

## ASI BOD Meeting Minutes

November 10, 2013

Attendance: Steve Chriss, Christopher Heye, Shawn Drake, Steve Hall, Evan Johnston, Anita Parisi, Jeff Bish, Steve Duwel, Angie Kearbey

Not in Attendance: Laura Beth Bloomfield, Jon David Williford, Onat Tungac, Scott Berry, Blair Bish

Time at beginning of meeting: 8:08 PM

Topic	Current Status	Follow Up Needed
Roll Call		
Report of Executive Committee	<ul style="list-style-type: none"><li>● Mighty 2500 Leadership Conference</li><li>● Biggest idea for growth: communication with teams to learn about LSC</li><li>● Presentation to board members about what LSC does, what LSC is about, getting teams more involved</li><li>● LSC should be providing leadership to clubs, materials such as Board 101</li><li>● Opportunity: In between prelims and finals on Sunday at NWAA? Also look for more centrally located opportunity</li></ul>	<ul style="list-style-type: none"><li>● Follow up on presentation at future meet.</li><li>● Shawn will send out mission/goals for review.</li></ul>
Unfinished Business	<p><b>AO Training</b></p> <ul style="list-style-type: none"><li>● Currently 10 certified AOs</li><li>● 1 additional ready to certify at the completion of background checks and USAS membership</li><li>● 12 Apprentices – have taken the four required tests and are working on apprentice sessions</li><li>● 20 persons who have expressed interest but have not yet completed the four tests</li></ul> <p><b>AO Requirement</b></p> <ul style="list-style-type: none"><li>● Became a requirement in September 2013</li><li>● Certification requirements in 102.10.3 of rulebook</li></ul>	<ul style="list-style-type: none"><li>● Shawn: Add handbook language for recertification reimbursement. ASI will reimburse non-athlete memberships and background checks for recertifications</li><li>● Would reimburse team unless team does not reimburse officials – team should not receive more money than they pay in reimbursements</li><li>● Approve at next meeting</li></ul>

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	<ul style="list-style-type: none"> <li>● Cannot do any other official duties during the AO work session. Cannot coach, referee, or be another deck official.</li> <li>● 102.14. rules cover what AO should do</li> </ul> <p>102.14 ADMINISTRATIVE OFFICIAL/REFEREE .1 Shall be responsible to the Referee for the supervision of the following: A The entry and registration process B Clerk of Course C Timing Equipment Operator D Scoring personnel E Other administrative personnel</p> <p>.2 Shall be responsible to the Referee for: A The accurate processing of entries and scratches. B Accurate seeding of preliminary, semi-final and final heats. C Determination and recording of official time.     (1) Receiving and reviewing the automatic and/or semi-automatic timing results from the Timing Equipment Operator and comparing primary timing results with the back-up timing results to determine their validity.     (2) Receiving the times recorded by the Head Lane Timers from the Chief Timer and the order of finish data from the Place Judges and using that data to the extent needed to determine the official time for each swimmer.     (3) Unless otherwise directed, notifying the Referee whenever a time obtained by the primary timing system cannot be used as the Official Time.     (4) Recording disqualifications approved by the Referee.</p> <p>D Determination of the official results. E Publication and posting of results and scores.</p> <p>.3 Shall perform other duties assigned by the Referee</p> <ul style="list-style-type: none"> <li>● Can run Colorado or computer or can supervise per club structure and worker availability</li> <li>● Examples: <ul style="list-style-type: none"> <li>● Racers: one person on console, one person on HyTek. JB was trainer and AO.</li> <li>● Dolphins: AO performed duties of timing judge and had separate person doing data entry and another doing Colorado</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>• Hendrix: AO present, JB trainer</li> <li>• Apprenticing process: Apprentice must do, not watch</li> <li>• One apprentice process complete, table process should run at same speed with AO as it did prior to apprentice process</li> <li>• For entries – no change to current entry process. AO only deals with day of meet issues with entries. AO checks for setup, deck entries, and scratches, but does not set up and process registration. AO runs exception reports and checks deck seeded events, alternating M/F events, etc.</li> <li>• Evan: Pre-meet recon on Tuesday before meet and post-recon meet on Tuesday after meet. OK for AO to not be involved in that process.</li> </ul> <p><b>Other Official-Related Questions</b></p> <ul style="list-style-type: none"> <li>• Anita: Can JB write up the handbook verbiage for reimbursing clubs/officials for recertifications? ASI is reimbursing non-athlete memberships and background checks (background check is every two years)</li> <li>• ASI loses about 25 percent of officials each year, so do not want to reimburse for new certifications</li> </ul>	

Meeting Adjournment time: 9:05 PM