season (meets already sanctioned will remain at the regular fee of \$2.60)

Rationale: An updated job description approved by BOD in January 2019. Based upon work performed by the Registrar / Membership coordinator, BOD determined that a typical wage for data entry person was \$15 (based upon web research). It is estimated that this position works approximately 10 hours each week for 50 weeks (2 weeks vacation). BOD believed that this position should be increased to \$7500. In order to balance the budget, the proposal is to raise splash fees for individual races by \$0.05.

Amy explained the changes proposed to the budget with increased splash fees. This will not be retroactive and the full 7500.00 will appear on next year's budget with an increase of \$400.00 for the rest of this year.

Motion to Approve

Vote: Approved

2. Motion to approve \$500 Hall of Fame Kiosk

Rationale: UALR has approved a permanent place in the Donaghey Student Center lobby near the pool for the kiosk and they have installed

	<p>a new electrical outlet so that we will have power. However it does need some repairs and updates. The minimum charge for these is \$500.</p> <p>Keith asked for this line item to be moved to equipment in the budget.</p> <p>Motion to Approve Vote: Approved</p> <p>3. Motion to approve updated 2018-2019 budget</p> <p>Rationale: The Membership Coordinator was paid by the number of athlete registrations. With the new payment format for the Registrar / Membership coordinator, the budget reflects an increase for 5 months (April - August 31) at the new rate. In the 2019-2020 budget, the Membership Coordinator will be paid \$7500. Additional money generated from the increase will go to Athlete Travel budget and/or Hall of Fame Kiosk repairs.</p> <p>Motion to Approve Vote: Approved</p> <p>proposals from Technical Planning Committee</p> <p>Motion made to send proposals back to Technical Planning Committee Motion Carried</p> <p>5. Motion to approve the following: Club team members of ASI may post advertisement of special events such a swim clinics on the ASI website at no cost. Non-club team members that wish to advertise swimming events hosted in Arkansas will pay a \$150 advertising fee to post their event on the ASI webpage. All non-club member requests must be approved by the ASI Board of Directors prior to posting the event online.</p> <p>Rationale: College teams are using our website to promote their event. Monies raised from their event raise money for their team and do not</p>	
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	<p>support ASI. These entities are not members of ASI. Hence, the BOD recommends that any entity that wants to advertise their event on our website must be approved by the BOD and pay a \$150 fee to post their event.</p> <p>Need to include Disclaimer on website that it is a paid advertisement</p> <p>Motion to Approve Vote: Approved</p>	
Meet Schedule	<p>Meet Schedule-see attached Schedule</p> <ul style="list-style-type: none"> • Spa added two meet dates of 10/19/19 and 02/14/20-02/15/20 • Potentially changing date of Senior Champs in 2021-Discussed format of Sr. Champs as well cuts-See Technical Planning Proposals • Plan for date changes so everyone is able to bid if they want-Bid date was earlier this year due to the HOD meeting being earlier • Possibly having open bids with no dates or setting concrete dates for Sr. Champs meet • LRAD withdrew bid for SR. Champs and AG meets • Adding Spa Bid for Long Course <p>Motion Made but Rescinded</p> <p>Meet Schedule Vote was called b/c bids were withdrawn Motion Carries</p>	
Resolutions and Orders		

Next Meeting Date: September 28th

Meeting Adjournment time: 3:38 PM