



## **Indiana Swimming Internship Opportunities**

Indiana Swimming is committed to offering a meaningful internship program to college students/recent graduates in a professional working environment through hands-on experiences.

### **Types of Internships**

Indiana Swimming offers both full and part-time internships each spring and summer in the areas of event management and sports programming. Each internship differs with the time commitment agreed upon with the individual supervisor.

#### **Event Management**

Assist with the planning and execution of Indiana Swimming events. Duties include event operations and administration; participant services; ticketing; volunteer recruitment and management; meeting planning; event webcasting; and general event support.

#### **Program Operations**

Assist with new and ongoing Indiana Swimming programs including Team Indiana activities, athlete camps, clinics, and member educational opportunities. Duties may include research; database management; grass-roots marketing; web site, social media, and blast email content; composing and editing Indiana Swimming flyers and publications; and special projects.

### **Requirements**

Indiana Swimming internships are open to any student who has recently graduated from an accredited college or university or any undergraduate student who is currently enrolled in or accepted to an accredited college or university. Accepted interns must complete all requirements for USA Swimming's non-athlete membership including a background check and athlete protection training.

#### **Internship Dates**

Indiana Swimming offers four (4) internships during the spring and summer timeframes as outlined below.

- Spring Internship: January – May (2024)
- Summer Internship: May-July (2024)

Start and end dates may vary depending on the Indiana Swimming event and student schedules and will be agreed upon during the interview process. Applicants should indicate their availability on the internship application.

## Application Deadlines

- Spring: December 1
- Summer: February 1

## **Internship Application Process**

All applicants must complete the online internship application and submit a resume to be considered for an internship with Indiana Swimming. The resume can be uploaded directly to the online application.

Applicants will receive a confirmation email after all required documents are received. Selected applicants will be contacted and interviewed by Indiana Swimming staff. Interviews will take place virtually after the application deadline.

Please contact Tony Young Indiana Swimming Executive Director at [tony@inswimming.org](mailto:tony@inswimming.org) or 317-441-8323 with any questions on the Indiana Swimming internship program.

Click Here for Indiana Swimming Internship Application:

[https://indianaswimming.formstack.com/forms/indiana\\_swimming\\_internship\\_opportunities](https://indianaswimming.formstack.com/forms/indiana_swimming_internship_opportunities)